

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, November 14, 2023, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Racanelli, Gino

Wineke, Michael
Lund, Kirk
Nsibirwa, Sira

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the November 14, 2023, Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of October 10, 2023, Board Minutes
7. Communications
8. Review of the September 2023 Financial Statement
9. Discuss and Approve October 2023 Vouchers
10. Discussion and Possible Action on New 2023 Professional Service Contracts *(Foster Care, Lawn Care/Tree Trimming/Plowing, Cleaning, and Guardianship)*
11. Presentation on the Co-Responder Model and Crisis Billing
12. Director's Report
13. Adjourn

Next Scheduled Meetings:

Tuesday, December 12, 2023, at 8:30 a.m.

Tuesday, January 9, 2024, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
October 10, 2023

Board Members Present in Person: Richard Jones, Russell Kutz, Michael Wineke, Kirk Lund, and Gino Racanelli

Board Member Present by Zoom: Sira Nsibirwa

Others Present: Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; County Administrator Ben Wehmeier, and Office Manager Kelly Witucki

- 1. CALL TO ORDER**
Mr. Jones called the meeting to order at 8:30 a.m.
- 2. ROLL CALL/ESTABLISHMENT OF QUORUM**
All present/Quorum was established.
- 3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Mr. Ruehlow certified that we are in compliance.
- 4. REVIEW OF THE OCTOBER 10, 2023, AGENDA**
- 5. PUBLIC COMMENTS**
No Comments
- 6. APPROVAL OF THE SEPTEMBER 12, 2023, BOARD MINUTES**
Mr. Wineke made a motion to approve the September 12, 2023, board minutes.
Mr. Kutz seconded.
Motion passed unanimously.
- 7. COMMUNICATIONS**
Mr. Ruehlow discussed the American Rescue Plan (HOME) and the funds that are currently available for qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations.
- 8. REVIEW OF THE AUGUST 2023 FINANCIAL STATEMENT**
Mr. Bellford reviewed the August financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$937,491. This balance includes our carryover from 2022, including \$650,000 from our reserve carryover. With this projection, we have, at this point, a surplus of only \$287,491, when the reserve is excluded.
- 9. DISCUSS AND APPROVE SEPTEMBER 2023 VOUCHERS**
Mr. Bellford reviewed the summary sheet of vouchers totaling \$831,680.64 (attached).
Mr. Wineke made a motion to approve the September 2023 vouchers totaling \$832,680.64.
Mr. Kutz seconded.
Motion passed unanimously.
- 10. DISCUSSION AND POSSIBLE ACTION ON NEW 2023 PROFESSIONAL SERVICE CONTRACTS (CHILD ALTERNATE CARE, ADULT ALTERNATE CARE, AND GUARDIANSHIP)**
Mr. Ruehlow reported that we have three new service providers. (attached)
Mr. Jones made the motion to approve the contracts as listed.
Mr. Racanelli seconded.
Motion passed unanimously.

- 11. DISCUSSION AND POSSIBLE ACTION ON JEFFERSON COUNTY'S SPECIALIZED TRANSPORTATION ASSISTANCE PROGRAM (Wis. Stat. 85.21) APPLICATION**
- Ms. Schmidt reported that the application will have six projects. Those six projects include Driver Escort/Volunteer Program, Senior Dining Transportation Program, Later Weekday Evenings & Weekends Service Hours for the Driver Escort/Volunteer Program, Day Trip Program, Shopping Van Service, and 3rd Party Wheelchair Accessible Transportation.
- Mr. Wineke made a motion to approve the Application for 85.21 Specialized Transportation Assistance as presented.
- Mr. Lund seconded.
- Motion passed unanimously.
- 12. DISCUSSION AND POSSIBLE ACTION ON THE 2024-2028 LOCALLY DEVELOPED COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN**
- Ms. Schmidt presented on the 2024-2028 Locally Developed Coordinated Public Transit-Human Services Transportation Plan. (attached)
- Mr. Lund made the motion to approve the Locally Developed Coordinated Public Transit-Human Services Transportation Plan as presented.
- Mr. Racanelli seconded.
- Motion passed unanimously.
- 13. DISCUSSION AND POSSIBLE ACTION ON THE REQUEST FOR PROPOSAL FOR THE CONGREGATE AND HOME DELIVERED MEAL PROGRAM**
- Ms. Schmidt presented on the two bids that were received from Feil's Catering and Kandu Catering and Rentals.
- Mr. Wineke made a motion to approve the proposal that was received from Feil's Catering with the understanding that we would not pay for any food that would be sent back due to temperature guidelines not being met.
- Mr. Lund seconded.
- Motion passed unanimously.
- 14. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING EXECUTION OF STATE HUMAN SERVICES CONTRACTS, CONSORTIUM AGREEMENTS, AND PROFESSIONAL SERVICE AND CARE PROVIDER CONTRACTS**
- Mr. Bellford reported that this authorizes the execution of contracts, agreements, and provider contracts. This resolution will be on the County Board agenda in November.
- Mr. Racanelli made a motion to approve authorizing the execution of State Human Services contracts, consortium agreements, and professional/care provider contracts and to submit it to the County Board for approval.
- Mr. Lund seconded
- Motion passed unanimously.
- 15. DISCUSSION AND POSSIBLE ACTION ON DAVE GALLUP REQUEST FOR 2024 FUNDING**
- Mr. Bellford reported that we received a funding request from Dave Gallup for 2024. (attached)
- Mr. Wineke made the motion to approve the funding as presented.
- Mr. Kutz seconded.
- Motion passed unanimously.

16. DIRECTOR'S REPORT

Mr. Ruehlow reported on the following items:

- In the past nine months we have been working with the local newspapers and social media to keep the community informed on the items that Human Services staff is currently working on.
- Two weeks ago, Mr. Ruehlow & Judge Brantmeier co-hosted the Child Welfare in the Courts Conference.
- We are actively looking for a new board member.
- Recently we have been experiencing staff turnover and a lack of applications. This seems to be improving and we have been able to fill recent positions.
- There is a proposal to alter kinship legislation. This would expand the definition of relative to include more individuals that are eligible to be kinship providers and also be eligible to be licensed as foster parents.

17. ADJOURN

Mr. Kutz made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 9:50 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, November 14, 2023, at 8:30 a.m.
Jefferson County Workforce Development Center
874 Collins Road, Room 103

Financial Statement Summary

September, 2023

We are projecting a positive year-end fund balance of \$882,308. This is down from \$937,491 from last month because of an alternate care placement that we anticipate for the rest of the year. This balance does our carryover from 2022, including \$650,000 from our reserve carryover. With this projection, we have, at this point, a surplus of only \$232,308, when the reserve is excluded.

Summary of Variances:

- **We are projecting \$5,245,748 in total CCS expenses, compared to budgeted costs of \$4,849,727. Our revenue is projected to be \$4,327,242, compared to a budget of \$4,820,930.** This is because of contractor costs being over the MA rate and leading to a CCS budget deficiency. We have accounted for increased CCS contractor costs and increased CCS WIMCR revenue as part of our 2024 budget request.
- Hospitalizations and detox are driving a large unfavorable balance for mental health. **Hospital/Detox is projected to be over budget (unfavorable) by \$304,218 (Net basis):**

	Budget	Actual	Projection
Revenue	\$330,000	\$406,034	\$541,378
Expenditures	\$1,170,000	\$1,264,467	\$1,685,596
Net	\$(840,000)	\$(858,433)	\$(1,144,218)

We have seen a decrease in State Institute charges recently; although, those have been offset by alternate care placements. The State Institute charges for the past several years are shown below:

2023*	2022	2021	2020	2019	2018	2017
1,007,004	886,829	942,687	696,473	906,528	684,454	692,789

* = 2023 amount is through September.

The August 2023 State Institute bill was \$112,579. The September bill was \$22,430.

- **The Nutrition Programs – Home Delivered Meals, Site Meals, and NSIP – are projected to have a combined \$55,651 net unfavorable balance.** We are presenting these programs with a combined, net balance, because GWAAR has allowed us to flex the costs and funding among them. While ARPA revenue is down, participant contributions and MCO funding is up.
- **CLTS revenue is projected to be over budget by \$60,586. CLTS expenses are projected to be over budget by \$44,516.**
- **Salary expenses are projected to be under budget by \$1,372,970:** This is because of numerous vacant or unfilled positions. On the BH side, most of this is because of CCS and EMH positions. Additionally, the CPS and Intake teams in the Children and Families Division have seen

numerous vacancies throughout the year, as well. Finally, as noted above, some of the new 2023 CLTS SSC positions are unfilled. The ADRC and Economic Support have also been understaffed for most of the year.

- **Fringes and benefit expenses are projected to be under budget by \$763,623.** This would be due to several reasons. One, it would correspond to salaries and vacant positions. Two, we are seeing a large variance in health insurance costs, as many more staff opted out of the health insurance program that we projected when doing the budget.
- **Children Alternate Care expenses are projected to be under budget by \$761,676.** This projection includes Shelter and Detention costs. As shown on the Alternate Care summary, our RCC have moved into a group home, and that less costly placement has been accounted for in our projection.
- **CRS and adult alternate care costs are projected to be \$125,101 and \$195,062 over budget, respectively.** These costs have increased dramatically recently. CRS will have some MA billing (this year) and WIMCR recovery (next year) to help offset the costs. The adult alternate care projection is being drive by one large placement that we are projecting through November.
- The Transportation program continues to see an increased demand for services. **As such, we are projecting revenue to exceed the budget by \$47,528 while expenses are projected to exceed the budget by \$133,042 for a net unfavorable balance of \$85,513.** We did receive our second new van from the State, and we returned the rental on July 31. We did take another old car out of service, which will help with repair and service costs.
- **The ADRC is projected to have a net favorable balance of \$80,315.** This is because some vacancies throughout the year have led to lower staffing costs. Also, the staff have been able to bill the Fed MA rate, which reimburses at 100%, at a higher frequency than in prior years.
- **Costs related to the HOPE (housing) program are projected to be over budget by \$127,278.** This is down substantially from a few months ago.
- **WIMCR revenue projections are shown below.** We should receive final WIMCR numbers in December. These payments always have a significant impact on our year-end budget.

Program	2023 Projection	2022	2021
OPMHSA, TCM, CSP, Crisis	725,000	791,691	761,417
CCS	955,888	706,619	(286,409)
CRS	177,053	188,613	212,285
Total	1,857,941	1,686,923	687,293

- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$1,032,399. This is because of hospitalization, alternate care, and CRS expenses.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$1,180,431, because of reduced costs for alternate care and staffing/positions and increased revenue for TSSF.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$66,114.

AGING & ADRC DIVISION: Projected unfavorable balance of \$54,772. While the Transportation and Nutrition programs are unfavorable, they are offset by the ADRC, which is favorable.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$72,933.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on September 2023 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Federal/State Operating Revenues	14,785,533	3,291,006	18,076,539	22,300,051	20,222,914	25,774,765	26,986,700	(1,211,935)
County Funding for Operations (tax levy & transfer in)	7,208,902	0	7,208,902	7,687,620	7,373,862	9,831,815	9,831,815	0
Total Resources Available	21,994,435	3,291,006	25,285,441	29,987,671	27,596,776	35,606,580	36,818,516	(1,211,935)
Total Adjusted Expenditures	25,700,687	1,513,753	27,214,439	30,716,207	28,344,046	36,111,055	38,205,298	2,094,243
OPERATING SURPLUS (DEFICIT)	(3,706,251)	1,777,253	(1,928,998)	(728,536)	(747,270)	(504,475)	(1,386,782)	882,308
Balance Forward from 2022-Balance Sheet Operating Reserve	1,386,782		1,386,782	1,166,829		1,386,782	1,386,782	0
NET SURPLUS (DEFICIT)	(2,319,469)	1,777,253	(542,216)	438,293	(747,270)	882,308	0	882,308

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,954,014	(476,976)	1,477,038	1,967,487	1,465,511	1,969,384	1,954,014	15,370
Children's Basic County Allocation	1,370,942	(342,736)	1,028,207	1,368,673	1,082,755	1,370,942	1,443,673	(72,731)
Children's L/T Support Waivers	2,290,341	796,450	3,086,791	3,409,333	2,682,633	4,000,836	3,576,845	423,991
Behavioral Health Programs	937,734	181,159	1,118,893	481,329	1,716,556	1,213,406	2,288,741	(1,075,335)
Community Options Program	113,150	50,439	163,589	218,118	163,589	218,118	218,118	0
Aging & Disability Res Center	589,545	324,490	914,035	1,133,916	893,126	1,218,318	1,190,835	27,483
Aging/Transportation Programs	486,922	182,912	669,835	1,020,021	739,467	884,401	985,956	(101,555)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	723,915	(138,491)	585,423	709,161	688,970	768,785	918,626	(149,841)
IV-E Legal and Legal Rep	88,743	98,880	187,622	81,648	60,609	114,605	80,812	33,793
Children & Families	621,412	45,977	667,389	643,630	541,806	888,726	745,222	143,504
I.M. & W-2 Programs	832,356	362,922	1,195,277	1,760,947	1,246,580	1,707,740	1,662,107	45,633
Client Assistance Payments	145,457	82,642	228,098	211,625	153,000	223,183	204,000	19,183
Early Intervention	186,418	(43,474)	142,944	186,402	139,814	190,592	186,418	4,174
Total State & Federal Funding	10,340,948	1,124,193	11,465,141	13,192,290	11,574,414	14,769,035	15,455,367	(690,506)

COLLECTIONS & OTHER REVENUE

Provided Services	2,946,309	1,635,740	4,582,049	6,615,850	6,327,607	8,072,223	8,436,809	(364,585)
Child Alternate Care	76,887	0	76,887	129,221	102,735	102,516	136,979	(34,464)
Adult Alternate Care	84,243	2,100	86,343	119,542	138,750	115,124	185,000	(69,876)
Children's L/T Support	678,072	416,299	1,094,371	1,191,921	1,423,175	1,534,162	1,897,567	(363,405)
1915i Program	21,592	26,355	47,947	248,186	135,000	241,028	180,000	61,028
Donations	114,129	0	114,129	160,652	75,871	148,695	101,162	47,533
Cost Reimbursements	99,247	(1,682)	97,565	194,259	93,824	129,047	125,098	3,949
Other Revenues	424,106	88,000	512,106	448,130	351,539	662,936	468,718	194,217
Total Collections & Other	4,444,585	2,166,813	6,611,398	9,107,761	8,648,500	11,005,730	11,531,333	(525,603)

TOTAL REVENUES

14,785,533	3,291,006	18,076,539	22,300,051	20,222,914	25,774,765	26,986,700	(1,216,109)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	2,107,125	(85,000)	2,022,125	2,415,744	2,278,410	2,695,793	3,174,405	(478,611)
Children's & Families	1,678,789	2,000	1,680,789	2,128,895	1,615,481	2,241,052	2,381,660	(140,609)
Community Support	890,227	0	890,227	1,061,426	958,644	1,186,969	1,278,193	(91,223)
Comp Comm Services	1,637,253	0	1,637,253	1,968,708	2,056,390	2,183,004	2,808,121	(625,117)
Economic Support	992,103	0	992,103	1,276,709	1,017,486	1,322,803	1,356,648	(33,844)
Aging & Disability Res Center	452,370	0	452,370	555,228	498,882	608,375	665,176	(56,801)
Aging/Transportation Programs	494,999	0	494,999	660,454	387,428	659,999	516,571	143,429
Childrens L/T Support	797,120	0	797,120	790,764	837,598	1,062,827	1,116,798	(53,971)
Early Intervention	284,896	0	284,896	352,355	275,796	379,862	367,728	12,134
Management/Overhead	946,685	85,000	1,031,685	1,165,349	1,018,825	1,375,580	1,358,433	17,147
Lueder Haus	245,300	0	245,300	292,306	285,400	327,067	380,533	(53,466)
Safe & Stable Families	60,556	0	60,556	88,500	69,585	80,742	92,780	(12,038)
Supported Emplmtn	0	0	0	0	0	0	0	0
Total Wages	10,587,424	2,000	10,589,424	12,756,437	11,299,924	14,124,074	15,497,044	(1,372,970)
<u>FRINGE BENEFITS</u>								
Social Security	764,377	0	764,377	934,615	827,913	1,019,499	1,103,884	(84,386)
Retirement	682,774	0	682,774	798,740	761,725	910,695	1,015,633	(104,938)
Health Insurance	2,604,244	0	2,604,244	2,723,514	3,028,069	3,471,325	4,037,425	(566,100)
Other Fringe Benefits	29,645	0	29,645	97,911	34,612	37,951	46,150	(8,199)
Total Fringe Benefits	4,081,040	0	4,081,040	4,554,780	4,652,319	5,439,469	6,203,092	(763,623)
<u>OPERATING COSTS</u>								
Staff Training	120,780	0	120,780	163,678	130,856	156,047	180,790	(24,743)
Space Costs	1,022,295	(2,089)	1,020,206	383,642	711,528	1,142,761	948,704	194,057
Supplies & Services	1,453,171	47,190	1,500,361	1,774,687	1,699,907	1,980,236	2,268,242	(288,006)
Program Expenses	1,090,299	366,089	1,456,388	939,882	489,887	1,917,945	653,183	1,264,762
Employee Travel	72,728	0	72,728	105,277	73,863	96,970	105,483	(8,513)
Staff Psychiatrists & Nurse	291,380	0	291,380	387,040	296,123	388,507	394,830	(6,323)
Birth to 3 Program Costs	222,026	0	222,026	202,539	172,363	296,035	229,818	66,217
Busy Bees Preschool	431	0	431	1,039	825	575	1,100	(525)
Other Operating Costs	21,157	0	21,157	20,526	45,006	21,996	60,008	(38,012)
Year End Allocations	(150,812)	(8,200)	(159,012)	(110,935)	(154,276)	(263,978)	(237,959)	(26,019)
Capital Outlay	227,299	7,995	235,294	82,541	134,919	270,267	179,892	90,375
Total Operating Costs	4,370,754	410,985	4,781,739	3,949,915	3,601,000	6,007,362	4,784,091	1,223,271
<u>BOARD MEMBERS</u>								
Per Diems	3,835	0	3,835	4,485	1,024	5,113	1,365	3,748
Travel	540	0	540	255	338	720	450	270
Training	0	0	0	0	0	0	0	0
Total Board Members	4,375	0	4,375	4,740	1,361	5,833	1,815	4,018

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	8,773	0	8,773	11,307	0	11,697	0	11,697
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	0	0	0	0	0	0	0	0
Kinship & Other Client Assistance	148,002	0	148,002	196,963	147,150	205,929	196,200	9,729
Total Client Assistance	156,775	0	156,775	208,269	147,150	217,625	196,200	21,425
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	2,051,148	738,039	2,789,187	3,336,524	2,755,801	3,718,916	3,674,401	44,516
Total Medical Assistance Waivers	2,051,148	738,039	2,789,187	3,336,524	2,755,801	3,718,916	3,674,401	44,516
<u>COMMUNITY CARE</u>								
Supportive Home Care	29,985	0	29,985	47,111	24,021	39,980	32,028	7,952
Guardianship Services	46,807	0	46,807	63,139	100,417	62,409	133,890	(71,481)
People Ag. Domestic Abuse	17,111	0	17,111	20,000	18,750	25,000	25,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	65,010	0	65,010	83,282	49,200	80,466	65,600	14,866
Other Community Care	563,756	(16,349)	547,407	638,039	623,702	835,322	831,603	3,719
Elderly Nutrition - Congregate	26,990	0	26,990	21,823	24,231	33,919	32,308	1,611
Elderly Nutrition - Home Delivered	196,836	0	196,836	263,752	200,855	255,937	267,806	(11,870)
Elderly Nutrition - Other Costs	2,499	0	2,499	3,097	1,650	3,332	2,200	1,132
Total Community Care	948,994	(16,349)	932,645	1,140,244	1,042,826	1,336,364	1,390,435	(54,071)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	265,041	0	265,041	306,635	416,250	353,388	555,000	(201,612)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	15,709	0	15,709	32,082	176,250	41,828	235,000	(193,172)
Child Caring Institutions	175,685	0	175,685	559,695	397,500	175,685	530,000	(354,315)
Detention Centers	23,050	0	23,050	22,375	37,500	30,733	50,000	(19,267)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	110,173	17,000	127,173	141,261	122,156	169,564	162,875	6,689
Total Child Alternate Care	589,659	17,000	606,659	1,062,047	1,149,656	771,199	1,532,875	(761,676)
<u>HOSPITALS</u>								
Detoxification Services	54,089	0	54,089	104,167	41,250	72,119	55,000	17,119
Mental Health Institutes	1,210,378	0	1,210,378	1,185,061	836,250	1,613,837	1,115,000	498,837
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	1,264,467	0	1,264,467	1,289,228	877,500	1,685,956	1,170,000	515,956
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	675,000	0	900,000	(900,000)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on SEPTEMBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
65000 BASIC ALLOCATION	4,366,142	6,233,962	1,867,820	4,321,120	5,599,484	1,278,363	(589,457)
65003 LUEDER HAUS	154,794	629,519	474,725	158,500	692,546	534,046	59,321
65004 UWW QTT	20,000	18,808	(1,192)	0	0	0	1,192
65007 EMERGENCY MENTAL HEALTH	120,984	1,247,376	1,126,392	269,437	1,366,151	1,096,713	(29,678)
65008 CRISIS INNOVATION	35,418	30,277	(5,141)	119,865	119,865	(0)	5,141
63007 YCSF - CAA	82,920	82,920	0	800,000	800,000	0	0
63008 YCSF - PR	578,953	578,953	0	860,257	1,110,257	250,000	250,000
65010 HOPE (MHBG SUPPL)	19,903	381,558	361,655	15,757	250,134	234,377	(127,278)
65011 MENTAL HEALTH BLOCK	26,128	26,128	0	27,325	27,325	0	0
65025 COMMUNITY SUPPORT PROGRAM	746,371	2,103,529	1,357,158	978,000	2,128,592	1,150,592	(206,566)
65027 COMP COMM SERVICE	5,185,695	5,245,748	60,053	5,045,930	4,849,727	(196,203)	(256,256)
63027 FAMILY CENTERED THERAPY	0	61,645	61,645	0	52,018	52,018	(9,626)
65030 ROOM AND BOARD FOR OUD	17,443	17,443	0	0	0	0	0
65031 AODA BLOCK GRANT	109,299	110,660	1,361	109,299	109,299	0	(1,361)
65035 AODA BLOCK GRANT SUPPLEMENTAL	35,879	35,879	0	39,348	39,348	(0)	(0)
65032 OPIOID GRANT	94,754	89,750	(5,005)	172,105	167,554	(4,551)	454
65033 TELEHEALTH GRANT	0	0	0	0	0	0	0
65038 OPIOID SETTLEMENT	83,967	78,875	(5,092)	111,176	111,176	0	5,092
65043 COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044 CCISY CRISIS GRANT	675	675	0	0	0	0	0
65063 1915i PROGRAM (CRS)	241,028	447,442	206,413	180,000	319,032	139,032	(67,381)
65158 ELDER ABUSE	25,025	177,092	152,067	30,025	65,805	35,780	(116,287)
65077 ADULT PROTECTIVE SERVICES	60,177	59,827	(350)	52,202	54,384	2,182	2,532
65162 APS SUPPLEMENT COVID-19	0	0	0	0	0	0	0
65034 WATERTOWN FOUNDATION TIC	14	14	0	0	0	0	0
66000 DONATIONS	5,277	3,522.13	(1,754)	(46,005)	0	46,005	47,759
Total Behavior Health	12,108,456	17,661,600	5,553,144	13,341,951	17,862,696	4,520,745	(1,032,399)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on SEPTEMBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Children & Families							
65001 CHILDREN'S BASIC ALLOCATION	1,765,690	2,085,992	320,303	1,724,652	2,677,524	952,872	632,569
65002 KINSHIP CARE	163,169	146,607	(16,562)	144,000	144,000	0	16,562
65005 YOUTH AIDS	677,537	1,079,745	402,208	684,367	1,534,778	850,411	448,203
65006 YOUTH AIDS - STATE CHARGES	0	0	0	0	0	0	0
63105 DOJ: DIVERSIONARY PROGRAMMING	0	0	0	0	0	0	0
63109 YOUTH JUSTICE INNOVATION	52,962	52,473	(489)	150,000	150,000	0	489
60683 CITIZEN'S REVIEW PANEL	7,665	7,665	0	10,000	10,000	0	0
63612 IN HOME SAFETY SERVICES	208,806	224,851	16,045	209,939	229,160	19,221	3,176
63112 PARENTS SUPPORTING PARENTS	302,551	284,034	(18,517)	324,779	354,019	29,240	47,757
65009 YA EARLY & INTENSIVE INT	64,314	236,316	172,002	51,814	220,688	168,874	(3,128)
63110 CHILDREN COURT IMPROVEMENT PROGRAM	0	0	0	0	0	0	0
65121 CHILDREN'S COP	218,118	231,595	13,477	218,118	298,059	79,941	66,464
65020 DOMESTIC ABUSE	0	25,000	25,000	0	25,000	25,000	0
65021 SAFE & STABLE FAMILIES	76,678	149,589	72,911	69,786	168,920	99,134	26,223
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040 CHILDRENS LTS WAIV-DD	5,534,997	5,561,436	26,439	5,474,411	5,662,036	187,625	161,186
65067 COMMUNITY RESPONSE GRANT	0	151,287	151,287	5,032	213,411	208,379	57,093
63111 FOSTER PARENT RETENTION	21,794	20,006	(1,788)	19,000	19,000	0	1,788
65068 FOSTER PARENT TRAINING	2,947	7,369	4,421	3,918	10,047	6,129	1,708
65060 IV-E CHIPS LEGAL	33,024	95,415	62,391	33,219	123,032	89,814	27,422
65070 IV-E TPR	40,000	173,801	133,801	28,500	75,000	46,500	(87,301)
65069 LEGAL REP: TPR	2,000	11,688	9,688	2,000	5,000	3,000	(6,688)
65079 LEGAL REP: CHIPS	39,581	135,397	95,816	17,093	65,744	48,650	(47,165)
65080 YOUTH DELINQUENCY INTAKE	0	830,609	830,609	0	1,021,552	1,021,552	190,943
63301 WILEARN	0	179,207	179,207	0	0	0	(179,207)
65082 AUTISM	0	1,585	1,585	0	0	0	(1,585)
65175 EARLY INTERVENTION (BIRTH TO 3)	215,607	926,371	710,764	213,002	820,194	607,192	(103,572)
63176 B3: PARENTS AS TEACHERS	4,174	4,174	0	0	0	0	0
63175 B3: SED INNOVATION	0	0	0	0	0	0	0
63188 CHILD CARE COUNTS	15,273	89,680	74,407	36,000	48,000	12,000	(62,407)
65174 B3: PANDEMIC RECOVERY	62,321	62,321	0	76,567	76,567	0	0
65105 KINSHIP ASSESSMENTS	8,422	8,422	0	11,917	11,917	0	0
65120 COORDINATED SERVICE TEAM	60,000	90,609	30,609	60,000	113,698	53,698	23,089
63120 CST SUPPLEMENT	0	0	0	0	0	0	0
65188 BUSY BEES PRESCHOOL	2,900	35,502	32,602	3,000	45,689	42,689	10,087
65189 INCREDIBLE YEARS	830	102,935	102,105	0	49,564	49,564	(52,541)
66000 DONATIONS	16,735	7,469.43	(9,266)	0	0	0	9,266
Total	9,598,094	13,028,824	3,430,729	9,571,115	14,182,276	4,611,161	1,180,431

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on SEPTEMBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Economic Support Division							
65051 INCOME MAINTENANCE	1,557,484	2,194,595	637,111	1,479,970	2,202,374	722,405	85,293
65053 CHILD DAY CARE ADMIN	131,264	4,804	(126,459)	155,468	7,511	(147,957)	(21,498)
65057 ENERGY PROGRAM	0	0	0	0	0	0	0
65071 CHILDREN FIRST	2,979	0	(2,979)	2,798	0	(2,798)	181
65073 FSET	7,591	0	(7,591)	11,953	0	(11,953)	(4,362)
65100 CLIENT ASSISTANCE	16,500	0	(16,500)	10,000	0	(10,000)	6,500
Total	1,715,818	2,199,400	483,582	1,660,189	2,209,885	549,696	66,114
Aging Division & ADRC							
65012 ALZHEIMERS FAM SUPP	20,372	20,372	0	22,028	22,028	0	0
65046 ADRC - DBS	0	208,385	208,385	0	197,340	197,340	(11,045)
65047 ADRC - DCS	0	0	0	0	0	0	0
65048 AGING/DISABIL RESOURCE	1,218,318	907,088	(311,229)	1,190,835	970,966	(219,869)	91,360
65075 GUARDIANSHIP PROGRAM	0	22,033	22,033	0	27,050	27,050	5,017
65076 STATE BENEFIT SERVICES	46,694	104,461	57,767	46,284	109,648	63,364	5,597
65078 NSIP	23,409	23,411	2	20,108	20,108	0	(2)
65151 TRANSPORTATION	320,647	537,805	217,158	273,119	404,763	131,644	(85,513)
65152 IN-HOME SERVICE III-D	3,173	3,525	353	1,500	1,667	167	(186)
65154 SITE MEALS	188,220	130,073	(58,146)	66,725	71,177	4,452	62,599
65155 DELIVERED MEALS	186,520	384,313	197,793	360,916	440,461	79,545	(118,248)
65157 SENIOR COMMUNITY SERVICES	7,986	0	(7,986)	7,986	7,986	0	7,986
65159 III-B SUPPORTIVE SERVICE	95,636	104,423	8,787	132,849	146,015	13,166	4,378
65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	35,314	37,938	2,624	64,180	73,000	8,820	6,196
65195 VEHICLE ESCROW ACCOUNT	0	62,960	62,960	0	48,508	48,508	(14,452)
63010 MOBILITY MANAGER	85,005	130,657	45,652	90,000	127,288	37,288	(8,365)
65176 ADRC COVID VACCINATION	0	0	0	0	0	0	0
66000 DONATION	611	705.20	95	0	0	0	(95)
Total	2,231,903	2,678,150	446,247	2,276,530	2,668,006	391,475	(54,772)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on SEPTEMBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Administrative Services Division							
65187 UNFUNDED SERVICES	7,856	50,489	42,633	13,200	40,559	27,359	(15,274)
63101 COUNTY OWNED HOUSING	10,733	53,547	42,814	10,000	48,500	38,500	(4,314)
65190 MANAGEMENT	0	(0)	(0)	0	0	0	0
65200 OVERHEAD AND TAX LEVY	9,933,719	231,738	(9,701,982)	9,935,530	353,484	(9,582,046)	119,936
65200 Overhead Cleared	0	0	0	0	0	0	0
65210 CAPITAL OUTLAY	0	207,307	207,307	0	179,892	179,892	(27,415)
22101 COVID-19	0	0	0	0	0	0	0
Balance Sheet Non Lapsing Funds	1,386,782	0	(1,386,782)	1,386,782		(1,386,782)	0
Total	11,339,091	543,081	(10,796,010)	11,345,512	622,435	(10,723,077)	72,933
Human Services Reserve Fund							
63001 Operating Reserve	0	0	0	0	650,000	650,000	650,000
Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total	36,993,363	36,111,055	(882,308)	38,195,298	38,195,298	(0)	882,308

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-23					
Foster Care	33	998	\$46,577	\$47	\$1,411
Group Home	0	0	\$0	\$0	\$0
Kinship Care	46	1,426	\$13,800	\$10	\$300
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	2	62	\$38,673	\$624	\$19,337
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2023	97	2982	\$ 105,649	\$35	\$1,089
	2023 YTD Avg. per Month		\$105,649		
	2022 YTD Avg. per Month (thru January 2022)		\$138,394		
February-23					
Foster Care	32	896	\$46,559	\$52	\$1,455
Group Home	0	74	\$0	\$0	\$0
Kinship Care	46	1,288	\$13,800	\$11	\$300
Subsidized Guardianship	16	448	\$6,599	\$15	\$412
RCC's	2	48	\$29,550	\$616	\$14,775
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2023	96	2754	\$96,508	\$35	\$1,005
	2023 YTD Avg. per Month		\$101,078		
	2022 YTD Avg. per Month (thru February 2022)		\$131,478		
March-23					
Foster Care	33	1,028	\$47,700	\$46	\$1,445
Group Home	0	0	\$0	\$0	\$0
Kinship Care	50	1,472	\$14,245	\$10	\$285
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	1	31	\$17,076	\$551	\$17,076
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2021	100	3027	\$85,620	\$28	\$856
	2023 YTD Avg. per Month		\$95,926		
	2022 YTD Avg. per Month (thru March 2022)		\$130,578		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-23					
Foster Care	34	936	\$45,802	\$49	\$1,347
Group Home	0	0	\$0	\$0	\$0
Kinship Care	40	1,200	\$12,000	\$10	\$300
Subsidized Guardianship	16	480	\$6,599	\$14	\$412
RCC's	1	30	\$16,525	\$551	\$16,525
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2023	91	2646	\$80,926	\$31	\$889
		2023 YTD Avg. per Month	\$92,176		
		2022 YTD Avg. per Month (thru April 2022)	\$126,513		
May-23					
Foster Care	35	1,048	\$49,174	\$47	\$1,405
Group Home	0	0	\$0	\$0	\$0
Kinship Care	39	1,271	\$12,311	\$10	\$316
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	1	31	\$17,076	\$551	\$17,076
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2023	91	2846	\$85,159	\$30	\$936
		2023 YTD Avg. per Month	\$90,772		
		2022 YTD Avg. per Month (thru May 2022)	\$125,415		
June-23					
Foster Care	32	920	\$44,198	\$48	\$1,381
Group Home	0	30	\$0	\$0	\$0
Kinship Care	38	1,137	\$11,370	\$10	\$299
Subsidized Guardianship	16	480	\$6,599	\$14	\$412
RCC's	1	30	\$16,525	\$551	\$16,525
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2023	87	2597	\$78,692	\$30	\$905
		2023 YTD Avg. per Month	\$88,759		
		2022 YTD Avg. per Month (thru June 2022)	\$121,747		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-23					
Foster Care	31	925	\$40,983	\$44	\$1,322
Group Home	0	0	\$0	\$0	\$0
Kinship Care	36	1,100	\$10,645	\$10	\$296
Subsidized Guardianship	14	434	\$5,818	\$13	\$416
RCC's	1	31	\$18,354	\$592	\$18,354
RCC's - Out of State	0	0	\$0	\$0	\$0
Total July 2023	82	2490	\$75,800	\$30	\$924
	2023 YTD Avg. per Month		\$86,908		
	2022 YTD Avg. per Month (thru July 2022)		\$119,328		
August-23					
Foster Care	34	970	\$42,849	\$44	\$1,260
Group Home	0	0	\$0	\$0	\$0
Kinship Care	36	1,084	\$10,490	\$10	\$291
Subsidized Guardianship	14	434	\$5,818	\$13	\$416
RCC's	1	31	\$18,354	\$592	\$18,354
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2023	85	2519	\$77,511	\$31	\$912
	2023 YTD Avg. per Month		\$85,733		
	2022 YTD Avg. per Month (thru August 2022)		\$117,692		
September-23					
Foster Care	36	1,063	\$45,581	\$43	\$1,266
Group Home	1	24	\$5,966	\$249	\$5,966
Kinship Care	36	1,080	\$10,800	\$10	\$300
Subsidized Guardianship	14	420	\$5,818	\$14	\$416
RCC's	1	6	\$3,552	\$592	\$3,552
RCC's - Out of State	0	0	\$0	\$0	\$0
Total September 2023	88	2593	\$71,718	\$28	\$815
	2023 YTD Avg. per Month		\$84,176		
	2022 YTD Avg. per Month (thru Sept 2022)		\$114,654		
		Projected 2023 Cost	\$1,010,110		
		2023 Budget	\$1,532,875		
		(includes kinship not detention/shelter)			

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	24	September 2023	\$24,552	36
Dane County Care Center	6	September 2023	\$52,500	84
Core Treatment Services	2	September 2023	\$12,680	110
Exodus Recovery House	0	September 2023	\$0	0
Nova Counseling	0	September 2023	\$0	0
Lutheran Social Services	4	September 2023	\$12,870	229
Catholic Charities	0	September 2023	\$0	0
Friends of Women	4	September 2023	\$11,324	180
Arbor Place	0	September 2023	\$0	0
Mooring House	8	September 2023	\$49,690	632
WisHope	0	September 2023	\$0	0
Blandine House	1	September 2023	\$40	1
All - September 2023	49	2023 total through September	\$163,656	1,272

All - September 2022	65	2022 total through September	\$117,184	929
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* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$27,785	\$7,440
February	\$1,307	\$6,280
March	\$3,921	\$8,886
April	\$4,546	\$7,508
May	\$7,728	\$12,748
June	\$2,728	\$11,899
July	\$5,000	\$20,585
August	\$19,263	\$6,534
September	\$4,774	\$4,722
October		
November		
December		

