

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C1021
Jefferson, WI 53549

Agenda

November 8, 2023 – 8:30 A.M.

Members: Jeff Johns (Chair), Anita Martin (Vice Chair), Joan Callan, Robert Preuss, and Mark Goose

Place: Jefferson County Courthouse **OR** Via Zoom Videoconference

Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KKNYKfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – July 12, 2023 Solid Waste Committee Meeting
7. Approval of Minutes – September 13, 2023 Solid Waste Committee Meeting
8. Communications
9. Update from Deer Track Park Landfill
10. Update from Waste Collection Partners
11. Update on 2023 Clean Sweep and Electronics & Appliance Recycling events
 - Clean Sweep event on Friday, September 15 (3:00 – 5:30 P.M.) and Saturday, September 16, 2023 (8:00 – 11:00 A.M.) at Watertown Street Department
 - Electronics & Appliance Recycling event on October 21, 2023 (8:00 – 11:00 A.M.) at Jefferson County Fair Park
12. Discussion on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events
13. Discussion on Updating the Jefferson County Solid Waste Management Plan
14. Discussion on Wisconsin Department of Natural Resources Air Quality presentation
15. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
 - Next Solid Waste Committee Meeting is on Wednesday, January 10, 2024 at 8:30 A.M.
16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Highway Department

1425 S. Wisconsin Dr.

Jefferson, WI 53549

Minutes

July 12, 2023 – 8:30 A.M.

Members: Jeff Johns-Chair, Anita Martin-Vice Chair, Joan Callan, Robert Preuss, and Mark Groose

1. Call to Order

- Chairman Johns called the meeting to order at 8:30 a.m.

2. Roll Call (Establish a Quorum)

- Supervisors Johns, Martin, Callan, Preuss, and Groose were present. Also present were Zoning Director Matt Zangl, Solid Waste/Clean Sweep Specialist James Zumstein, and Assistant to the County Administrator Michael Luckey.

3. Certification of Compliance with the Open Meetings Law

- Director Matt Zangl certified compliance with the Open Meetings Law

4. Approval of the Agenda

- Motion by Johns, seconded by Groose. Passed 5-0 by voice vote.

5. Public Comment

- None

6. Approval of Minutes – May 10, 2023 Solid Waste Committee Meeting

- Motion by Martin, seconded by Johns. Motion passed 5-0 by voice vote.

7. Communications

- None

8. Update from Deer Track Park Landfill

- None

9. Update from Waste Collection Partners

- None

10. Discussion on 2023 Clean Sweep, Electronics & Appliances, and Tire Collection Events

Past Events: Friday, May 12th, Saturday, May 13th, and Saturday, June 10th

- Solid Waste/Clean Sweep Specialist James Zumstein covered data collected from the events. Suggestions for ways to improve future events were discussed.

Upcoming Events: Friday, September 15th 3:00 – 5:30 P.M. at Watertown Street Department (Clean Sweep)

- Discussion on whether registration should be required was discussed and determined to keep it for this event. Supervisors Johns, Martin, Callan, and Preuss said they would be available to volunteer.

Saturday, September 16th 8:00 – 11:00 A.M. at Watertown Street Department (Clean Sweep)

- Supervisors Johns, Martin, Callan, and Preuss said they would be available to volunteer. Saturday, October 21st 8:00 – 11:00 A.M. at Jefferson County Fair Park (Electronics & Appliances only)
 - Supervisors Johns, Callan, and Preuss said they would be available to volunteer.
11. Discussion on 2024 Clean Sweep Budget
 - Discussed the possibility of Watertown reducing donation to Clean Sweep. Supervisor Martin requested data from past Watertown events at next meeting. Supervisor Martin also requested looking at the budget to determine feasibility of Lake Mills hosting another Electronics and Appliance collection event in 2024 due to positive feedback from June 2023 event.
 12. Discussion on Disseminating Recycling Information to the Public
 - Supervisor Martin suggested utilizing the County Facebook page to disseminate information regarding recycling to the public.
 13. Discussion on Solid Waste Committee Tour of Recycling Facility
 - Supervisor Johns requested Solid Waste Specialist Zumstein arrange for the Solid Waste Committee to tour Deer Track Park Landfill at a future date.
 14. Discussion on Solid Waste Program Financial Report
 - Director Zangl noted that our Clean Sweep budget is almost spent for 2023 due to high turnout at May event and there is still the September event coming up.
 15. Discussion and Possible Action on Future Meeting Dates and Possible Agenda Items
 - a. Wednesday, September 13, 2023, 8:30 A.M.
 - Discussion on the Solid Waste Plan for the Comprehensive Plan; discussion on recycling of milk cartons in schools
 16. Site Tour of Universal Recycling Technologies, LLC – 2535 Beloit Avenue, Janesville WI
 - Supervisors Johns, Martin, Preuss, and Callan, Solid Waste Specialist Zumstein, and Zoning Department interns Mia Pollasky and Caleb Dammen toured Universal Recycling Technologies in Janesville.
 17. Adjourn
 - Motion by Johns, seconded by Preuss. Motion passed 5–0 by voice vote at 9:33 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

UW Extension
864 Collins Road, Room 12
Jefferson, WI 53549

Minutes

September 13, 2023 – 8:30 A.M.

Members: Jeff Johns (Chair), Anita Martin (Vice Chair), Joan Callan, Robert Preuss, and Mark
Groose

Place: UW Extension OR Via Zoom Videoconference

Register and Join Meeting via Zoom:

[https://zoom.us/meeting/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV](https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV)

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
 - Chairman Johns called the meeting to order at 8:28 A.M.
2. Roll Call (Establish a Quorum)
 - Present were Supervisors Johns, Martin, Callan, and Preuss; Supervisor Groose was absent. Also present were Planning and Zoning Director Matt Zangl, Zoning Technician Sarah Elsner, Zoning Technician Brett Scherer, Solid Waste Specialist James Zumstein, and Jim Birmingham in person, and Stacy Winkleman, Dave Schilling, and Tyler Rueth via Zoom.
3. Certification of Compliance with the Open Meetings Law
 - Director Matt Zangl certified compliance with the Open Meetings Law
4. Approval of the Agenda
 - Motion by Johns, second by Callan. Motion passed 4-0 by voice vote.
5. Public Comment (*Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time*)
 - None
6. Approval of Minutes – July 12, 2023 Solid Waste Committee Meeting
 - Motion to table minutes by Martin, second by Callan; passed 4-0 by voice vote.
7. Communications
 - Announcement by Solid Waste Specialist James Zumstein that he is leaving his position.
8. Update from Deer Track Park Landfill
 - Potential tour of facility for Solid Waste Committee members will not happen this fall.
9. Update from Waste Collection Partners
 - Tyler Rueth from Resource Solutions Corporation stated that their team is ready for the October 21st electronics recycling event at Jefferson County Fair Park. City of Watertown Street Department Supervisor Stacy Winkleman said their team is ready for the Clean Sweep event on September 15th and 16th.
10. Presentation on school milk carton recycling program from Carton Council
 - Jim Birmingham from Carton Council provided information and handouts about carton recycling programs in Jefferson County schools.
11. Discussion on the Solid Waste Plan for the Jefferson County Comprehensive Plan

- Chairman Johns suggested all members read through the current Solid Waste Management Plan that was developed in 2000 and look for ways that it can be updated without needing to be completely rewritten. All members were provided the current plan.
12. Discussion on Upcoming 2023 Clean Sweep and Electronics & Appliance Recycling Events
 - Friday, September 15, 2023 3:00 – 5:30 P.M. Clean Sweep at Watertown Street Department City of Watertown Street Department Supervisor Winkleman stated that two employees from the City of Watertown would be present both days of the event.
 - Saturday, September 16, 2023 8:00 – 11:00 A.M. Clean Sweep at Watertown Street Department
 - Saturday, October 21, 2023 8:00 – 11:00 A.M. Electronics & Appliance Recycling Event at Jefferson County Fair Park
Zoning Technician Sarah Elsner said that she and Zoning Technician Brett Scherer would be helping to assist with the event. Tyler Rueth from Resource Solutions Corp. asked that the line be cut at 11 A.M. for this event.
 13. Discussion on 2024 Clean Sweep Budget
 - Supervisor Callan suggested that we create fewer yard signs for 2024 but make them larger, and that mailers should also be looked into as they were very effective in advertising the Lake Mills Electronics Recycling event in June. Zoning Technician Scherer suggested possibly coordinating a tire recycling event with the Highway Department to possibly reduce costs since the County Highway Department also uses Liberty Tire to pick up their tires.
 14. Discussion on Solid Waste Program Financial Report
 - None
 15. Discussion and Possible Action on Future Meeting Dates and Possible Agenda Items
 - Next Solid Waste Committee Meeting is on Wednesday, November 8, 2023 at 8:30 A.M.
 - Approval of July 12, 2023 Solid Waste Committee Minutes
 - Discussion on updating Solid Waste Management Plan
 - Discussion on 2024 Clean Sweep/Electronics Recycling/Tire Recycling events
 - Discussion on DNR air quality presentation
 16. Adjourn
 - Motion by Preuss, second by Callan; passed 4-0 by voice vote at 9:57 A.M.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

FALL 2023 JEFFERSON COUNTY CLEAN SWEEP - WATERTOWN STREET DEPARTMENT

FRIDAY, SEPTEMBER 15 (3:00 - 5:30 P.M.) AND SATURDAY, SEPTEMBER 16 (8:00 - 11:00 A.M.)

What Town/City/Village Do You Live In?

| TOWN | | CITY | |
|--------------------|-----------|---------------------------|------------|
| Aztalan | 2 | Fort Atkinson | 21 |
| Cold Spring | 0 | Jefferson | 7 |
| Concord | 1 | Lake Mills | 10 |
| Farmington | 2 | Waterloo | 1 |
| Hebron | 3 | Watertown | 76 |
| Ixonia | 11 | Whitewater | 0 |
| Jefferson | 3 | CITY TOTALS | 115 |
| Koshkonong | 0 | VILLAGE | |
| Lake Mills | 2 | Cambridge | 0 |
| Milford | 1 | Helenville | 0 |
| Oakland | 1 | Johnson Creek | 2 |
| Palmyra | 5 | Palmyra | 0 |
| Sullivan | 2 | Sullivan | 0 |
| Sumner | 0 | VILLAGE TOTALS | 2 |
| Waterloo | 4 | COUNTY TOTALS | 167 |
| Watertown | 13 | OTHER COUNTIES | 1 |
| TOWN TOTALS | 50 | TOTAL PARTICIPANTS | 168 |

Appointments 132 No Appointment 43
 No-shows 7

Are You A First-Time Clean Sweep Participant?

| | | | |
|-----|----|----|----|
| Yes | 80 | No | 88 |
|-----|----|----|----|

How Did You Hear About Today's Event?

| | |
|----------------------|----|
| County Website | 11 |
| Newspaper | 1 |
| Mailer/Flyer | 5 |
| Friend/Relative | 2 |
| Fair Park Sign | 0 |
| Social Media | 8 |
| Called in/Courthouse | 0 |
| Town Website | 0 |
| Yard Signs | 5 |
| Other | 10 |

Do You Have Any Hazwaste From A VSQG Today?

| | | | |
|-----|---|----|-----|
| Yes | 4 | No | 164 |
|-----|---|----|-----|

Do You Have Any Agricultural Waste?

| | | | |
|-----|---|----|-----|
| Yes | 5 | No | 163 |
|-----|---|----|-----|

How Many Households Did You Bring Waste From?

| | | | |
|-----|-----|-------|-------|
| ONE | TWO | THREE | FOUR+ |
| 155 | 11 | 2 | 0 |

2023 JEFFERSON COUNTY ELECTRONICS & APPLIANCE EVENT - LAKE MILLS

LAKE MILLS LIGHT & WATER DEPARTMENT - SATURDAY, JUNE 10 (8:00 - 11:00 A.M.)

What Town/City/Village Do You Live In?

| TOWN | | CITY | |
|--------------------|-----------|---------------------------|-------------|
| Aztalan | 8 | Fort Atkinson | 2 |
| Cold Spring | 0 | Jefferson | 4 |
| Concord | 2 | Lake Mills | 87 |
| Farmington | 0 | Waterloo | 1 |
| Hebron | 0 | Watertown | 1 |
| Ixonia | 1 | Whitewater | 0 |
| Jefferson | 4 | CITY TOTALS | 95 |
| Koshkonong | 0 | VILLAGE | |
| Lake Mills | 16 | Cambridge | 2 |
| Milford | 3 | Helenville | 0 |
| Oakland | 4 | Johnson Creek | 4 |
| Palmyra | 1 | Palmyra | 0 |
| Sullivan | 0 | Sullivan | 0 |
| Sumner | 0 | VILLAGE TOTALS | 6 |
| Waterloo | 1 | COUNTY TOTALS | 141 |
| Watertown | 0 | OTHER COUNTIES | 0 |
| TOWN TOTALS | 40 | TOTAL PARTICIPANTS | 141* |

Are You A First-Time Clean Sweep Participant?

| | | | |
|-----|----|----|----|
| Yes | 75 | No | 65 |
|-----|----|----|----|

How Did You Hear About Today's Event?

| | |
|----------------------|----|
| County Website | 22 |
| Newspaper | 5 |
| Mailer/Flyer | 48 |
| Friend/Relative | 5 |
| Fair Park Sign | 0 |
| Social Media | 41 |
| Called in/Courthouse | 2 |
| Town Website | 0 |
| Yard Signs | 9 |
| Other | 16 |

How Many Households Did You Bring Waste From?

| ONE | TWO | THREE | FOUR+ |
|-----|-----|-------|-------|
| 125 | 15 | 1 | 0 |

Do You Know Where To Take Unwanted Drugs?

| | | | |
|-----|----|----|---|
| Yes | 20 | No | 2 |
|-----|----|----|---|

* 153 total transactions performed by RSC

SPRING 2023 JEFFERSON COUNTY CLEAN SWEEP - JEFFERSON COUNTY FAIR PARK

FRIDAY, MAY 12 (3:00 - 5:30 P.M.) AND SATURDAY, MAY 13 (8:00 - 11:00 A.M.)

What Town/City/Village Do You Live In?

| TOWN | | CITY | |
|--------------------|------------|---------------------------|------------|
| Aztalan | 12 | Fort Atkinson | 57 |
| Cold Spring | 3 | Jefferson | 71 |
| Concord | 6 | Lake Mills | 30 |
| Farmington | 8 | Waterloo | 4 |
| Hebron | 3 | Watertown | 28 |
| Ixonia | 9 | Whitewater | 2 |
| Jefferson | 31 | CITY TOTALS | 192 |
| Koshkonong | 8 | VILLAGE | |
| Lake Mills | 10 | Cambridge | 7 |
| Milford | 3 | Helenville | 4 |
| Oakland | 17 | Johnson Creek | 16 |
| Palmyra | 6 | Palmyra | 1 |
| Sullivan | 11 | Sullivan | 3 |
| Sumner | 6 | VILLAGE TOTALS | 31 |
| Waterloo | 9 | COUNTY TOTALS | 362 |
| Watertown | 12 | OTHER COUNTIES | 3 |
| TOWN TOTALS | 139 | TOTAL PARTICIPANTS | 365 |

| | |
|---|------------------|
| Number of participants with HHW | 277 |
| Number of participants with Tires | 40 (est.) |
| Number of participants with Elec. & Appl. | 200+* |

| | |
|---------------------------|-----------------|
| Money Collected | \$4,931.50 |
| HHW Fees Collected | \$2,750.00 |
| Total Tire Fees Collected | \$2,181.50 |
| Liberty Tire Invoice | \$2,666.40 |
| Fuel Surcharge | \$293.90 |
| Total Due - Tires | \$2,372.50 |
| Total Tire Fees Collected | \$2,181.50 |
| Amount Short - Tires | \$191.00 |

Are You A First-Time Clean Sweep Participant?

| | | | |
|-----|-----------|----|------------|
| Yes | 87 | No | 105 |
|-----|-----------|----|------------|

How Did You Hear About Today's Event?

| | |
|----------------------|-----------|
| County Website | 42 |
| Newspaper | 23 |
| Mailer/Flyer | 36 |
| Friend/Relative | 14 |
| Fair Park Sign | 7 |
| Social Media | 40 |
| Called in/Courthouse | 2 |
| Town Website | 5 |
| Yard Signs | 9 |
| Other | 21 |

Do You Have Any Hazwaste From A VSQG Today?

| | | | |
|-----|----------|----|------------|
| Yes | 4 | No | 271 |
|-----|----------|----|------------|

Do You Have Any Agricultural Waste?

| | | | |
|-----|-----------|----|------------|
| Yes | 14 | No | 261 |
|-----|-----------|----|------------|

Do You Have Any Tires To Dispose Of Today?

| | | | |
|-----|-----------|----|------------|
| Yes | 15 | No | 260 |
|-----|-----------|----|------------|

Do You Have Any Electronics And/Or Appliances?

| | | | |
|-----|-------------|----|------------|
| Yes | 124* | No | 151 |
|-----|-------------|----|------------|

How Many Households Did You Bring Waste From?

| ONE | TWO | THREE | FOUR+ |
|------------|-----------|----------|----------|
| 297 | 32 | 2 | 0 |

Do You Know Where To Take Unwanted Drugs?

| | | | |
|-----|------------|----|-----------|
| Yes | 106 | No | 25 |
|-----|------------|----|-----------|

* 200 total transactions performed by RSC