

Parks Committee Agenda
Jefferson County

Date: Thursday, May 2, 2024

Time: 9:00 a.m.

Room: Courthouse C1021

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Cassie Richardson, Meg Turville-Heitz

Videoconference OR

Jefferson County Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRRVoeHp5eHVZMlV1dz09>

Meeting ID: 853 7448 8469

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1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Election of new committee officers
6. Approval of Parks Committee Minutes for March 7, 2024
7. Communications
8. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion and Possible Action on Renewal of Raffle License Type A or B
10. Discussion and Possible Action on Donation/Memorial Gift Policy
11. Discussion and Possible Action on 2024 Stewardship and Rec Boating Facilities Grant Applications Resolution for Kanow Park Canoe/Kayak Launch Improvement
12. Discussion and Possible Action on 2024 Stewardship Grant Applications Resolution for Korth Park Trail Improvements
13. Discussion and Possible Action on 2024 Stewardship Grant Applications Resolution for Interurban Bike Trail Phase Three
14. Discussion and Update on Lower Rock Lake Park Lane Boat Launch re-configuration, Town of Lake Mills
15. Discussion and Possible Action on 2025 Parks Fee Schedule
16. Admin Staff Update – Truman
17. Field Staff Update – Klement
18. Natural Resources and Forestry Update - Toro
19. Discussion on Parks 2024 Budget
20. Discussion on Historic Sites Committee Meeting
21. Discussion and Possible Action on Amending the Historic Sites Ordinance
22. Discussion on Agenda Items for the Next Meeting
23. Schedule Park Tour Committee Meeting
24. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule (4th Thursday, Monthly)
 - May 23, 2024
 - June 27, 2024
 - July 25, 2024
 - August 22, 2024
 - September 26, 2024
25. Adjourn

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Parks Committee Minutes

Date: Thursday, March 7, 2024

Time: 10:00 a.m.

Room: Courthouse C1021

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

1. **Call to order**

Christensen called the meeting to order at 9:00 am

2. **Roll call (establish a quorum)**

Present: Callan, Christensen, Gulig

Remote: Richardson

Absent:

Staff Present: Wiesmann, Truman, Klement, Wiesmann, Luckey, Thompson, Udovich

Others:

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed compliance.

4. **Approval of the agenda**

Agenda approved as written.

5. **Approval of Parks Committee Minutes for February 8, 2024**

Gulig/Callan motion to approve the February 8, 2024 minutes. Motion passes 4/0.

6. **Communications**

Wiesmann noted that included in the packet is a “good job & thank you” email submitted by Ellie Schemenauer.

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment

8. **Discussion and Possible Action on Contract with KL Engineering for Construction Administration and Oversight of the Jefferson County Interurban Trail Recreation Bridge Over the Rock River, Phase 3.**

Wiesmann noted that the Construction Administration timeframe notified in the contract is longer than the anticipated bridge construction/install timeline. There is thought that the timeframe for these services can be condensed and thus, reduce the costs.

Richardson/Callan motion to enter into contract with KL Engineering for Construction Oversight of the Phase 3 Interurban Bridge over the Rock River. Motion passes 4/0.

9. **Discussion and Update on Flood Mitigation Property Violations**

Wiesmann – the department has not yet prepared the bid docs for Oxbow Bend violations. He also noted that the annual inspections around Lake Koshkonong were completed last week and violation letters forthcoming. The Lagoon Association (Oxbow Bend) will be submitting a proposal to clean-out the lagoon.

Klement – noted that there are up to a dozen violations, across multiple properties, identified.

10. **Discussion and Update on Industrial Drive Extension at Park Shop**

Wiesmann – stated that the County Tree Sale (mid-April – May) and Clean Sweep (April 4-5-6) will be hosted at the Park Shop. The road to the new property development is just north of the shop. Wiesmann has attended several meetings with the construction crews to ensure there is drivable access in/out of the park shop facility.

11. **Discussion and update on Glacial River Trail Bike Ride September 7th**
Wiesmann – this event will tie into the initiatives of the County Comprehensive Plan, while providing an opportunity to partner with the Jefferson County Health Department on community Health Initiatives. Participants will receive a variety of bicycle safety items. Fundraising and promotion will be starting soon.
12. **Admin Staff Update – Truman**
Truman – noted that she has updated and reformatted the 2024 Park Brochure series for a few of the larger parks in our system. Brochures include new trail maps and rental/camping information (where applicable).
13. **Field Staff Update – Klement**
Klement noted that two staff attended a firefighting class (Corey & Erich) and also noted the crew has been working on the following projects:
 - Carnes west invasive removals thinning honeysuckle/buckthorn/sumac
 - Kanow removal of dead ash trees
 - Carlin Weld elm tree removal behind the restrooms
 - Annual Flood Mitigation Property (FMP) investigations
 - Dead Oak Tree removal on a FMP
 - Glacial River Trail tree removal between Groehler Road and the Allen Creek Bridge, and
 - Rock River Park pier install
14. **Natural Resources and Forestry Update – Toro**
Toro not in attendance
15. **Discussion on Parks 2023 Close-Out and January 2024 Budget**
Wiesmann – stated that the January financials not ready for reporting. The department is working on Capital Equipment purchases. The department is also working on Priority Based Budgeting along with assembling its 5-year Capital requests to include the Park Recreation and Open Space Plan update and the Bike-Ped Plan update.
16. **Discussion on Historic Sites Committee Meeting**
Gulig – noted that he will submit the executive summary (for the resolution) in the next few weeks.
17. **Discussion on Agenda Items for the Next Meeting**
 - Welcome Travelers Flea Market request
 - Licensing – Renewing of annual Raffle license & apply for a Bingo license
18. **Schedule Park Tour meeting for new committee**
To be discussed at the May, 2024 meeting.
19. **Next Scheduled Meetings per the 2024 Proposed Meeting Schedule**
April 4, 2024 May 2, 2024 June 6, 2024
20. **Adjourn**
Gulig/Richardson motion to adjourn @ 9:34 am. Motion passes 4/0.

Respectfully Submitted,

Mary S. Truman

Adv. Program Assistant

7.1 Facebook Report

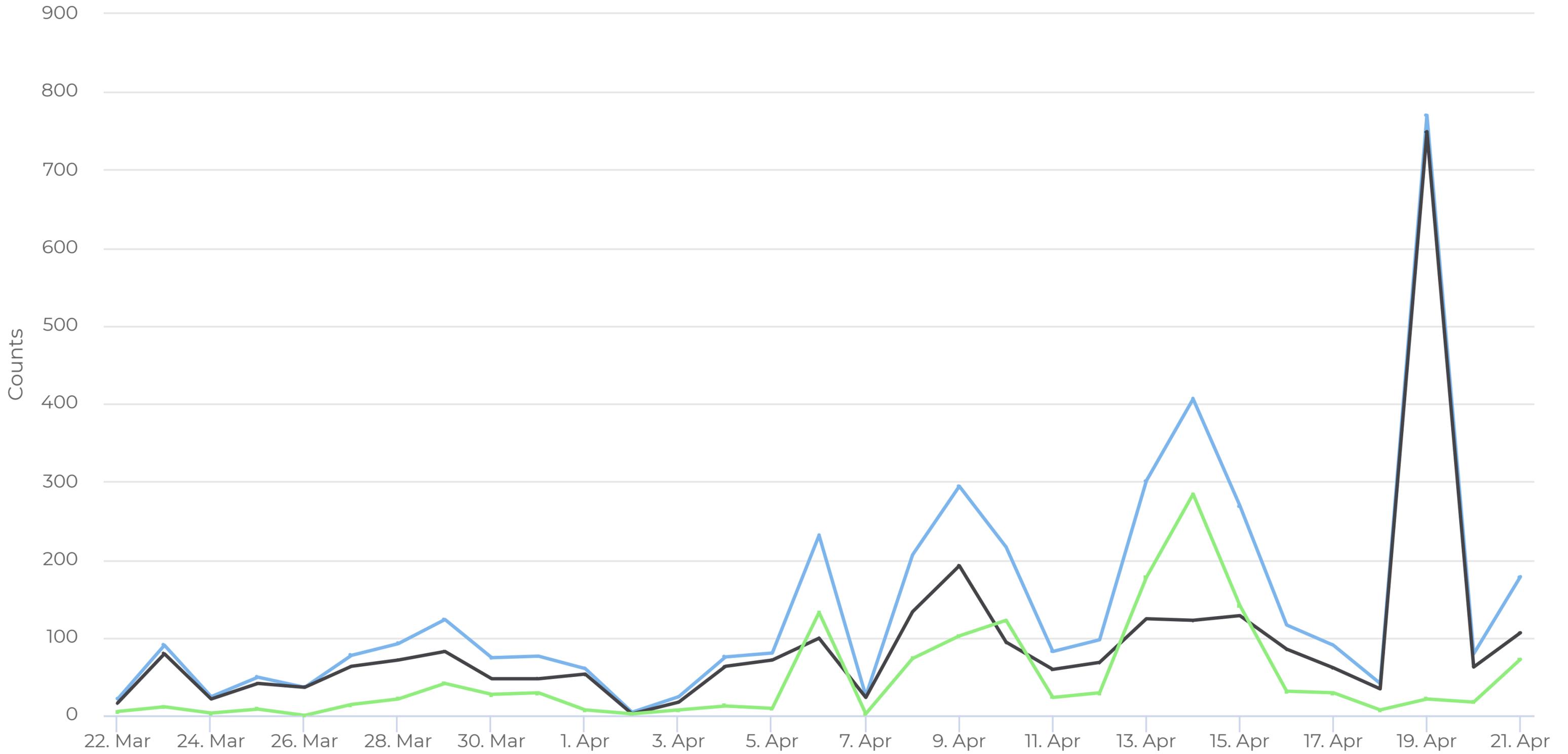
Title	Description	Publish time	Is share	Post type	Impressions	Reach	Reactions	Comments	Shares	Total clicks	Negative feedback from users: Hide
Moment in Wisconsin: Dorothy Carnes Park and Rose Lake State Natural Area		1/7/2024 6:01	0	Link	527	492	20	1	1	28	
	It's a beautiful morning in the park!!! Dorothy Carnes County Park	1/10/2024 6:01	0	Photo	598	567	40	0	2	27	
		1/10/2024 6:01	0	Photo	97	95	65	9	2	19	
	Good morning! There is a tree across the bike trail at FarmCo Lane.	1/10/2024 7:01	0	Photo	392	375	10	0	2	5	
Shelter Spotlight: Dorothy Carnes County Park	Welcome to a new weekly segment we are calling 🌟 Shelter Spotlight 🌟. Each week we will focus on a different shelter in our	1/11/2024 8:01	0	Link	686	638	43	6	4	37	
	Immediate Release January 12, 2024 All Jefferson County Snowmobile Trails will open at	1/12/2024 10:01	0	Photo	8546	8052	161	24	55	466	1
Status update		1/12/2024 10:01	1	Text	305	301	1	0	1	0	
	Happy Friday night Parks Friends!!! It's a winter wonderland outside!!!	1/12/2024 16:01	0	Text	2444	2276	46	1	10	138	
Shelter Spotlight: Carlin Weld County Park	Calling all nature enthusiasts and disc golf lovers! Welcome to week 2 of our shelter spotlight segment! This week we are focusing on one of our personal favorites, and a park that	1/16/2024 8:01	0	Link	546	511	15	1	1	16	1
Status update	Please be mindful of your surroundings and of private property.	1/19/2024 6:01	1	Photo	296	280	1	0	1	21	
Status update		1/19/2024 7:01	1	Photo	324	309	4	0	0	26	
Jefferson County Parks Department. WI	Get your cross country ski trail updates here!	1/19/2024 11:01	0	Link	286	262	4	0	2	8	
Status update		1/21/2024 18:01	1	Text	331	308	2	0	0	9	
Shelter Spotlight: Rock Lake Park Lower	Welcome to week 3 of our Shelter Spotlight segment! This weeks featured park will definitely have you thinking of warmer days	1/23/2024 9:01	0	Link	498	454	35	0	4	9	
Jefferson County Wisconsin Applications	Happy Friday Park Friends!!! Have you made your plans for this summer?	1/26/2024 7:01	0	Link	47	41	0	0	0	3	
Shelter Spotlight: Welcome Travelers Park	Calling all sports enthusiasts! Welcome to week 4 of our "Shelter Spotlight Segment!" This week	1/30/2024 11:01	0	Link	401	381	27	1	2	8	
	The guys were hard at work yesterday clearing downed trees at Do	1/31/2024 6:01	0	Photo	980	918	45	3	2	264	
Volunteer Work Day	We are looking for volunteers! If you like to work outside and would like to give back to the	1/31/2024 8:01	0	Link	238	220	4	1	2	3	
	Good morning Park Friends! The crews were hard at work again yesterday with more forestry work at Dorothy Carnes Park West.	2/1/2024 7:02	0	Photo	468	446	25	1	1	77	
Shelter Spotlight: Kanow County Park	Happy February Park Friends and welcome to week 5 of our "Shelter Spotlight Segment!"	2/7/2024 8:02	0	Link	444	411	12	0	1	15	

Shelter Spotlight: Korth Park - Elm Point	Happy Tuesday Park Friends! Welcome to another thrilling week of our "Shelter Spotlight	2/13/2024 9:02	0	Link	473	444	19	1	1	18	
Shelter Spotlight: Rome Pond Park	Hello Park Users! Welcome to another exciting week of our "Shelter	2/21/2024 10:02	0	Link	2553	2202	90	6	13	183	
Shelter Spotlight: Rock Lake Park Upper	Welcome to another week of our "Shelter Spotlight Segment!" This week we are putting our attention on Upper Rock Lake Park	2/28/2024 9:02	0	Link	306	294	15	0	1	4	
	Good morning Friends! For those visiting Dorothy Carnes Park (east), please keep an eye	2/29/2024 8:02	0	Text	632	620	7	0	5	12	
		2/29/2024 8:02	0	Photo	38	38	27	3	1	3	
	Happy Friday Park Friends! Our field crew was hard at work yesterday removing dead Ash Trees at Kanow County Park (N8248 Rock River Rd, Ixonia, WI	3/1/2024 6:03	0	Photo	599	565	26	5	0	46	
Safety Education Sign up for a safety education course Wisconsin DNR	Happy Monday Park Friends! The following parks will be opening this week: 3/5 - Cappie's Landing: N8625 Jefferson Road, Watertown 3/5 - Cold Spring: N1501 Cty Hwy N, Fort Atkinson 3/5 - Wayside Co Park: N802 Hwy 16, 53036 3/5 - Welcome Travelers: N482 Cty Hwy D, Whitewater 3/8 - Kanow: N8248 Rock River Road, Ixonia	3/4/2024 11:03	0	Link	114	106	1	0	0	3	
Glacial River Trail - CLOSED March 6	**UPDATE** TRAIL IS NOW OPEN	3/5/2024 9:03	0	Link	277	256	0	0	1	30	
Shelter Spotlight: Pohlmann Park	Hello Park Friends! Welcome to another week of our "Shelter Spotlight Segment!" If	3/6/2024 9:03	0	Link	265	247	12	0	2	4	
	Happy Thursday Everyone!!! Our guys took advantage of this beautiful sunny day and installed the pier at Rock River Park, Co Hwy B, Johnson Creek. The river is yours to access!	3/7/2024 11:03	0	Photo	685	631	31	2	2	137	
		3/7/2024 11:03	0	FB reel	210	198	10	2	1	0	
Jefferson County Parks Department. WI	Good morning Park Friends! We've added a few new Volunteer Events and would be grateful if you are able to help!	3/19/2024 7:03	0	Link	262	253	9	0	3	3	
Shelter Spotlight: Rock River Park	Welcome to another week of our "Shelter Spotlight Segment!"	3/20/2024 11:03	0	Link	268	262	13	0	2	5	

Daily traffic

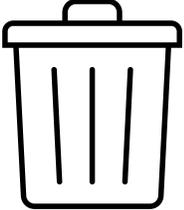
7.2 Glacial River Trail Counts

March 22, 2024 → April 21, 2024



— GLACIAL RIVER BIKE TRAIL @ FARMCO LANE
— 🚲 GLACIAL RIVER BIKE TRAIL @ FARMCO LANE Cyclist

— 🚶 GLACIAL RIVER BIKE TRAIL @ FARMCO LANE Pedestrian

3RD ANNUAL
CLEAN UP
LITTER 
BE GONE!

WHEN

May 4, 2024
10 a.m. – 2 p.m.

WHERE

Blackhawk Island Rd.
Fort Atkinson, WI

Meet outside in the parking lot of the Island Bar and Grill @ 10 a.m.

QUESTIONS?

WI DNR Contact:
Conservation Warden Alex Brooks
Cell: 920-728-0367



**EVERYONE
CAN HELP!**

**SPRING IS
COMING!**

**Let's get our
outdoors ready for
safe – and clean
fun!**

**BRING YOUR
OWN GLOVES
AND BRIGHT
COLORED
CLOTHES**

**Garbage bags will
be provided for
litter pickup**

**Help your
community by
volunteering at
a clean-up day!**

Calendar

Show All

Events

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< > today

May 2024

month week day list

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2 9a Parks Committee	3	4 10a LITTER BE GONE!
5	6 9a Volunteer Work Day	7	8 9a Volunteer Work Day	9	10 9a Volunteer Work Day	11 9a Volunteer Work Day
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26 Memorial Day - Office Closed	27	28	29	30 5p Brew With a View	31 9a Bark River Clean-Up - Vc	1
2 8a 2025 Shelter Rentals Avc	3	4	5	6 9a Parks Committee	7 9a Bark River Clean-Up - Vc	8

Export

Friends of Korth Park

Enhancing Korth Park: A Proposal for Collaboration

Introduction: We are excited to present the mission and objectives of the Friends of Korth Park, a community initiative aimed at supporting and enhancing the invaluable resources of Jefferson County Parks. Through collaborative efforts, we seek to contribute to the preservation, improvement, and enjoyment of Korth Park for current and future generations.

Purpose: The primary purpose of the Friends of Korth Park is to collaborate with the Jefferson County Parks Department in various capacities, including:

1. Fundraising for Capital Projects:
 - Trail improvements
 - Future playground upgrades
 - Prairie maintenance seeds/equipment, and more.
2. Ecosystem Maintenance:
 - Invasive species identification and removal.
 - Cut stump treatment of woody invasive plants.
 - Monitoring new weed infestations, among other crucial tasks.

Additionally, the Friends of Korth Park aims to:

- Host Educational/Recreational Events:
 - Prairie walks
 - Hikes
 - Kayaking events
 - Workshops
 - Seminars
 - Field trips, fostering community engagement and appreciation for the park's natural wonders.

Conclusion: In alignment with the mission of the Jefferson County Parks Department, the Friends of Korth Park is committed to fostering a sense of stewardship and community involvement in the maintenance and enhancement of this cherished natural space. We look forward to the opportunity to collaborate closely with the department and contribute to the continued success and sustainability of Korth Park. Thank you for considering our proposal.

FRIENDS OF ROSE LAKE April 16, 2024 Meeting at Fort library

Present: Chairman Tom Belzer, Mary Adams, Nancy Hall, Bonnie Babcock, Midge Gill, Bonnie Hamer, Joanne Belstner, Sharon Schweitzer, Dan Roahen, Leslie Ott

Upcoming:

Saturday, May 11, 2024 Intl. Migration Day The Big Sit, Carnes West at the deck, dawn to 4:30 p.m. Come and go as you like.

Tuesday, May 21, 2024 **next meeting at Carnes West shelter**, 6 p.m.

Fort Farmers Market Booths Saturday, June 15 and July 20, 8 a.m. to noon.

Bluebird Restoration Assoc. special speaker at **Jefferson library** on June 26, 2024, 3:30 p.m. **Open to all.**

Visitors to the deck: please do not spread the bird seed all over the deck! It could create a slipping factor. Also, seed with millet and corn pieces attract unwanted house sparrows. Thanks for your consideration.

Side Note: Nancy Hall donated a spotting scope that she had. Tom will store it with other equipment our group has and bring it out for outdoor events we are involved with. Our thanks to you, Nancy!
Our meeting was called to order at 6 p.m.

The Minutes were reviewed. A Motion was made by Joanne and seconded by Leslie to accept them as written. Motion passed.

Joanne gave the Treasurer's Report as follows:

Balance March	\$9,473.11	
Deposit 4-1	+ 95.00	
	<u>\$9,568.11</u>	
Check 4-8-24	- 358.80	Birds of Wisconsin Field Guides to have on hand
	<u>\$9,209.31</u>	
Deposit 4-8-24	+ 195.00	Memberships and donations
Balance	<u>\$9,404.31</u>	

A Motion was made by Bonnie and seconded by Sharon to accept the report as given. Motion passed

Friends of Carnes Park will have a table at the **EcoSummit** in Jefferson on Saturday, April 20. It will take place in the lower level of the former Borg Textile building. Several Friends of Carnes will share about Carnes Park, birds, pollinators, etc. and give out handouts.

Tom reported on the **Fort Science Fair** held at the Fort Atkinson Club. The judging took place and there was a speaker. Quite a few of the exhibits were about the eclipse. Our chosen winner for the donated Vortex binoculars was Harper Wojtkunsi (K-3) of Whitewater. Her project took on the subject of Parks and Trash. Her results showed that the more trash cans provided, the more trash. Tom was able to present the binoculars to Harper, and her family will get Friends membership for the year. She also got a copy of the Wisc. Birds Field Guide. Vortex had generously sent three of their hats with the binoculars, so all three sisters got hats. Congratulations, Harper!!!

The **Intl. Migratory Bird Day/The Big Sit** will take place on Saturday, May 11, from dawn to 4 p.m. at Carnes West at the deck. Members have signed up to cover set times, to ensure there is always someone there. This event is **open to everyone**. Species of birds seen is recorded and sent in. Rumor has it that there will be cookies!

We had formerly discussed having some type of **prairie plot talk** at the park. Since Earth Day is such a busy time, it was decided that a summer or fall date would be our best bet. Leslie will keep this in mind and bring it up again.

Discussion was held on printed **ID plates** for the **Carnes East prairie plot**. Wild Ones in Minnesota has reasonably priced ID plates available (\$3 each) that would ID the plant **and** its flower. Leslie found them online. Tom will contact Tall Grass to see what we can work out with them to place them correctly on the existing holders.

The three prairie areas that Friends check **bluebird houses were inspected** for replacement or maintenance. Thanks to Dennis, Bonnie H., Mary and Joanne for looking into this. Gathered nesting information is turned in to the Bluebird Restoration Assoc. in the fall.

For the **Fort Farmers Market booths** in June and July, we will be in a different location. We will be near the music venue north of the little "theater" building. Tom will lend us his canopy for the events. For the June event we will have a Father's Day card for kids to color perhaps. A service like this is now required for a special Market Day, since we get the booths free as a non-profit. Our area will probably be just the 10' x 10' canopy size.

We now have **more Wisconsin Birds Field Guides in**. Joanne, Mary and Tom have some on hand if you have a special request. Thanks to Leslie for getting us these at a reduced price.

Tom has been invited to speak at a Mother/Daughter event at St. Mark's Church in Jefferson. He will share about birds and, of course, Carnes Park!

The 500 copies of **the Birding Checklist handout** have been printed and copies are available. The best price was through the Jefferson Parks Dept. The cost was \$130. A Motion was made by Sharon and seconded by Leslie that we pay that amount to the County. Motion approved.

Our next meeting will be Tuesday, May 21, 6 p.m., at the Carnes West shelter.

A Motion to close the meeting was made by Mary and seconded by Joanne. Motion passed at 7:08 p.m.

Respectfully submitted, Mary Adams, Secretary

Visitors to Carnes: two signed in from Watertown, WI. They love the viewing spot!

Birds: Migration has begun! Purple martins are back. Tree swallows, geese, cranes, fox sparrows, white-throated sparrows, brown thrashers, nuthatches have been seen. Hurrah.

Renew an existing raffle license

We encourage you to visit our [online portal \(https://charitable.wi.gov/\)](https://charitable.wi.gov/) to renew your raffle license electronically. This is the fastest way to renew your license and allows you to renew multiple licenses with one payment and print or download your license anytime.

Most raffle licenses can be renewed online. In order to use the system, you will need to [create an account \(https://charitable.wi.gov/account/register\)](https://charitable.wi.gov/account/register). If you already created an account, please [login \(https://charitable.wi.gov/account/login\)](https://charitable.wi.gov/account/login) to file your raffle renewal and report. Follow the instruction on each page and provide the required information. You will need to have your most recent raffle license number in order to use the online system.

Please note that your raffle license must have expired within the last 30 days or be set to expire in the next 60 days to renew on-line and that the total number of raffles conducted must not exceed 365.

Note: The online system works best with Chrome or Firefox. If using Internet Explorer, please ensure compatibility view settings do not include .gov

If you prefer to process your renewal via [print, complete and mail](#), please select the following:

[Raffle Renewal Application/Activity Report \(/Gaming/DOA-11628%20Raffle%20Renewal%20App_Activity%20List%20\(7.15%20Act%206\)%20R11.18.pdf\)](#)

To learn more about how to complete the paper form, [please watch this short video \(/Gaming/short%20video%20explaining%20the%20form.webm\)](#). (https://wigov-my.sharepoint.com/:v:/r/personal/joseph_gastel_wisconsin_gov/Documents/Recording-20240122_145021.webm?csf=1&web=1&e=IZsNiU).

Please click [here \(/Gaming/DOG138-Record%20Keeping%20and%20Reporting%20Requirements%20for%20Raffles.pdf\)](#) for important information on record-keeping and reporting requirements for raffles.

Printing Class A Raffle Tickets:

If you need to print Class A raffle tickets, please use your current license number. As long as your license is valid at the time of printing, you may print your Class A raffle tickets with that current number, even if your drawing is after the expiration date. Be sure to file your renewal prior to the expiration date so there is not a gap in your license periods.

If your license is expired you MUST wait for the renewed license number to be issued before printing tickets.

[Return to Raffle Section Home Page \(/Pages/LicensesHearings/RaffleLicense.aspx\)](/Pages/LicensesHearings/RaffleLicense.aspx)

[Return to Office of Charitable Gaming Home Page \(/Pages/LicensesHearings/Office-of-Charitable-Gaming.aspx\)](/Pages/LicensesHearings/Office-of-Charitable-Gaming.aspx)

Contact Charitable Gaming

Mailing Address

PO Box 8979

Madison, WI 53708-8979

3319 W. Beltline Hwy, Fl 4

Madison, WI 53713

General Phone

(608) 270-2555

Bingo

(608) 270-2530

(800) 791-6970

Raffle

(608) 270-2552

(800) 791-6973

Fax

(608) 270-2564

Email

[General Information \(mailto:DOAGAMING@wi.gov?subject=General%20Inquiry\)](mailto:DOAGAMING@wi.gov?subject=General%20Inquiry)

[Bingo Inquiries \(mailto:DOADOGCharitableGaming@wi.gov?subject=Bingo%20Question\)](mailto:DOADOGCharitableGaming@wi.gov?subject=Bingo%20Question)

[Raffle Inquiries \(mailto:DOADOGCharitableGaming@wi.gov?subject=Raffle%20Question\)](mailto:DOADOGCharitableGaming@wi.gov?subject=Raffle%20Question)

[Contact Us \(/Pages/AboutDOA/ContactUs.aspx\)](/Pages/AboutDOA/ContactUs.aspx)

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JEFFERSON COUNTY
PARKS DEPARTMENT
 311 South Center Ave
 Jefferson, WI 53549
 920-674-7260
www.jeffersoncountywi.gov/parks
jeffcoparks@jeffersoncountywi.gov

10.1



2024 Park Memorial Donation Request

All Donations are Tax Deductible

Thank you for considering a donation to help improve your Jefferson County Parks. Your gift is sincerely appreciated. All donations are contingent upon park need and staff review and placement. To consult with a team member on type and location please contact the Jefferson County Parks department at 920-674-7540 or email at jeffcoparks@jeffersoncountywi.gov Attn: Memorial Donation.

Donor Contact Information

Name: _____

Mailing Address: _____

Phone: _____ **Email:** _____

There are many ways to give including memorial improvements, donations to the Jefferson County Parks Endowment, and direct donations to larger ongoing projects. Below is a list of amenities currently available for memorial donations:

- Legacy Trees (No plaque) \$650
- Memorial Park Bench \$2,000
- Memorial Trailhead Kiosk (Limited Availability) \$4,000
- Memorial Interpretive Sign (Limited Availability) \$800
- Memorial Prairie Planting (Select Locations) \$2,500/acre



Specific Park: _____ **Location in Park:** _____

Donation Amount: _____ **Date:** _____ **Check #:** _____

Acknowledgement: I acknowledge that this monetary donation is to support the Jefferson County Parks. With this donation Jefferson County Parks will provide and install a park amenity with a recognition plaque, except on Legacy Trees. Jefferson County will own and maintain the amenity. Jefferson County Parks may modify and/or move the amenity at any time. Jefferson County Parks agrees to maintain trees for two growing seasons. Jefferson County agrees to maintain benches for up to 20 years against normal weather and wear, after which, the amenity may be removed or replaced.

Signature: _____ **Date:** _____



JEFFERSON COUNTY
PARKS DEPARTMENT
311 South Center Ave
Jefferson, WI 53549
920-674-7260
www.jeffersoncountywi.gov/parks
jeffcoparks@jeffersoncountywi.gov



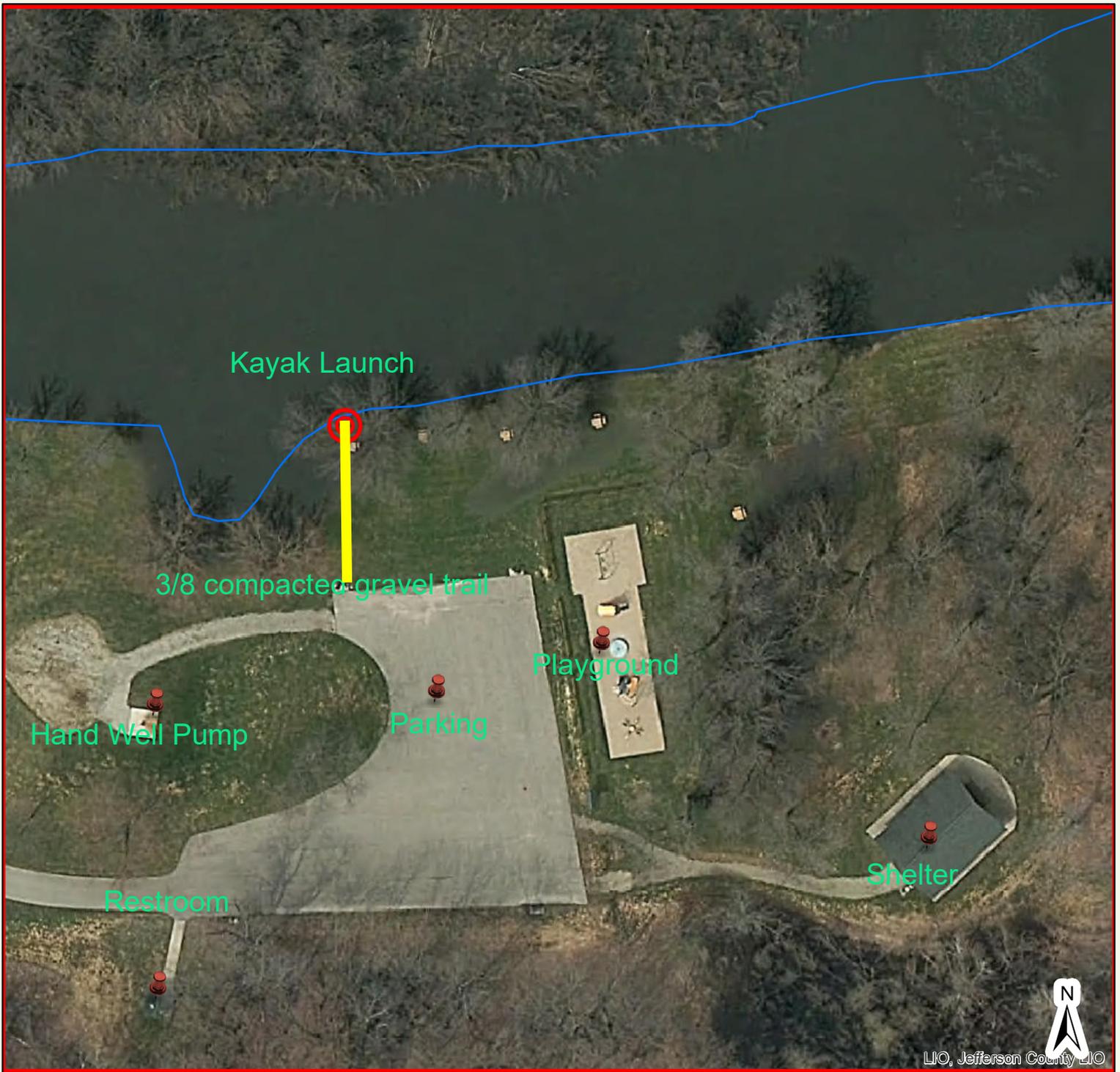
Legacy Trees: Legacy trees will be placed under the direction of Parks Department staff based on need, planned future development, and species selection. All trees will be planted by parks staff, mulched, and maintained/watered for 2-growing seasons. Legacy trees will not have plaques or memorials attached.

2024 Species Availability Include:

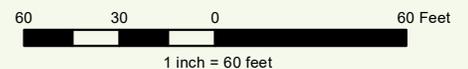
- **Sugar Maple**
- **White Oak**
- **Red Oak**
- **Hackberry**
- **New Horizon Elm**
- **Hophorn Beam**
- **Catalpa**
- **Service Berry**
- **London Plan Tree**
- **Kentucky Coffee**
- **Ironwood**

Park Benches: All memorial park benches are a standard style, color, and size. There are up to three lines for memorial wording with a maximum of 120 characters. Placement will be reviewed and directed by park staff. Benches will be maintained by park staff for up to 20 years, at which time you have the option to replace, or they may be removed if damaged or deemed unsafe.

Memorial Prairie Planting: In some of our parks there is a desire to continue to convert low diversity grasslands to high diversity native prairies. These are long-term projects that require many years of planning, fundraising, and implementation to get established. A prairie interpretation plaque will be installed for the site and include a notation not to exceed 120 characters of the memorial gift.



- | | | | |
|---------------|-----------------------|------------------------|---|
| Lines | Municipal Boundaries | Road Right of Ways | Jefferson_County_Wide_Mosaic.sid |
| Override 1 | Parcel Lines | Section Lines | Red: Band_1 |
| Points | Property Boundary | Surface Water | Green: Band_2 |
| Override 1 | Old Lot/Meander Lines | Map Hooks | Blue: Band_3 |
| Override 2 | Rail Right of Ways | Tax Parcel Information | |



Authorizing a grant application to the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Program Recreation Boating Facilities Grant in Aid Program

The Jefferson County Parks Department is seeking grant funds to purchase and install a floating pier and Kayak Launch at Kanow County Park to improve access to the river for paddle craft. This resolution authorizes Jefferson County Parks to seek funding for this project through the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Program as well as the Recreation Boating Facilities grant program. The Parks Committee considered this resolution at its meeting on May 2, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Jefferson County Parks Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of installing a canoe/kayak launch improvement at Kanow County Park, and

WHEREAS, the designed launch will increase accessibility and allow recreational access to the Rock River for a greater segment of users, and

WHEREAS, the Parks Committee recommended applying for grant assistance to supplement the \$15,000.00 budgeted for this project which has a total estimated cost of \$30,000, and

WHEREAS, this resolution is intended to satisfy the grant application requirement establishing that Jefferson County supports this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Recreation Knowles Nelson Stewardship Program and Boating Facilities grant programs for the purchase and installation of a floating Kayak Launch at Kanow County Park which will be constructed to meet the standards required by the Americans with Disabilities Act, and if grant funding is awarded, the County Administrator is authorized to accept said grant funds, sign the grant contracts, submit reimbursement claims along with necessary supporting documentation within six months of project completion date, and perform all other duties necessary to comply with and fulfill the grant provisions.

BE IT FURTHER RESOLVED that respondent will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share Agreement/Contract.

Fiscal Note: \$15,000.00 is included in the 2024 Parks Department budget for the project. Total estimated cost for the project would be \$30,000.00 with a 50% matching grant from Wisconsin DNR. This resolution increases the Parks Department budgeted revenue and expenditures by \$15,000.00 for acceptance of the Knowles Nelson Stewardship Program and/or Recreation Boating Facilities grant and authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).

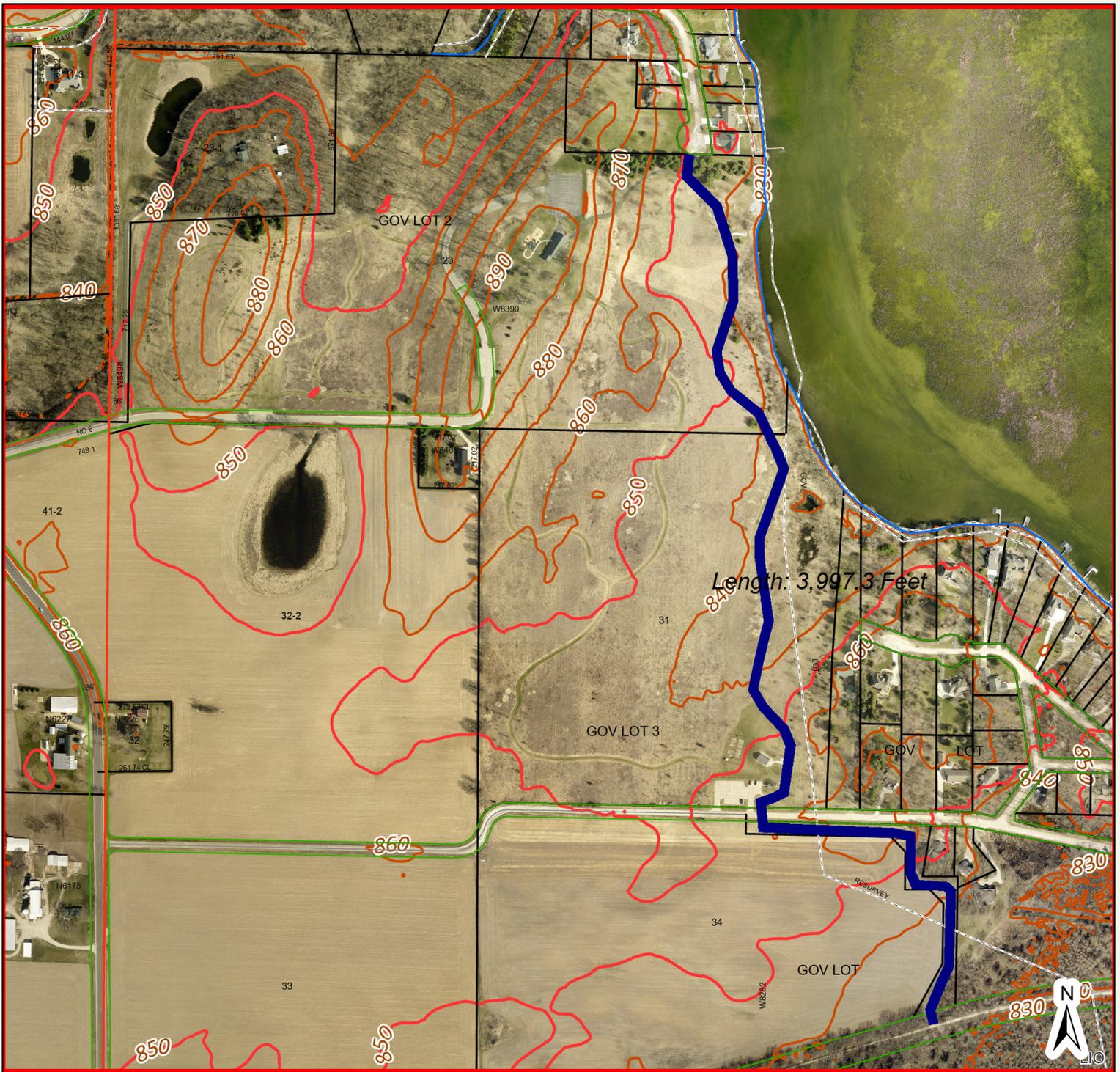
Referred By:
Parks Committee

5-4-2023

REVIEWED: Corporation Counsel: ; Finance Director:

Korth Park Trail Aerial

12.1



Lines

- █ Override 1
- Municipal Boundaries
- Right of Ways

Parcel Lines

- Property Boundary

Old Lot/Meander/Other Carto-Lines

Rail Right of Ways

Section Lines

Surface Water

Map Hooks

Tax Parcel Information

10 Foot Contours

10 ft contour interval

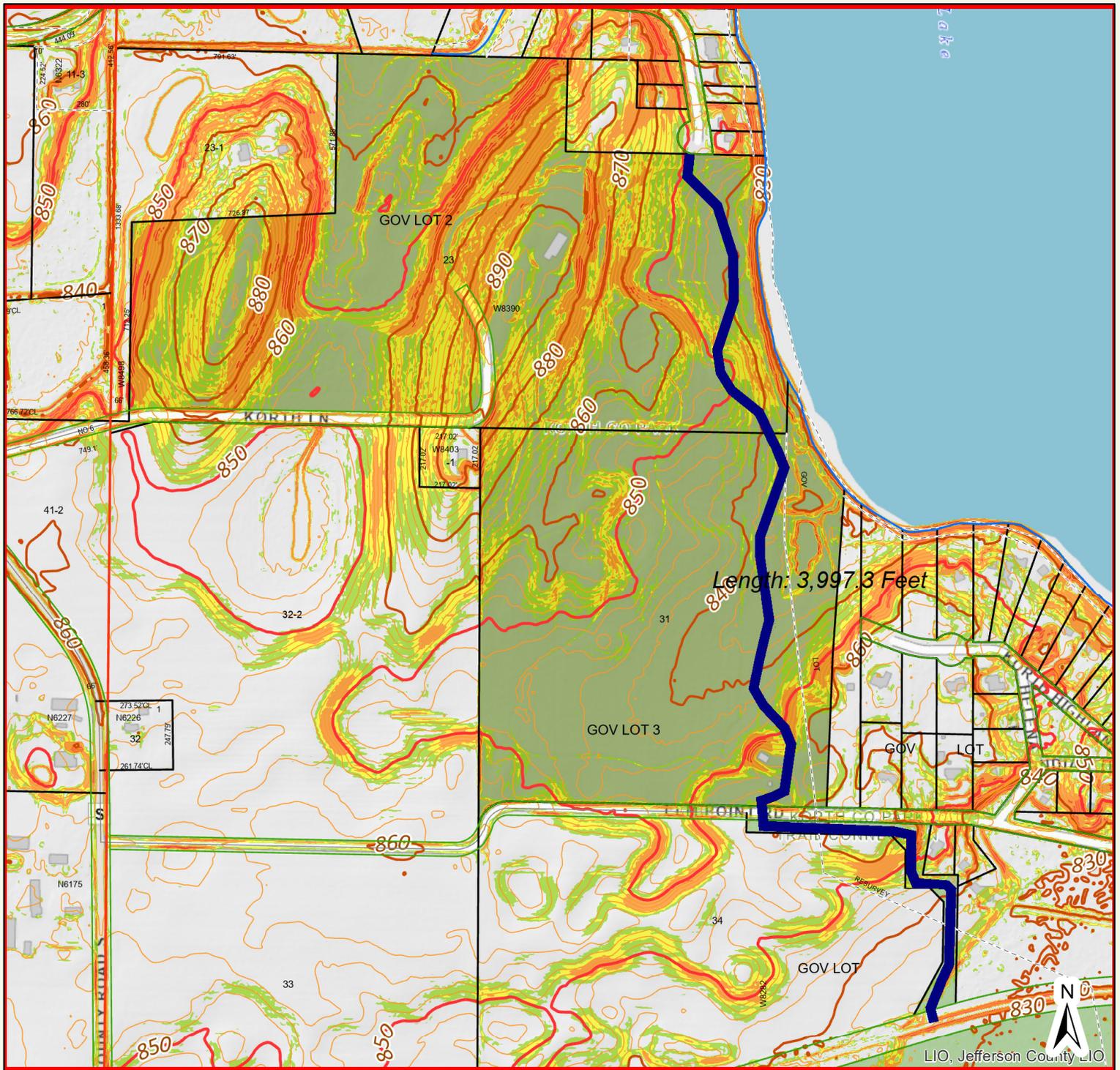
50 ft contour interval

100 ft contour interval



Korth Park Trail Topo Map

12.2



Lines

- Override 1
- Municipal Boundaries
- Right of Ways

Parcel Lines

- Property Boundary
- Old Lot/Meander/Other Carto-Lines

- Rail Right of Ways
- Section Lines
- Surface Water
- Map Hooks
- Tax Parcel Information

2 Foot Contours

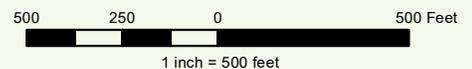
- 2 ft contour interval

10 Foot Contours

- 10 ft contour interval
- 50 ft contour interval
- 100 ft contour interval

Percent Slope

- 0 - 6 %
- 6 - 9 %
- 9 - 12 %
- 12 - 20 %
- > 20 %



RESOLUTION NO. 2024-__**Authorizing a grant application to the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund**Executive Summary

The Korth County Park connector trail currently creates a trail connection between the Glacial Drumlin Trail and Cedar Lane in the Town of Lake Mills. This 0.8-mile trail connection provides the connection creating what is known to locals as the Legendary Lake Loop. The Legendary Lake Loop around Rock Lake is a combination of on-road and off-road trail connections. The Korth Park connector trail is currently composed of a graded and compacted gravel base overlaid with recycled asphalt. Continued erosion of the trail surface has created unsafe sections of the trail, especially for bicyclists navigating the hills. The Jefferson County Parks Department is seeking grants and donations to pave the entire 0.8 miles of trail through the park to create a safe and durable trail connection around Rock Lake.

WHEREAS, the Korth Park connector trail is a 0.8-mile connector trail linking the Glacial Drumlin Trail to Cedar Lane which has experienced regular erosion and washouts creating an unsafe surface for pedestrian and bicycle traffic, and

WHEREAS, the department is seeking donations and grants to fund the paving of the trail to create a more permanent solution to address the erosion and safety concerns, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund to fund between 50-80% of the total project cost, and

WHEREAS, this resolution is intended to satisfy the grant application requirement establishing that Jefferson County supports this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trail Program, and the Land & Water Conservation Fund for Korth County Park Connector Trail, and if grant funding is awarded, the County Administrator is authorized to accept said grant funds, sign the grant contracts, submit reimbursement claims along with necessary supporting documentation within six months of the project completion date, and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note:

The total 2024 estimated project cost for paving the 0.8-mile Korth Park Connector trail is \$140,000.00. Grants may fund up to 80% or \$112,000.00 of the total project cost. Fundraisers and donations will cover the remaining cost of the trail paving project.

Referred By:
Parks Committee

05-02-2024

REVIEWED: Corporation Counsel: ____; Finance Director: ____

RESOLUTION NO. 2024-__**Authorizing a grant application to the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund**Executive Summary

The Jefferson County Parks Department is seeking grant funds to complete a recreation trail on the right-of-way owned by We Energies and known as the Interurban Trail. The proposed trail is 10.96 miles in length and is located between the City of Watertown and the City of Oconomowoc. This off-road paved trail will be built on the former Interurban Rail Line and is located primarily in Jefferson County. This resolution authorizes the Jefferson County Parks Department to seek additional funding for this project through the Wisconsin DNR Knowles Nelson Stewardship Grant Program. The Parks Committee considered this resolution at its meeting on May 2nd, 2024 and recommended forwarding to the County Board for approval.

WHEREAS, Phase I and Phase II of the Interurban Trail are complete and open to the public, and

WHEREAS, construction on Phase III of the Interurban trail is scheduled to commence in May of 2025, with a planned completion date of June of 2026, and

WHEREAS, Waukesha County and the City of Oconomowoc have begun planning, budgeting, and grant writing for the final section of trail that will directly connect the Interurban Trail to the Lake Country trail in Oconomowoc, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund to fund up to 50% of project design/engineering/construction of Phase III which is scheduled to begin in 2025, and

WHEREAS, this resolution is intended to satisfy the grant application requirement establishing that Jefferson County supports this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trail Program, and the Land & Water Conservation Fund for this multi-use recreational trail from Watertown to Oconomowoc, and if grant funding is awarded, the County Administrator is authorized to accept said grant funds, sign the grant contracts, submit reimbursement claims along with necessary supporting documentation within six months of the project completion date, and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note:

This grant could provide up to \$249,999.00 towards the construction of the final phase of the Interurban Trail. Jefferson County has already received a Transportation Alternative Program Grant for this phase of the project for \$1.4m. Total estimated project costs at this time are \$1.7M.

Referred By:
Parks Committee

04-06-23

REVIEWED: Corporation Counsel: ____; Finance Director: ____

From: Horton, Cory <chorton@ruekert-mielke.com>
Sent: Thursday, March 28, 2024 1:17 PM
To: Walt Christensen <waltc@jeffersoncountywi.gov>
Cc: townoflakemillschair@gmail.com; Matt Zangl <mattz@jeffersoncountywi.gov>; Kevin Wiesmann <KevinW@jeffersoncountywi.gov>
Subject: Park Lane Road Boat Launch

This Email has originated from outside Jefferson County's Email Domain. Please verify the Sender before opening any links or attachments. - Jefferson County MIS

Walt,

Good afternoon. I am the engineer for the Town of Lake Mills. The Town is applying for a DNR recreational boating facility grant to improve the boat launch off Park Lane Road (just south of the County Lower Rock Lake Park site).

The Town seeks to rehabilitate the deteriorating components of the launch (floating piers, precast ramp panels, etc.). For the most part, on the water side, the project will be replacement in-kind. The Town does desire to improve the turning movements for vehicles/boats to improve safety and efficiency of the launch. Currently, the geometrics require vehicles to swing into oncoming traffic lanes and often make multiple passes to align trailers with the launch. This compromises safety and also results in increased delays and frustration at the launch.

My firm has evaluated the turning movements and determined that extending the pavement 20-feet on the north side of the launch dramatically helps vehicles line up with the launch in a single pass. We also looked at other alternatives like widening the launch width but did not see a dramatic improvement in the turning movements. The 20-foot extension of the paved area would be within the County Park area. As such, we are reaching out to the County to get your feedback and willingness to consider these modifications on the County property. We have included boulders to keep vehicles off the grass and separate from pedestrian paths. Should you have any other desired modifications, we are open to discussing those as well.

Town and County representatives met onsite to discuss the project. It was recommended to draw up a plan and to discuss the project at a Park Commission meeting. I am attaching the proposed site plan for your review and discussion at a commission meeting.

I appreciate your consideration and let me know if you have any questions.

Cory



 (262) 953-4142

 chorton@ruekert-mielke.com

 ruekertmielke.com



Learn how our employee owners “make community possible” at R/M! [Watch Video](#)



JEFFERSON COUNTY

PARKS DEPARTMENT
311 South Center Ave
Jefferson, WI 53549
920-674-7260

www.jeffersoncountywi.gov/parks
jeffcoparks@jeffersoncountywi.gov



April 24th, 2024

Re: Changes to 2025 Parks Department Fee Schedule

Multiple changes to the 2025 fee schedule are being recommended by the Jefferson County Parks Staff. Below is a synopsis of recommendations for changes to the previous fee structure for 2024.

Dog Park Licenses

- Eliminate resident/non-resident
- Increase the Annual Tag fees from \$30-\$35 across the board.
- Increase second tag from \$15-\$20.
- Estimated increase in revenue \$7,000.00

Community Gardens

- Change Korth Park gardens to \$25 to match Carnes Park Gardens.
- Eliminate Carnes Park 10x10 plot fee. None remaining.

Shelter Rentals

- Eliminate the shelter deposit for all but the Korth Park Kitchen rentals (\$100).
- Eliminate resident/non-resident fee structure and replace with weekday rates (Mon-Thur) and weekend rates (Fri-Sun).
- Create 4 Categories of Shelters for a standard list of costs. Most stayed relatively the same with reduced rates for the weekdays. Korth Park shelter weekend rates are \$50 higher than before and weekday rates are slightly lower.
 1. Small Shelters with limited capacity and no electricity – \$25/\$50
 - a. Cappies, Coldspring, Garman, Rock River
 2. Medium Shelters with limited capacity and a playground, no electric - \$25/\$75
 - a. Pohlman, Upper Rock, Rome Pond, Welcome Travelers, Kanow
 3. Medium Shelters with greater capacity, a playground, and electricity - \$50/\$100
 - a. Carlin, Dorothy Carnes, Elm Point, Lower Rock
 4. Large Pavilion with greater capacity, electricity, and playground – Korth Park Main
 - a. Without Kitchen - \$75/\$125, \$200/\$250
 - b. With Kitchen - \$175/\$225, \$250/\$300



JEFFERSON COUNTY

PARKS DEPARTMENT

311 South Center Ave

Jefferson, WI 53549

920-674-7260

www.jeffersoncountywi.gov/parks

jeffcoparks@jeffersoncountywi.gov



Group Permit Fees

- Eliminate GP fees and add to special use permit fee structure and provide Parks Committee oversight to set additional fees for events if needed. Require rental of shelter for any group over x participants.

Anticipated outcomes

1. Increase in revenue to the dog park which has been struggling to maintain a fund balance for site repairs and improvements.
2. Increase number of shelter rentals by eliminating the cost of the deposit. Potential increase in maintenance costs to do "Park Checks" and increase in revenue from rentals.
3. Provide a more streamline process for administration and online payments.

Fee Schedule - Parks

Departments	Unit	2021 Rate	2022 Rate	2023 Rate	2024 Rate	2025 Rate
Parks						
Dog Park Licenses						
Annual Tag-1st Dog (Dogs Licensed in Jefferson County)		\$ 25.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 35.00
Annual Tag-1st Dog (Dogs not Licensed in Jefferson County)		\$ 30.00	\$ 30.00	\$ 35.00	\$ 35.00	
Annual Tag-Senior Citizen		\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Annual Tag-Disabled		\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Annual Tag-Veteran				\$ 15.00	\$ 15.00	\$ 15.00
Additional Annual Tag		\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 20.00
Additional Annual Tag (Dogs not Licensed in Jefferson County)		\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	
Replacement Tag		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Daily Permit		\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Camping						
Camping-Carnes Park East	Per Night	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Camping-Cappie's Landing	Per Night	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Camping - Other	Per Night	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Boat Launch Access						
Boat Launch - Rock River Park	Daily	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Boat Launch - Rock River Park	Annual	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Boat Launch - Cappies Landing	Daily	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Boat Launch - Cappies Landing	Annual	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Community Gardens						
Gardens - Korth	10x20 site	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 25.00
Gardens - Carnes	10x10 site	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	-
Gardens - Carnes	10x20 site	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Special Use Permits: Star Gazing, GeoCache, and Group Events						
Any special event, larger than 25 individuals will be required to rent the shelter for the day of the event.						
Special Use Permits	Per Event		10.00	10.00	10.00	10.00
Shelter Rentals and Auxiliry Structures (All Fees Subject to Sales Tax)						
Weekday rentals are Monday -Thursday, Weekend rentals are Friday -Sunday and includes holidays. A \$100 security deposit is required with the Korth Park Pavilion kitchen.						
External Structures (tents, bouncy houses)	Per Structure	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Cappie's Landing Park						
Weekday Rental 1-100 Persons		\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00
Resident 101-200 Persons		\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	
Weekend Rental 1-100 Persons		\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 50.00
Non-Resident 101-200 Persons		\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	
Carlín Weld Park (Electric)						
Weekday Rental 1-100 Persons		\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 50.00
Weekday Rental 101-200 Persons		\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	
Weekend Rental 1-100 Persons		\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 100.00
Weekend Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
Cold Spring Creamery						
Weekday Rental 1-100 Persons		\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00
Resident 101-200 Persons		\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	
Weekend Rental 1-100 Persons		\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 50.00

	Non-Resident 101-200 Persons		\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	
	Dog Park - Special Use Area						
	Hourly		\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
	1/2 day (4 hours)		\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
	Full day		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
	Dorothy Carnes Park (Electricity)						
	Weekday Rental 1-100 Persons		\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 50.00
	Weekday Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
	Weekend Rental 1-100 Persons		\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 100.00
	Weekend Rental 101-200 Persons		\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	
	Garman Nature Preserve						
	Weekday Rental 1-100 Persons		\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00
	Resident 101-200 Persons		\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	
	Weekend Rental 1-100 Persons		\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 50.00
	Non-Resident 101-200 Persons		\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	
	Kanow Park						
	Weekday Rental 1-100 Persons		\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 25.00
	Weekday Rental 101-200 Persons		\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	
	Weekend Rental 1-100 Persons		\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
	Weekend Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
	Korth Park-Elm Point Rd (Electricity)						
	Weekday Rental 1-100 Persons		\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 50.00
	Weekday Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
	Weekend Rental 1-100 Persons		\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 100.00
	Weekend Rental 101-200 Persons		\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	
	Korth Park, Pavilion						
	Weekday Rental 1-100 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 75.00
	Weekday Rental 101-200 Persons		\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 125.00
	Weekend Rental 1-100 Persons		\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 200.00
	Weekend Rental 101-200 Persons		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 250.00
	Korth Park, Pavilion and Kitchen						
	Weekday Rental 1-100 Persons		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 175.00
	Weekday Rental 101-200 Persons		\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 225.00
	Weekend Rental 1-100 Persons		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
	Weekend Rental 101-200 Persons		\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
	Pohlmann Park						
	Weekday Rental 1-100 Persons		\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 50.00
	Resident 101-200 Persons		\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	
	Weekend Rental 1-100 Persons		\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 75.00
	Non-Resident 101-200 Persons		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
	Rock Lake Park (Lower/Lakeside, Electric)						
	Weekday Rental 1-100 Persons		\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 50.00
	Weekday Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
	Weekend Rental 1-100 Persons		\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 100.00
	Weekend Rental 101-200 Persons		\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	
	Rock Lake Park (Upper/Hillside)						
	Weekday Rental 1-100 Persons		\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 50.00
	Weekday Rental 101-200 Persons		\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00	
	Weekend Rental 1-100 Persons		\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
	Weekend Rental 101-200 Persons		\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	
	Rock River Park						
	Weekday Rental 1-100 Persons		35.00	35.00	35.00	35.00	\$ 25.00
	Resident 101-200 Persons		85.00	85.00	85.00	85.00	
	Weekend Rental 1-100 Persons		40.00	40.00	40.00	40.00	\$ 50.00
	Non-Resident 101-200 Persons		95.00	95.00	95.00	95.00	
	Rome Pond Park						
	Weekday Rental 1-100 Persons		\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 25.00
	Weekday Rental 101-200 Persons		\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	
	Weekend Rental 1-100 Persons		\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 75.00
	Weekend Rental 101-200 Persons		\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	

Welcome Travelers Park						
Weekday Rental 1-100 Persons		\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 25.00
Resident 101-200 Persons		\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	
Weekend Rental 1-100 Persons		\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 75.00
Non-Resident 101-200 Persons		\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	

Group Permit Fees (All Fees Subject to Sales Tax)

(All group permit requests exceeding 100 people requires a shelter rental)

Cappie's Landing Park				
—100-300 Persons	—35.00	—35.00	—35.00	
—301+ Persons	—85.00	—85.00	—85.00	
Carlin Weld Park				
—100-300 Persons	—50.00	—50.00	—50.00	
—301+ Persons	—105.00	—105.00	—105.00	
Cold Spring Creamery				
—100-300 Persons	—35.00	—35.00	—35.00	
—301+ Persons	—85.00	—85.00	—85.00	
Dorothy Carnes Park (Electricity)				
—100-300 Persons	—65.00	—65.00	—65.00	
—301+ Persons	—120.00	—120.00	—120.00	
Kanow Park				
—100-300 Persons	—50.00	—50.00	—50.00	
—301+ Persons	—105.00	—105.00	—105.00	
Korth Park Elm Point Rd (Electricity)				
—100-300 Persons	—65.00	—65.00	—65.00	
—301+ Persons	—120.00	—120.00	—120.00	
Korth Park, Pavilion				
—100-300 Persons	—110.00	—110.00	—110.00	
—301+ Persons	—160.00	—160.00	—160.00	
Korth Park, Pavilion and Kitchen				
—100-300 Persons	—185.00	—185.00	—185.00	
—301+ Persons	—250.00	—250.00	—250.00	
Pohlmann Park				
—100-300 Persons	—35.00	—35.00	—35.00	
Rock Lake Park (Lower/Lakeside)				
—100-300 Persons	—65.00	—65.00	—65.00	
Rock Lake Park (Upper/Hillside)				
—100-300 Persons	—50.00	—50.00	—50.00	
—301+ Persons	—105.00	—105.00	—105.00	
Rock River Park				
—100-300 Persons	—35.00	—35.00	—35.00	
Rome Pond Park				
—100-300 Persons	—50.00	—50.00	—50.00	

ORDINANCE NO. 2023-__

Amending the Historic Sites Preservation Council Ordinance

Executive Summary

Jefferson County’s current Historic Sites Preservation Ordinance was adopted in 2017. In tandem with the Historic Sites Preservation Council preparing a new public-facing historic sites registry, it is necessary to update the language of the original Preservation Ordinance. This ordinance update more clearly defines the process by which historic sites are identified and vetted regarding inclusion in the registry.

The Historic Sites Preservation Council recommended these proposed amendments to the Park Committee. The Parks Committee considered these recommendations at its meeting on February 8, 2024 and recommended forwarding them to the County Board for approval.

NOW THEREFORE, BE IT ORDAINED by the Jefferson County Board of Supervisors that the Historic Sites Preservation Council Ordinance, adopted on February 14, 2017, is amended as follows:

1.01 PURPOSE AND INTENT.

(1) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements of special character or special historical interest or value are in the public interest. The purpose of this section is to:

(a) Promote the protection, enhancement and perpetuation of such improvements and of districts which represent or reflect elements of the County’s cultural, social, economic, political, engineering, anthropological, archaeological and architectural histories;

(b) Safeguard the County’s historic, and cultural heritage, as embodied and reflected in such historic structures, sites and districts;

(c) Stabilize and protect property values;

(d) Foster civic pride in the beauty and noble accomplishments of the past;

(e) Protect and enhance the County’s attractions to residents, tourists and visitors;

(f) Strengthen the economy of the County; and

(g) Promote the use and understanding of historic structures, sites, and districts for the education, pleasure and general welfare of the people of the County.

1.02 DEFINITIONS.

(1) In this section, unless the context clearly requires otherwise:

(a) Council means the Historic Sites Preservation Council created under this section.

(b) Historic structure means any improvement which has a special character or is of meaningful interest or value as part of the heritage or cultural characteristics of the County, state or nation.

(c) Historic site means any location or region wherein or upon significance is derived in part from the archeological, anthropological, colonial, national, territorial, state, or county history or upon which a historic event occurred, and which has been designated as a historic site under this section, part thereof, abutting an improvement parcel, used as and constituting part of the premises on which the historic structure is situated.

(d) History is defined to include all geological, archeological, colonial, national, territorial, state, or county periods or events.

1.03 MEMBERSHIP.

(1) The Historic Sites Preservation Council is hereby created consisting of 5 members. Such members shall be eligible for meeting fees, mileage and other expense reimbursement in the same manner as members of Boards, Commissions and other Bodies of the County Board. One member shall be a Jefferson County Board Supervisor who shall also be a member of the Jefferson County Parks Committee. The remaining members may be Jefferson County Board Supervisors or members of the public, and insofar as possible, should include experts in historic preservation and Jefferson County history. The Council shall meet no more than 6 times per year. Additional meetings may be held if authorized by the County Board Chairperson prior to the additional meetings being held.

(2) The Jefferson County Board Chairperson shall appoint members to the Council subject to confirmation by the Jefferson County Board of Supervisors. Members shall serve two-year terms except for the initial appointments which may be longer or shorter than two years at the discretion of the Board Chairperson. The Council shall conduct business as prescribed in the Jefferson County Board of Supervisors Rules of Order section 3.07 Rules of Committees, Boards, Commissions, and Other Bodies.

1.04 HISTORIC STRUCTURES AND SITES DESIGNATION CRITERIA.

(1) Upon request, a historic structure or historic site designation may be placed on any site, natural or improved, including any building, improvement or structure located thereon, or any area of particular historic, geological, archaeological, architectural or cultural significance to the County of Jefferson or the region that became Jefferson County, which:

(a) Exemplify or reflect the natural, cultural, political, or economic or social history of the region, nation, state, or local community; or

(b) Are identified with historic personages or with important events in regional, national, territorial, state or local history; or

(c) Embody the distinguishing characteristics of any architectural type or specimen, inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or

(d) Are representative of the honorable work of a master builder, designer or architect whose individual genius influenced his/her age; or

(e) Have yielded, or may be likely to yield, information important to historical understanding; or

(f) Contains archeological sites.

(2) Removal from Jefferson County Historic Sites Registry

(a) Any property owner may petition in writing for removal of their property from the Jefferson County Historic Sites Registry. The Jefferson County Board of Supervisors shall remove the subject property, after recommendation from the Historic Sites Preservation Council and the Jefferson County Parks Committee, if it finds either of the following:

(i) Additional information shows that the property does not possess sufficient significance to be designated a historic site.

(ii) The designation of the property was made based upon inaccurate information which has since been disproven.

(b) As the Jefferson County Historic Sites Registry is honorary in nature, properties which cease to meet the criteria for designation because the qualities which caused it to be originally listed have been lost or destroyed are not automatically removed from the registry. The historical record of the property remains for future education and reference purposes.

(c) Private addresses and site location may be redacted from the public registry upon written request of the property owner.

1.05 DUTIES AND RESPONSIBILITIES.

(1) Designation. The Council shall:

(a) have the responsibility to recommend the designation of historic structures, historic sites and historic districts within Jefferson County to the Jefferson County Parks Committee. Once a recommendation is made by the Council, such recommendation shall be

acted on by the Jefferson County Parks Committee for a determination on whether or not to forward to the Jefferson County Board of Supervisors for official County recognition. If a recommendation is forwarded to the Jefferson County Board of Supervisors, the Board shall make a determination on whether or not to recognize such structure, site and district as historic. A determination by the County Board that a structure, site or district is historic is for recognition purposes only and does not obligate the owner or occupant to maintain or preserve the structure, site or district in any particular manner or in any way limit or restrict the construction, demolition, reconstruction or exterior alteration of such structure, site or district;

(b) assist owners of historic structures and sites, to include such designated properties as a historic structure or site in the National Register of Historic Places, National Parks Service and/or State Historical Society;

(c) work for the continuing education of the citizens about the historic heritage of Jefferson County and its historic structures and sites;

(d) identify structures and sites of historic importance to Jefferson County;

(e) recognize the owners of historic structures and sites who have excelled in preserving and maintaining those properties;

(f) cooperate with local historical societies in preserving and publicizing the history of Jefferson County;

(g) make recommendations to the County Board on ways that Jefferson County government can preserve, maintain and publicize the history of the County and its historic structures, sites and districts; and

(h) provide a quarterly report to the Parks Committee.

BE IT FURTHER ORDAINED, this ordinance amendment shall be effective after passage and publication as provided by law.

Fiscal Note:

Referred by:
Parks Committee

2-13-2024

REVIEWED: Corp. Counsel ____; Finance Director ____

ORG	ORG DESC	ORIGINAL	TRANSFERRED	REVISED	ACTUAL	ENCUMBRANCES	AVAILABLE
12814	Altpeter County Park	8.00	-	8.00	2.64	-	5.11
12810	Bike Trails	450,000.00	319,204.00	769,204.00	-	-	769,204.09
12810804	Glacial River Bike Trail	127.00	-	127.00	2,174.69	-	(2,047.78)
12810806	GRT MTB Trails	-	-	-	-	-	-
12810805	Interurban Bike Trail	-	-	-	7,735.02	-	(736,817.92)
12815	Blackhawk Island Fishing Wharf	-	-	-	-	-	-
12830	Boat Launches	-	-	-	1,147.16	-	(1,147.16)
12816	Burnt Village Hist Site & Lauc	15.00	15,000.00	15,015.00	5.04	-	(9,821.12)
12817	Cappies Landing	14.00	-	14.00	209.56	-	(195.91)
12803	Carlin Weld Park Trust	4,646.00	(194.00)	4,452.00	107.90	-	4,344.38
12805	Carnes Park Development	224,388.00	24,715.00	249,104.00	742.46	-	248,361.59
12802	Carol Liddle Fund	-	64,527.00	64,527.00	-	-	64,526.63
12818	Cold Spring Creamery	37.00	-	37.00	12.40	-	24.15
12819	Crawfish River Park	-	-	-	-	-	-
12811	Dog Park	-	-	-	-	-	-
12813	Flood Mitigation Prop Maint	-	35,000.00	35,000.00	2,082.60	-	32,917.40
12807	Garman Nature Preserve	126,832.00	17,214.00	144,045.00	11,988.86	-	124,663.85
12808	Glacial Heritage Development	-	14,762.00	14,762.00	-	-	14,762.42
12812	Grounds Keeping	91,794.00	-	91,794.00	3,473.54	-	88,320.33
12812371	Facilities-Courthouse	-	-	-	997.70	-	(997.70)
12812380	Facilities-Fair Park	-	-	-	118.90	-	(118.90)
12812381	Facilities-Hwy	-	-	-	-	-	-
12812383	Facilities-HHS & Lueder House	-	-	-	481.00	-	(481.00)
12812384	Grounds Keeping-Potters Field	-	-	-	-	-	-
12812387	Facilities-MIS	-	-	-	-	-	-
12812394	Facilities-UW-Ext & Wrk Dev	-	-	-	82.00	-	(82.00)
12812396	Facilities-Sheriff Annex	-	-	-	-	-	-
12812397	Facilities-Shooting Range	-	-	-	-	-	-
12820	Hwy 16 Landing	-	-	-	-	-	-
12821	Hwy K Wayside	-	-	-	-	-	-
12822	Indian Mounds Park	10.00	-	10.00	3.52	-	6.83
12823	Joy County Park	2.00	-	2.00	0.76	-	1.53
12824	Kanow County Park	106.00	-	106.00	82.25	-	24.03
12804	Korth Park Development	445.00	147,242.00	147,687.00	3,375.03	-	144,312.66
12806	Parks Building	25,818.00	-	25,818.00	6,804.20	-	19,013.63
12801	Parks Department	1,098,506.00	-	1,098,506.00	339,592.41	-	679,848.00
12825	Pohlman County Park	81.00	-	81.00	27.56	-	53.73
12826	Rock Lake County Park	259.00	-	259.00	634.06	-	(375.24)
12827	Rock River County Park	70.00	-	70.00	23.84	-	46.48
12828	Rome Pond County Park	68.00	-	68.00	22.88	-	44.67
12809	Snowmobile Trails	160,395.00	-	160,395.00	3,175.08	-	157,219.57
12823	Welcome Travelers County Park	82.00	-	82.00	27.64	-	53.93
		2,183,703.00	637,470.00	2,821,173.00	385,130.70	-	1,595,670.28

EXPENSES
01/2024 - 03/2024

ORG	ORG DESC	ORIGINAL	TRANSFERRED	REVISED	ACTUAL	ENCUMBRANCES	AVAILABLE
12814	Altpeter County Park	(8.00)	-	(8.00)	(1.95)	-	(5.80)
12810	Bike Trails	(450,000.00)	-	(450,000.00)	-	-	(450,000.00)
12810804	Glacial River Bike Trail	(127.00)	-	(127.00)	(31.74)	-	(95.17)
12810805	Interurban Bike Trail	-	-	-	-	-	-
12810806	GRT MTB Trails	-	-	-	-	-	-
12815	Blackhawk Island Fishing Wharf	-	-	-	-	-	-
12830	Boat Launches	-	-	-	(175.33)	-	175.33
12816	Burnt Village Hist Site & Lauc	(15.00)	-	(15.00)	(3.72)	-	(11.20)
12817	Cappies Landing	(14.00)	-	(14.00)	(3.42)	-	(10.23)
12803	Carlin Weld Park Trust	(122.00)	-	(122.00)	(447.36)	-	325.19
12805	Carnes Park Development	(17,444.00)	-	(17,444.00)	(9,738.44)	-	(7,705.74)
12802	Carol Liddle Fund	-	-	-	(1,245.63)	-	1,245.63
12818	Cold Spring Creamery	(37.00)	-	(37.00)	(9.15)	-	(27.40)
12819	Crawfish River Park	-	-	-	-	-	-
12811	Dog Park	(53,164.00)	-	(53,164.00)	(21,884.86)	-	(31,279.55)
12813	Flood Mitigation Prop Maint	-	-	-	-	-	-
12807	Garman Nature Preserve	(120,000.00)	-	(120,000.00)	(259,083.28)	-	139,083.28
12808	Glacial Heritage Development	-	-	-	-	-	-
12812	Grounds Keeping	(91,793.00)	-	(91,793.00)	-	-	(91,793.87)
12820	Hwy 16 Landing	-	-	-	-	-	-
12821	Hwy K Wayside	-	-	-	-	-	-
12822	Indian Mounds Park	(10.00)	-	(10.00)	(2.58)	-	(7.77)
12823	Joy County Park	(2.00)	-	(2.00)	(0.57)	-	(1.72)
12824	Kanow County Park	(106.00)	-	(106.00)	(18.24)	-	(88.04)
12804	Korth Park Development	(445.00)	-	(445.00)	(14,382.34)	-	13,937.13
12806	Parks Building	(25,818.00)	-	(25,818.00)	(6,454.47)	-	(19,363.36)
12801	Parks Department	(1,090,367.00)	-	(1,090,367.00)	(275,530.79)	-	(814,836.56)
12825	Pohlman County Park	(81.00)	-	(81.00)	(20.31)	-	(60.98)
12826	Rock Lake County Park	(259.00)	-	(259.00)	(635.04)	-	376.22
12827	Rock River County Park	(70.00)	-	(70.00)	(183.92)	-	113.60
12828	Rome Pond County Park	(68.00)	-	(68.00)	(16.89)	-	(50.66)
12809	Snowmobile Trails	(160,395.00)	-	(160,395.00)	(143.67)	-	(160,250.98)
12829	Welcome Travelers County Park	(82.00)	-	(82.00)	(67.79)	-	(13.78)
		(2,010,427.00)	-	(2,010,427.00)	(590,081.49)	-	(1,420,346.43)

REVENUE
01/2024 - 03/2024