

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C1021
Jefferson, WI 53549
Agenda

March 13, 2024 – 8:30 A.M.

Members: Anita Martin (Chair), Joan Callan (Vice Chair), Robert Preuss, and Mark Groose
Place: Jefferson County Courthouse OR Via Zoom Videoconference

Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – January 10, 2024, Solid Waste Committee Meeting
7. Communications
8. Departmental Update
9. Discussion on Solid Waste Departmental Financial Report
10. Update from Deer Track Park Landfill
11. Update from Waste Collection Partners
12. Discussion from the Wisconsin Department of Natural Resources Air Quality Presentation on January 25, 2024
13. Discussion and Possible Action on Jefferson County Ozone Attainment Status
14. Discussion and Possible Action on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events
 - Advertising
 - April 5 & 6 - Clean Sweep Logistics (Parks Maintenance Facility)
 - April 20 – Electronic & Appliance Recycling Event Logistics (Fair Park)
 - June 8 - Electronic & Appliance Recycling Event (Lake Mills)
 - August 17 – Electronic & Appliance Recycling Event (Fair Park)
 - September 13 & 14 - Clean Sweep (Watertown)
15. Discussion on Updating the Jefferson County Solid Waste Management Plan
16. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
17. Next Solid Waste Committee Meeting is tentatively scheduled Wednesday, May 8, 2024, at 8:30 A.M.
18. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

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Minutes

January 10, 2024 – 10:30 A.M.

1. **Call to Order** – Meeting was called to order at 10:30 a.m. by Vice Chair Anita Martin.
2. **Roll Call (Establish a Quorum)** – Committee Members: Martin, Callan, Preuss and Groose. Staff Present: Elsner and Buchholz. Danielle Thompson, Corporation Counsel and Michael Luckey, Assistant to the County Administrator were also present. Joe Hackbarth, Deer Track Landfill & Stacy Winkelman, City of Watertown, were present by Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance
4. **Approval of the Agenda** – Motion by Callan, seconded by Preuss, to approve the agenda as printed. 4-0; approved.
5. **Public Comment** - None
6. **Election of Committee Chair and/or Vice Chair** – Motion by Callan, seconded by Preuss, to nominate Martin for Chair. Nomination accepted. 4-0, approved. Motion by Grosse, seconded by Preuss, to nominate Callan as Vice Chair. Nomination accepted. 4-0, approved.
7. **Approval of Minutes – November 8, 2023, Solid Waste Committee Meeting** – Motion by Martin, seconded by Callan, to approve November 8, 2023, Solid Waste committee meeting minutes as printed. 4-0, approved.
8. **Communications** – None
9. **Departmental Update** – Buchholz provided the committee with a short update. In December roughly 100 letters to previous donors, charitable organizations, and local businesses were mailed. We have received 6 donations to date for a total of \$1,800. The 2023 Grants for the Clean Sweep (ag & HHW) and Unwanted Prescription Drugs have been closed out. Currently working on the electronics final reporting which is due February 1.
10. **Discussion on Wisconsin Department of Natural Resources Air Quality Presentation – January 25, 2024** – Buchholz stated that the Air Quality Presentation has been scheduled for January 25, 2024, at the Extension Jefferson County Office. Callan asked how it was being publicized. Buchholz stated that a short news release will be sent to local media contacts and Facebook posts will be made. Martin asked for the Facebook posts to happen soon.
11. **Discussion on Solid Waste Departmental Budget** – Buchholz stated that a copy of the 2023 budget was included in the agenda packet. One invoice from 2023 is not reflected in the Purchase Care and Services line item. Total cost of Clean Sweep Events for 2023 was \$100,497.95. We are still waiting for the grant payments (approximately \$15,000) and the Landfill host fees which we usually get in early February after the landfill closes out 2023. Depending on the amounts received, we will either break even or be slightly over budget.
12. **Update from Deer Track Park Landfill (Joe Hackbarth)** – Hackbarth provided the committee with a general update on the landfill. He stated that tonnage was up in 2023 and specifically host fee funds. He also noted that they are required to submit an annual report to the State. The annual report will

be completed in late March/early April. The committee asked for a summary of the report as well as a copy of the annual report for their May meeting.

13. Update from Waste Collection Partners – No updates provided.

14. Discussion and Possible Action on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events – Buchholz handed out a draft copy of the 2024 event dates. She noted that the October 26 date is not confirmed. All other dates are confirmed. Buchholz will email out the brochure to committee members and update website, etc. once all 2024 dates are finalized. Martin noted that with the change of location for the Spring Clean Sweep event, that needs to be highlighted and publicized due to participants history of attending at the Fair Park location. The committee also asked if advertising signs would be used again this year. Callan stated that the feedback she received is that the signs were too small to read when driving by. Discussion occurred. Elsner stated that the office can research the cost difference as well as number of signs and present the findings at the next meeting.

15. Discussion on Updating the Jefferson County Solid Waste Management Plan – Buchholz reported that Matt Zangl reached out to the company that helped update the County Comp Plan and Farmland Preservation Plan. They have not done a Solid Waste Management Plan before, but it could be done. They would need more information to formulate an approximate cost. Buchholz reached out to Walworth County. They did not update their 1994 Comprehensive Solid Waste Plan because there was enough flexibility in the growth recommendations. They did do an internal staffing review, which included a survey of all Walworth County municipalities, that resulted in a 5-year implementation strategy for some of the lines of effort outlined in the comprehensive plan. Buchholz also noted that staff time will be limited on this project, especially for the next few months with the retirement of Deb Magritz. Hiring a consultant would be ideal situation. Staff may be able to work on a small update, but availability will be limited.

Callan stated that her understanding from the last meeting was that they were to look at the plan and see what needed to be updated. They were not thinking of a full-blown plan update. Look at recommendations and see what makes sense. Martin stated that was also her understanding to look at the plan to enhance the solid waste program. Elsner stated that the type of changes and number of changes would determine if a consultant was necessary. The committee would like a copy of the current Solid Waste Plan. The office will print copies and distribute them to them at County Board next week. This should be an agenda item at the next meeting in March. The committee asked Buchholz to share the link for the Walworth County plan. Martin also asked if we were part of the SWANA group and if they had resources. Buchholz stated that we were a member, and she would be attending their conference in February.

16. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items – Discussion and Possible Action on Jefferson County Solid Waste Management Plan, update from the conference, cost of signs for Clean Sweep, review/feedback of air quality presentation, logistics for April Clean Sweep events (who is working).

17. Next Solid Waste Committee Meeting - Wednesday, March 13, 2024, at 8:30 A.M.

18. Adjourn – Motion by Preuss, seconded by Groose, to adjourn the meeting at 11:11 a.m. 4-0, motion passed.

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
29 Planning And Zoning		465,739.81	0.00	465,739.81	6,613.14	0.00	459,126.67	1.42 %
		465,739.81	0.00	465,739.81	6,613.14	0.00	459,126.67	1.42 %
		465,739.81	0.00	465,739.81	6,613.14	0.00	459,126.67	1.42 %
12902 511210	Wage Reg	30,417.75	0.00	30,417.75	4,931.50	0.00	25,486.25	16.21%
12902 511220	Wage Ovt	290.20	0.00	290.20	0.00	0.00	290.20	0.00%
12902 511310	Wage SL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 511320	Wage Vac	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 511330	Wage Long	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 511340	Wage Hol	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 511350	Wage Mic	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 512141	SS	2,297.05	0.00	2,297.05	377.25	0.00	1,919.80	16.41%
12902 512142	Ret (Emlr)	2,180.26	0.00	2,180.26	305.79	0.00	1,874.47	14.04%
12902 512144	Health	5,733.64	0.00	5,733.64	0.00	0.00	5,733.64	0.00%
12902 512145	Life	7.92	0.00	7.92	2.38	0.00	5.54	25.00%
12902 512150	FSA Contr	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 512151	HSA Contri	290.72	0.00	290.72	0.00	0.00	290.72	0.00%
12902 512152	Limted FSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 512153	HRA Contri	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 512173	Dental	309.60	0.00	309.60	91.99	0.00	217.61	29.68%
12902 529299	Purch Care	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00	0.00%
12902 529299 12902	Purch Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531301	Office Eq	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531303	Comp Eq	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531311	Postage	100.00	0.00	100.00	10.79	0.00	89.21	11.00%
12902 531312	Office Sup	500.00	0.00	500.00	164.18	0.00	335.82	32.80%
12902 531313	Print & Dp	1,000.00	0.00	1,000.00	1.26	0.00	998.74	0.10%
12902 531313 12902	Print & Dp	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531314	Small Item	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531314 12902	Small Item	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531322	Subscript	100.00	0.00	100.00	0.00	0.00	100.00	0.00%

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
29 Planning And Zoning		465,739.81	0.00	465,739.81	6,613.14	0.00	459,126.67	1.42 %
12902 531324	Memb Dues	250.00	0.00	250.00	245.00	0.00	5.00	98.00%
12902 531326	Advertise	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00	0.00%
12902 531326 12902	Advertise	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 531334	Educ Init	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00%
12902 532325	Registr	400.00	0.00	400.00	385.00	0.00	15.00	96.25%
12902 532332	Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 532335	Meals	100.00	0.00	100.00	0.00	0.00	100.00	0.00%
12902 532336	Lodging	270.00	0.00	270.00	98.00	0.00	172.00	36.30%
12902 532339	Other Trvl	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 533225	Tele Fax	20.00	0.00	20.00	0.00	0.00	20.00	0.00%
12902 535242	Maint Mach	500.00	0.00	500.00	0.00	0.00	500.00	0.00%
12902 571004	IP Tel All	241.00	0.00	241.00	0.00	0.00	241.00	0.00%
12902 571005	Dup Allc	84.00	0.00	84.00	0.00	0.00	84.00	0.00%
12902 571006	SW Charge	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 571006 12902	SW Charge	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 571009	MIS PC	1,479.00	0.00	1,479.00	0.00	0.00	1,479.00	0.00%
12902 571010	MIS Sys	462.00	0.00	462.00	0.00	0.00	462.00	0.00%
12902 591519	Oth Ins	295.10	0.00	295.10	0.00	0.00	295.10	0.00%
12902 594813	Cap Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
12902 594950	Oper Res	326,711.57	0.00	326,711.57	0.00	0.00	326,711.57	0.00%
Grand Total:		465,739.81	0.00	465,739.81	6,613.14	0.00	459,126.67	1.42 %

Discussion with Brianna Denk, DNR, following 1/25/24 DNR Air Quality Public Presentation

We reviewed the map which was presented and discussed by DNR staff Craig Czarnecki and Lindsay Haas on 1/25/24. Link <https://widnr.widen.net/s/xcgxqb6mmh/am621>
Because the increments are difficult to ascertain by looking at the map, Brianna subsequently provided the actual numbers/data points via email.

2008-2010... 66

2009-2011... 67

2010-2012... 70

2011-2013... 71

2012-2014... 72

2013-2015... 68 (Note: Standard was lowered to 70 in 2015, and has remained at 70 since then.)

2014-2016... 69

2015-2017... 67

2016-2018... 68

2017-2019... 64

2018-2020 67

2019-2021... 66

2020-2022... 66

Her email noted that the ozone monitoring system was shut down at the end of the 2012 season, and the new N4440 Laatsch Lane location monitoring began for the 2013 season. (prior to 2013, monitoring took place approximately ¾ miles from the Laatsch Lane site, at 643 Linden Dr. The DNR asked EPA to combine the data during the transition; therefore, design values for 2011-2013 and 2012-2014 include data from both sites.

She also noted: "Design values for ozone are calculated by taking the 4th highest maximum daily 8-hour ozone average from each year and then averaging these from the past three years. This is also how the standard is defined so this is the only appropriate ozone concentration to compare directly to the standard."

The current NAAQS (National Ambient Air Quality Standards) standard for ozone as determined by the EPA was set in 2015. While the DNR had hoped for standard revision since then, it did not occur. EPA pushed back a formal decision (originally expected in 2021) regarding whether it will retain the 2015 standard or revise it. Meanwhile, the 2015 ozone standard (of 70) remains in place. Brianna said they do not expect a new standard this calendar year; maybe in 2025 "at the soonest" the way things are currently looking. (The re-designation from 2008 remained in place until 2015.)

Once a standard is determined, it's approximately 2 years before designations for "non-attainment for ozone" are finalized. When a standard is set, then an individual county's attainment/non-attainment status is designated once, until the standard changes again. (The determination is basically "a moment in time.")

Summary provided by Supervisor Anita Martin, 3-7-24...Continued on Page 2

Page 2 (Summary of conversation with Brianna Denk, WDNR Program Management/Air Quality Planning and Standards Section)

Two main factors influence ozone levels, air emissions and meteorology of an area. Ozone levels are about equally impacted by meteorological conditions as by air emissions, she said. A cool year will mean ozone levels will go down; they go up in a hot year. Last year was very anomalous; the levels were really impacted by wildfire smoke.

Brianna mentioned the **American Lung Association information** on air quality, cautioning that this organization defines things differently than the DNR and the information and conclusions may not exactly match the DNR's.

In looking at the Trends Report, the most recent data is from 2022. According to Brianna, EPA won't be finalizing the 2023 data until May 2024. <https://widnr.widen.net/s/dsmnjfm9tt/am636>

Looking at the figures, Jefferson County was below the standard since 2015, meaning we have been considered within attainment for ozone air quality.

If we (Jefferson County) at some point reach non-attainment status for ozone, what's the notification process? It's handled differently for different counties. The final determinations "would be communicated out."

If a County is designated as "non-attainment for ozone," there are a lot of different permitting requirements, necessitating permit inventory development, planning, etc.

How likely is it the location of our existing ozone monitoring unit might be moved from its current location (since 2013?) on Laatsch Lane in the City of Jefferson? She does not anticipate a change. The DNR tries to keep the monitoring sites pretty consistent as long as there's no reason to change, such as construction, etc.

We also discussed Particulate Matter PM 2.5 levels in the air. Last month, the EPA changed the PM standard from 12 to 9. We do not currently have a PM air pollution monitoring device in Jefferson County. These units are "incredibly expensive" and "very specialized," she explained, adding that Wisconsin DNR has to prioritize and target where it uses its resources. <paraphrased>

I asked if, given the recent standard change for PM 2.5 and the **County Health Rankings data*** putting our County's level at 9, would DNR and EPA consider installing a PM unit in Jefferson County? Her overall assessment: quite unlikely. She indicated she's not familiar with the county rankings, so at her request, I provided links to information to enable to look into it further. Brianna brought up Purple Air monitors which provide pretty consistent and reliable particulate matter information, when the appropriate correction factor (available through DNR) is used.

*<https://www.countyhealthrankings.org/explore-health-rankings/wisconsin/jefferson?year=2023>

Years of data used: 2019

- Learn more about this measure's [methods and limitations](#).
- [Find strategies](#) to address Air Pollution - Particulate Matter.
- [View map](#) of Air Pollution - Particulate Matter in Wisconsin counties.

Summary provided by Supervisor Anita Martin, 3-7-24

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