



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

January 17th, 2024

1:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room C2003
Jefferson, WI 53549

Join Zoom Meeting:

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldzO9>

Meeting ID: 883 8895 0496

Passcode: 045109

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes from October 18th, 2023
6. Communications
 - a. Public Health Law Series
7. Public Comment
8. Approval of Health Department Financial Report
9. Vaccine for Adults Program Changes
10. Discussion and Approval of \$4175.00 in restricted donations for Jefferson County Health Department's Safe Sleep Program
11. Operational Update of the Environmental Health Program
12. Discussion of Well Water Test Results- Highly Pathogenic Avian Influenza
13. Operational Update of the Public Health Divisions
 - a. Divisional Updates
 - b. Review of Statistics
 - c. Review of Communicable Disease Cases Reported
14. Operational Update on the Strategic Plan
15. Future Agenda Items
16. Adjourn

Next Scheduled Meeting: April 17th, 2024

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
October 18, 2023
Jefferson County Courthouse
311 S. Center Avenue, Room C2003
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

1. **Call to Order:** Meeting was called to order by LaMuro at 1:00 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T.; Meg Turville-Heitz (via zoom); Jessica Coburn, RN, PhD; Donald Williams, M.D.(came after roll call); Steve Nass.
Quorum established per LaMuro.
Others Present: Elizabeth Chilsen, Director; Mary Bender, Public Health Program Manager; Ben Wehmeier, County Administrator; Kendell Johnson, Public Health RN; Melissa New, Public Health RN; Michele Schmidt, Recorder; Holly Hisel, Environmental Health; Samroz Jakvani, Epidemiologist (via zoom); Tricia Fellin, VISTA.
Guest: Supervisor Anita Martin.
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Coburn to approve the Agenda. Motion passed 4-0.
5. **Approval of Board of Health Meeting Minutes July 19th, 2023:** Motion by Nass/Coburn to approve the minutes as written. Motion passed 4-0.
6. **Communications**
 - a. Community Baby Shower – Chilsen discussed.
 - b. Car Seat Event – Chilsen discussed.
7. **Public Comment:** 1 guest discussed Avian Influenza.
8. **Approval of Health Department Financial Report:** Schmidt reviewed the “August 2023 Statement of Revenue & Expense Report”. Motion by Nass/Coburn to approve the financial report. Motion passed 5-0.
9. **Discussion and Approval of Ages and Stages Questionnaire Hub Grant:** Chilsen discussed the grant for \$1,009.90 and would like approval to accept it. Motion by Nass/Williams to approve the grant and take off Parks Committee on the Resolution. Motion passed 5-0.

- 10. Discussion and Approval of Randy Schopen Foundation Grant:** Chilsen discussed the grant for \$500.00 to go towards the Community Baby Shower. Motion by Williams/Nass to approve the grant and take off Parks Committee on the Resolution. Motion passed 5-0.
- 11. Operational Update of the Environmental Health Program:** Hisel discussed the summer was busy and special events are wrapping up. Hisel reported school inspections have started. Chilsen discussed she will be reaching out to the new Corporation Counsel regarding Human Health Ordinances.
- 12. Discussion and Approval of Updated Environmental Health Fees and Recreational and Educational Camps and Public Pools and Water Attractions:** Hisel discussed the new fees and would like approval to accept them. Motion by Nass/Coburn to approve the updated fee schedule. Motion passed 5-0.
- 13. Operational Update of the Public Health Divisions**
- a. Divisional Updates – Bender discussed the 140 Review. Bender discussed the Mass School Clinics. Bender reported on the second round of well water testing for the Avian Flu follow up. Chilsen discussed the Post-Partum Depression Study. Chilsen discussed SANE.
 - b. Review of Statistics – Bender and Chilsen discussed the statistics.
 - c. Review of Communicable Disease Cases Reported –Samroz reviewed the report.
- 14. Operational Update on the Strategic Plan:**
- a. Employee Satisfaction Survey – Chilsen discussed succession planning. Chilsen reported on our Stakeholder Support and the second Employee Satisfaction Survey.
- 15. Presentation on Sexual Assault Nurse Examiner Program and Strangulation:** Johnson and New gave a presentation on SANE.
- 16. Future Agenda Items:** No future items at this time were requested.
- 17. Adjourn:** Motion by Nass/Williams to adjourn the meeting at 2:37 p.m. Motion passed 5-0.

Next Scheduled Meeting: January 17, 2024

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth Chilsen, Director/Health Officer.

Disease	Probable + Suspect 2023	Probable + Suspect 2022	Probable + Suspect 2021	Probable + Suspect 2020	Probable + Suspect 2019	Probable + Suspect 2018
Enteric/Gastrointestinal						
Campylobacteriosis	14	13	5	4	10	4
Cryptosporidiosis	2	2	3	3	3	-
Cyclosporiasis	-	-	-	-	-	-
E. Coli	58	43	26	25	38	27
Giardiasis	1	-	-	-	-	-
Listeriosis	-	-	-	-	-	-
Salmonellosis	1	3	6	1	2	-
Shigellosis	1	-	-	-	1	1
Yersiniosis	2	2	-	-	-	1
Invasive Bacteria						
Invasive Strep A & B	1	-	-	-	-	-
Invasive Strep (Other)	1	1	-	-	-	-
Mycotic (fungal)						
Coccidioidomycosis	-	-	-	-	-	-
Respiratory						
Influenza	-	-	4	-	-	1
Influenza Hospitalizations	2	109	-	-	-	2
Legionellosis	-	-	-	-	1	-
Tuberculosis Latent Infection (LBTI)	11	6	6	1	2	-
Sexually Transmitted						
Chlamydia Trachomatis	-	-	-	-	1	-
Gonorrhea	-	1	-	-	-	-
Vaccine Preventable						
Haemophilus Influenzae Invasive Disease	-	-	-	-	-	-
Hepatitis A	1	-	-	-	-	-
Hepatitis B, Acute	-	-	-	-	-	-
Hepatitis B, Chronic	5	3	-	2	1	3
Mumps	1	-	1	1	-	5
Pertussis	1	1	4	-	3	4
Strep Pneumonia	-	-	1	-	-	-
Varicella (Chickenpox)	2	2	-	-	3	1
Vectorborne						
Lyme Disease	29	35	4	4	6	2
Anaplasmosis	1	-	-	-	-	-
Arboviral Illness West Nile Virus	1	-	-	-	-	-
Zoonotic						
Q Fever	3	-	-	-	1	1
Other						
Carbon Monoxide Poisoning	3	2	2	4	-	2
Hepatitis C, Acute	-	-	-	-	-	-
Hepatitis C, Chronic	3	2	5	-	1	3
Methicillin Resistant Staph Aureus (MRSA)	1	-	-	-	-	1
Multidrug Resistant Organisms	3	-	-	-	-	-
Mycobacterial Disease	-	-	-	-	-	-
Norovirus Infection	-	-	-	-	1	-
Total	148	225	67	45	74	58

Disease	Confirmed October 2023	Confirmed November 2023	Confirmed December 2023
Enteric/Gastrointestinal			
Campylobacteriosis	1	-	3
Cryptosporidiosis	1	-	-
Cyclosporiasis	-	-	-
E. Coli	-	-	-
Giardiasis	-	-	-
Listeriosis	-	-	-
Salmonellosis	-	2	1
Shigellosis	-	-	-
Yersiniosis	-	-	-
Invasive Bacteria			
Invasive Strep A & B	1	-	3
Invasive Strep (Other)	-	-	-
Mycotic (fungal)			
Coccidioidomycosis	-	-	-
Respiratory			
Influenza	3	12	108
Influenza Hospitalizations	-	3	10
Respiratory Syncytial Virus (RSV)	-	1	4
RSV Hospitalizations	-	4	10
Covid-19 Hospitalizations	3	14	18
Legionellosis	-	-	-
Tuberculosis Latent Infection (LBTI)	1	-	-
Sexually Transmitted			
Chlamydia Trachomatis	9	11	14
Gonorrhea	-	-	-
Vaccine Preventable			
Haemophilus Influenzae Invasive Disease	-	1	-
Hepatitis B, Acute	-	-	-
Hepatitis B, Chronic	-	-	-

Mumps	-	-	-
Pertussis	-	-	-
Strep Pneumonia	1	-	-
Varicella (Chickenpox)	-	-	-
Vectorborne			
Lyme Disease	-	-	-
Babesiosis	-	1	-
Arboviral Illness West Nile Virus	-	-	-
Zoonotic			
Q Fever	0	-	-
Other			
Carbon Monoxide Poisoning	1	-	-
Hepatitis C, Acute	-	-	-
Hepatitis C, Chronic	0	-	1
Multidrug Resistant Organisms (MDROs)	2	-	-
Methicillin Resistant Staph Aureus (MRSA)	0	-	-
Mycobacterial Disease	2	-	-
Norovirus Infection	0	-	-
Total	25	49	172

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2023 - 11/30/2023	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Total WIC	\$ 355,830.58	\$ 308,627.80	\$ 335,465.00	\$ 47,202.78
Public Health Fee for Service	\$ 151,668.78	\$ 186,564.04	\$ 202,787.00	\$ (34,895.26)
Public Health Grant Income	\$ 396,396.40	\$ 234,658.94	\$ 255,064.06	\$ 161,737.46
Total Public Health	\$ 548,065.18	\$ 421,222.98	\$ 457,851.06	\$ 126,842.20
Total Income	\$ 903,895.76	\$ 729,850.78	\$ 793,316.06	\$ 174,044.98
EXPENSE:				
WIC 4201 - 420109 & WIC Telehealth 4204	\$ 317,393.07	\$ 321,545.52	\$ 349,506.00	\$ (4,152.45)
WIC Fit Family 4202	\$ 17,532.14	\$ 16,850.72	\$ 18,316.00	\$ 681.42
WIC Peer Counselor 4203-420309	\$ 20,905.37	\$ 22,949.40	\$ 24,945.00	\$ (2,044.03)
Total WIC	\$ 355,830.58	\$ 361,345.64	\$ 392,767.00	\$ (5,515.06)
Public Health = Tax Levy Supported Expenses	\$ 752,677.09	\$ -	\$ -	\$ 752,677.09
Public Health Grants	\$ 420,628.13	\$ 227,366.04	\$ 247,137.00	\$ 193,262.09
Public Health Fee-for-Service	\$ 128,728.18	\$ 125,967.32	\$ 136,921.00	\$ 2,760.86
Total Public Health	\$ 1,302,033.40	\$ 353,333.36	\$ 384,058.00	\$ 948,700.04
Total Expense	\$ 1,657,863.98	\$ 714,679.00	\$ 776,825.00	\$ 943,184.98
2023 SUMMARY				
Total 2023 Income YTD:	\$ 903,895.76	\$ 729,850.78	\$ 793,316.06	\$ 174,044.98
2023 County Tax Levy Applied - ORG 4115:	\$ 838,302.67	\$ 838,302.67	\$ 914,512.00	\$ -
Total 2023 Revenue:	\$ 1,742,198.43	\$ 1,568,153.44	\$ 1,707,828.06	\$ 174,044.98
Total 2023 Expense:	\$ 1,657,863.98	\$ 714,679.00	\$ 776,825.00	\$ 943,184.98
2023 Annual Activity (Revenue vs. Expenses) as of 11/30/2023	\$ 84,334.45	\$ -	\$ 931,003.06	\$ -



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WALHDAB Public Health Law Series

Webinar Series: Wisconsin's Public Health Laws in Preventing and Controlling Communicable Diseases

"Why do public health laws exist and how do they protect the health and safety of individuals, families, and communities."

This public health law training series will provide an overview of the background for why public health laws are in place to prevent and control communicable disease; the benefit to individuals, families and communities; and what measures may be taken to prevent and control communicable diseases. In addition, this three-part series will cover the role legal counsel, administrator, elected officials, law enforcement, judges, and community organizations/businesses play in supporting health officer's duty to prevent and control communicable diseases.

Partners: Organizations who have collaborated in the development of the webinar series include:

- League of Wisconsin Municipalities
- Wisconsin Counties Association
- Wisconsin Department of Health Services/Division of Public Health

Dates/Times: This three-part webinar series will be offered on:

- Wednesday, January 10, 2024, from 1:00-2:30 p.m. - [Register Here](#).
- Wednesday, January 24, 2024, from 1:00-2:30 p.m. - [Register Here](#).
- Wednesday, February 14, 2024, from 1:00-2:30 p.m.- [Register Here](#).

The three sessions will be 60 minutes in length, followed by 25 minutes Q/A. Sessions will be recorded and posted to the WALHDAB website for future viewing.

Registration: Participants are asked to register for each session. A webinar link will be provided for the series as we get closer to the event. Participants can choose to participate in one, two, or all three sessions - . This series is being offered at no cost. CEUs will not be offered.

Session One: Public Health Communicable Disease Laws: Over a Century Protecting Wisconsin's Communities

Wednesday, January 10, 2024, from 1:00-2:30 p.m.

Description: This session will provide background for why public health laws exist and their benefits to our society. In addition, this session will do an overview of local health officer's duties and powers to prevent and control communicable diseases.

Intended Audience: Health Officers, Health Department Managers, Legal Counsel, Administrators, Boards of Health, Health & Human Services Committees, County Board, City Council, Law Enforcement, District Attorney, Medical Advisor, Infection Control Practitioners, and other partners who could benefit from an overview.

Learning Objectives: Upon completion, participants will be able to:

1. State two benefits of public health laws to prevent and control communicable diseases.
2. Provide an example of health officer duties for the prevention and control of communicable diseases.
3. Provide an example of who is responsible for reporting a known or suspect communicable diseases.
4. State what a health department does when investigating and controlling a communicable diseases.

Session Two: Local Health Officers Statutory Authority: Preventing and Controlling Communicable Diseases for the Common Good While Protecting Individual Rights

Wednesday, January 24, 2024 from 1:00-2:30 p.m.

Description: Building on session one, session two will provide an overview of the measures local health officers' may carry out to prevent and control communicable diseases within their jurisdiction. In addition, this session will cover the role of governmental officials, childcare, schools, and workplaces in supporting the control of communicable diseases.

Intended Audience: Health Officers, Health Department Managers, Legal Counsel, Administrators, Boards of Health, Health & Human Services Committees, County Board, City Council, Law Enforcement, District Attorney, Medical Advisor, Infection Control Practitioners, and other partners who could benefit from an overview.

Learning Objectives: Upon completion, participants will be able to:

1. Provide an example of how prevention and control measures may look for a person, persons, and for the general public.
2. State the role of health care, child care, schools, workplaces, legal counsel, administrator, boards/councils, law enforcement, and judges play in supporting health officer's duty to prevent and control communicable diseases.

Session Three: Preventing and Controlling Communicable Diseases: A Partnership Among Community and Government Entities

Wednesday, February 14, 2024, from 1:00-2:30 p.m.

Description: Session three will cover what actions are involved in carrying out health officer orders for a person, persons, and general public. In addition, this session will provide an overview of the role of legal counsel, judges, administrators, law enforcement, district attorney in supporting health officer orders.

Intended Audience: Health Officers, Legal Counsel, Health Department Managers, Legal Counsel, Administrators, Boards of Health, Health & Human Services Committees, County Board, City Council, Law Enforcement, District Attorney, Medical Advisor, Infection Control Practitioners, others

Learning Objectives: Upon completion, individual will be able to:

1. State the steps involved in issuing a) voluntary health officer orders/directives, b) health officer orders, and c) petitioning the court when there is failure to comply with health officer directive for a person or persons.
2. State the purpose in having an enforcement ordinance in place when carrying out health officer orders at general population level.
3. State the role of legal counsel, judges, administrators, law enforcement, district attorney in enforcement of health officer orders.

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1/10/2024
Webinar Series 1 of 3: Wis Public Health Laws in Preventing and Controlling Communicable Diseases

1/11/2024
WALHDAB Region Event

1/24/2024
Webinar Series 2 of 3: Wis Public Health Laws in Preventing and Controlling Communicable Diseases

2/14/2024
Webinar Series 3 of 3: Wis Public Health Laws in Preventing and Controlling Communicable Diseases

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WALHDAB Legislative News Update - December 2023

11/22/2023
WALHDAB Legislative News - November 2023

11/15/2023
One-Stop Shop Workforce Resources Website for LHDs

10/24/2023
WI Public Health Forward Highlights - October 2023

[Resources for Improving Community Health](#)
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4. State available public health law state and national resources.

Contact Us

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