

# Jefferson County Solid Waste Committee

Jefferson County Courthouse  
311 S. Center Ave., Room C1021  
Jefferson, WI 53549  
Agenda

January 10, 2024 – 10:30 A.M.

**Members:** Anita Martin (Vice Chair), Joan Callan, Robert Preuss, and Mark Groose  
**Place:** Jefferson County Courthouse **OR** Via Zoom Videoconference

## Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Election of Committee Chair and/or Vice Chair
7. Approval of Minutes – November 8, 2023, Solid Waste Committee Meeting
8. Communications
9. Departmental Update
10. Discussion on Wisconsin Department of Natural Resources Air Quality Presentation – January 25, 2024
11. Discussion on Solid Waste Departmental Budget
12. Update from Deer Track Park Landfill
13. Update from Waste Collection Partners
14. Discussion and Possible Action on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events
15. Discussion on Updating the Jefferson County Solid Waste Management Plan
16. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
17. Next Solid Waste Committee Meeting is on Wednesday, March 13, 2024, at 8:30 A.M.
18. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Jefferson County Solid Waste Committee

Jefferson County Courthouse  
311 S. Center Ave., Room C1021  
Jefferson, WI 53549  
Minutes

November 8, 2023 – 8:30 A.M.

**Members:** Jeff Johns (Chair), Anita Martin (Vice Chair), Joan Callan, Robert Preuss, and Mark Groose  
**Place:** Jefferson County Courthouse OR Via Zoom Videoconference

## Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qgDMjE9QtCa6J2E56uD7K9YKfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
  - Chairman Johns called the meeting to order at 8:30 a.m.
2. Roll Call (Establish a Quorum)
  - Present were Supervisors Groose, Johns, Martin, and Preuss. Supervisor Callan was present via Zoom. Also present were Planning and Zoning Director Matt Zangl, Zoning Technician Sarah Elsner and Sustainable Waste Programs Coordinator Kim Buchholz.
3. Certification of Compliance with the Open Meetings Law
  - Director Matt Zangl certified compliance with the Open Meetings Law.
4. Approval of the Agenda
  - Motion by Groose, seconded by Preuss. Motion passed 5-0 voice vote.
5. Public Comment (*Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time*)
  - None
6. Approval of Minutes – July 12, 2023, Solid Waste Committee Meeting
  - Motion by Johns, seconded by Preuss. Motion passed 5-0.
7. Approval of Minutes – September 13, 2023, Solid Waste Committee Meeting
  - Motion by Johns, seconded by Preuss. Motion passed 5-0.
8. Communications
  - Director Matt Zangl introduced Kim Buchholz, new Sustainable Waste Programs Coordinator.
  - Director Matt Zangl provided an overview of financials. No payments have been made or bills received. Supervisor Martin asked about the landfill and educational initiative line items. Director Zangl explained that the landfill is paid all at once and will be received at year end. The educational expense line item is money set aside for the committee to support educational events throughout the County. Events done have had no cost except for staff time.
  - Supervisor Johns informed the committee that Monday, November 13, is his official last day on the County Board. This is his last meeting.
9. Update from Deer Track Park Landfill
  - No updates provided.

10. Update from Waste Collection Partners
  - No updates provided.
11. Update on 2023 Clean Sweep and Electronics & Appliance Recycling events
  - Clean Sweep event on Friday, September 15 (3:00 – 5:30 P.M.) and Saturday, September 16, 2023 (8:00 – 11:00 A.M.) at Watertown Street Department
    - o Committee members reviewed the event. Data was emailed prior to the meeting.
  - Electronics & Appliance Recycling event on October 21, 2023 (8:00 – 11:00 A.M.) at Jefferson County Fair Park
    - o Director Matt Zangl handed out the data compiled for the October 21, 2023, electronics and appliance event held at the Fair Park.
12. Discussion on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events
  - Director Matt Zangl asked for feedback from committee for input on location of 2024 events. Discussion occurred.
    - i. Lake Mills event was a success; need to publicize more with neighboring municipalities.
    - ii. Continue Spring Clean Sweep event at Fair Park. Split into 2 events – clean sweep & electronics/tire. Look into holding electronic and tire event at the Highway Department.
    - iii. Research recycling/collection of bicycles.
13. Discussion on Updating the Jefferson County Solid Waste Management Plan
  - Chairman Johns asked committee members for their input. Discussions occurred and should continue how to update the plan specifically focusing on updating the recommendations to current day.
  - Committee requested that a more formal annual report be given by the landfill to the committee.
  - Committee felt that education of the solid waste program is key for residents regarding concerns on dumping items on roadsides, burning and composting.
14. Discussion on Wisconsin Department of Natural Resources Air Quality presentation
  - Committee requested that staff investigate having the WI DNR host an Air Quality presentation in Jefferson County.
15. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
  - Next Solid Waste Committee Meeting is on Wednesday, January 10, 2024, at 10:30 A.M.
16. Adjourn
  - Motion by Johns, seconded by Goose; motion passed 5-0 by voice vote at 9:27 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100 General Fund							
<b>12902 Solid Waste Program</b>							
100 -40-29-00-000-000-29020-000-411100-	920	0	920	843.04	.00	76.62	91.7%
100 -40-29-00-000-000-29020-000-421001-		0			.00		
100 -40-29-00-000-000-29020-000-451009-	-18,500	0	-18,500	-4,730.63	.00	-13,769.37	25.6%*
100 -40-29-00-000-000-29020-000-458011-	-80,000	0	-80,000	.00	.00	-80,000.00	.0%*
100 -40-29-00-000-000-29020-000-472007-	-6,000	0	-6,000	-6,731.50	.00	731.50	112.2%
100 -40-29-00-000-000-29020-000-485100-	-20,000	0	-20,000	-100.00	.00	-19,900.00	.5%*
100 -40-29-00-000-000-29020-000-511210-	-4,000	0	-4,000	-3,050.00	.00	-950.00	76.3%*
100 -40-29-00-000-000-29020-000-511220-	26,166	0	26,166	17,818.95	.00	8,346.87	68.1%
100 -40-29-00-000-000-29020-000-512141-	7	0	7	353.28	.00	-346.30	5061.3%*
100 -40-29-00-000-000-29020-000-512142-	1,967	0	1,967	1,359.78	.00	607.24	69.1%
100 -40-29-00-000-000-29020-000-512144-	1,780	0	1,780	1,165.51	.00	614.24	65.5%
100 -40-29-00-000-000-29020-000-512145-	5,150	0	5,150	3,189.90	.00	1,960.05	61.9%
100 -40-29-00-000-000-29020-000-512173-	3	0	3	3.85	.00	-1.03	136.5%*
100 -40-29-00-000-000-29020-000-529299-	258	0	258	193.50	.00	64.50	75.0%
100 -40-29-00-000-000-29020-000-531311-	80,000	0	80,000	97,365.66	.00	-17,365.66	121.7%*
100 -40-29-00-000-000-29020-000-531312-	700	0	700	6.28	.00	693.72	.9%
100 -40-29-00-000-000-29020-000-531313-	500	0	500	201.09	.00	298.91	40.2%
100 -40-29-00-000-000-29020-000-531322-	1,000	0	1,000	.00	.00	1,000.00	.0%
100 -40-29-00-000-000-29020-000-531324-	100	0	100	98.17	.00	1.83	98.2%
100 -40-29-00-000-000-29020-000-531326-	150	0	150	245.00	.00	-95.00	163.3%*
	1,000	0	1,000	1,593.07	.00	-593.07	159.3%*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
100 -40-29-00-000-000-29020-000-531334-		Educational Initiative						
100 -40-29-00-000-000-29020-000-532325-	5,000	0	5,000	.00	.00	5,000.00	.0%	
100 -40-29-00-000-000-29020-000-532335-	300	0	300	385.00	.00	-85.00	128.3%*	
100 -40-29-00-000-000-29020-000-532336-	100	0	100	.00	.00	100.00	.0%	
100 -40-29-00-000-000-29020-000-533225-	246	0	246	205.00	.00	41.00	83.3%	
100 -40-29-00-000-000-29020-000-535242-	20	0	20	.00	.00	20.00	.0%	
100 -40-29-00-000-000-29020-000-571004-	500	0	500	.00	.00	500.00	.0%	
100 -40-29-00-000-000-29020-000-571005-	106	0	106	97.13	.00	8.87	91.6%	
100 -40-29-00-000-000-29020-000-571009-	635	0	635	582.12	.00	52.88	91.7%	
100 -40-29-00-000-000-29020-000-571010-	1,201	0	1,201	1,100.88	.00	100.12	91.7%	
100 -40-29-00-000-000-29020-000-591519-	377	0	377	345.62	.00	31.38	91.7%	
100 -40-29-00-000-000-29020-000-594950-	315	0	315	248.05	.00	66.95	78.7%	
100 -40-29-00-000-000-29020-000-699700-	0	326,780	326,780	.00	.00	326,779.77	.0%	
	0	-326,780	-326,780	.00	.00	-326,779.77	.0%*	
TOTAL Solid Waste Program	0	0	0	112,788.75	.00	-112,788.75	100.0%	
TOTAL General Fund	0	0	0	112,788.75	.00	-112,788.75	100.0%	
TOTAL REVENUES	-127,580	-326,780	-454,360	-13,769.09	.00	-440,591.02		
TOTAL EXPENSES	127,580	326,780	454,360	126,557.84	.00	327,802.27		

YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	112,788.75	.00	-112,788.75	100.0%

\*\* END OF REPORT - Generated by Kim Buchholz \*\*