



## Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)  
OR  
Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, September 9, 2024

**TIME:** 8:30 a.m.

**Committee Members:** Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from July 8, 2024
7. Communications
8. Review of 2024 Departmental Budget
9. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
10. Possible Items of Discussion/Agenda Items for Upcoming Meetings
11. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: October 14, November 11, December 9
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations." University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

## Extension Education Committee Minutes

**Date of Meeting:** August 12, 2024

**Call to Order:** John Kannard called the meeting to order at 9:02 am.

**Roll Call:** Committee members present in person: John Kannard, Matt Foelker, and Dwayne Morris. Elizabeth Hafften was present via Zoom.

Christine Wen, Jerry Wilcenski, Steve Chmielewski, and Meghan Splinter were present in-person.

**Certification of Compliance with Open Meetings Law:** In compliance.

**Approval of Agenda:** Motion by Morris, seconded by Foelker.

**Public Comment:** None.

**Approval of University Extension Education Committee Minutes from July 8, 2024:** Motion by Morris, seconded by Foelker, to approve the minutes as printed. Motion passed.

**Communications:** None.

**Review of 2024 Departmental Budget:** Kannard stated the budget is on target.

### Discussion of Monthly Educator Reports:

Alison Pfau, Regional Dairy Educator

Christine Wen, Area Extension Director, provided an oral report for the committee.

- Pfau is a part of a 10 session Spanish and English-Speaking Webinar on dairy cattle care. Pfau is teaching one of the ten sessions. There is one session every Wednesday at 12pm CST starting on September 4th and going until November 6<sup>th</sup>
- Pfau is having a Spanish speaking workshop on calving management practices in October. She has 45 people signed up.

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Working with Wisconsin rural residents. Chmielewski is working with people in the state and nationally on ways to provide support across the state through outreach.
- Working with Sustain Jefferson to help 300 members with challenges.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- The Jefferson County Fair went well. The youth did a scavenger hunt, skillathon, and a youth survey. 4-H was involved in helping the youth livestock auction. Will be getting together with the fair park in September to discuss the future of 4-H working together with the Fair Park.
- Participation has dropped at the fair. Figuring out ways to bring the numbers back up in all projects.

Julie Hill, Horticulture Educator

Christine Wen, Area Extension Director, provided an oral report for the committee.

- Answering a lot of questions about different types of bugs.
- Preparing for more horticulture events.

Lisa Krolow, FoodWise Coordinator

Christine Wen, Area Extension Director, provided an oral report for the committee.

- Preparing for more different programming sites before the school year starts.
- Busy working at the senior housing sites.

Josh Kamps, Regional Crops Educator

Christine Wen, Area Extension Director, provided an oral report for the committee

- Just had field day at a farm in Rock County. It was a good turnout. It was high in attendance.

**Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.**

**Next Scheduled Meetings: September 9, October 14, November 11**

**Adjourn – Motion by Foelker, seconded by Morris, to adjourn at 9:26 am.**

*Minutes recorded by Meghan Splinter, Administrative Assistant*

09/06/2024  
10:17:09

Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2024 01 TO 2024 12

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
<b>13301 Uw Extension</b>						
13301 411100 Gen Prop T	-310,773	0	-310,773	-207,182.24	-103,591.09	66.7%
13301 424001 22217 Fed Grants	0	0	0	.00	.00	.0%
13301 451002 PP Photo	0	0	0	.00	.00	.0%
13301 451100 Misc Bill	-3,000	0	-3,000	-913.35	-2,086.65	30.4%
13301 457020 Publ Sales	-50	0	-50	.00	-50.00	.0%
13301 457027 4-H Annual	-11,000	0	-11,000	-1,490.00	-9,510.00	13.5%
13301 471100 St Bill	0	0	0	.00	.00	.0%
13301 471120 St Bill Mc	0	0	0	.00	.00	.0%
13301 471130 St Bill Or	-2,608	0	-2,608	.00	-2,608.00	.0%
13301 485200 Donat Res	0	0	0	.00	.00	.0%
13301 511210 Wage Reg	117,567	0	117,567	50,358.58	67,208.11	42.8%
13301 511210 22101 Wage Reg	0	0	0	.00	.00	.0%
13301 511220 Wage Ovt	0	0	0	.00	.00	.0%
13301 511240 Wage Temp	0	0	0	.00	.00	.0%
13301 511310 Wage SL	0	0	0	.00	.00	.0%
13301 511320 Wage Vac	0	0	0	.00	.00	.0%
13301 511330 Wage Long	375	0	375	.00	375.00	.0%
13301 511340 Wage Hol	0	0	0	.00	.00	.0%
13301 511350 Wage Mic	0	0	0	.00	.00	.0%
13301 511380 Wage Berv	0	0	0	.00	.00	.0%
13301 512141 SS	8,664	0	8,664	3,543.12	5,120.66	40.9%
13301 512141 22101 SS	0	0	0	.00	.00	.0%
13301 512142 Ret (Emlr)	7,505	0	7,505	3,422.99	4,081.83	45.6%
13301 512142 22101 Ret (Emlr)	0	0	0	.00	.00	.0%
13301 512144 Health	23,360	0	23,360	15,255.78	8,104.00	65.3%
13301 512144 22101 Health	0	0	0	.00	.00	.0%
13301 512145 Life	33	0	33	6.28	26.24	19.3%
13301 512145 22101 Life	0	0	0	.00	.00	.0%
13301 512147 ED & Train	0	0	0	.00	.00	.0%
13301 512150 FSA Contr	0	0	0	.00	.00	.0%
13301 512151 HSA Contri	969	0	969	.00	969.07	.0%
13301 512152 Lmited FSA	0	0	0	.00	.00	.0%
13301 512153 HRA Contri	0	0	0	.00	.00	.0%
13301 512173 Dental	2,208	0	2,208	729.43	1,478.57	33.0%
13301 512173 22101 Dental	0	0	0	.00	.00	.0%
13301 521258 Comp Maint	500	0	500	.00	500.00	.0%
13301 529170 Grounds Ke	0	0	0	.00	.00	.0%
13301 529299 Purch Care	101,991	0	101,991	47,235.71	54,755.40	46.3%

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FROM 2024 01 TO 2024 12

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
100 General Fund						
13301 531243 Furniture	0	0	0	.00	.00	.0%
13301 531298 UPS	50	0	50	55.19	-5.19	110.4%
13301 531303 Comp Eq	1,000	0	1,000	.00	1,000.00	.0%
13301 531311 Postage	2,608	0	2,608	.00	2,608.00	.0%
13301 531312 Office Sup	5,000	0	5,000	1,305.35	3,694.65	26.1%
13301 531313 Print & Dp	0	0	0	35.73	-35.73	.0%
13301 531314 Small Item	500	0	500	.00	500.00	.0%
13301 531314 22101 Small Item	0	0	0	.00	.00	.0%
13301 531314 22217 Small Item	0	0	0	.00	.00	.0%
13301 531322 Subscript	600	0	600	39.95	560.05	6.7%
13301 531324 Memb Dues	500	0	500	342.16	157.84	68.4%
13301 531325 4H & Ext B	0	0	0	.00	.00	.0%
13301 531326 Advertise	500	0	500	63.13	436.87	12.6%
13301 531348 Educ Sup	5,000	0	5,000	1,899.36	3,100.64	38.0%
13301 532325 Registr	1,200	0	1,200	460.00	740.00	38.3%
13301 532332 Mileage	3,500	0	3,500	1,161.11	2,338.89	33.2%
13301 532334 Com Travel	700	0	700	.00	700.00	.0%
13301 532335 Meals	500	0	500	.00	500.00	.0%
13301 532336 Lodging	1,000	0	1,000	.00	1,000.00	.0%
13301 532339 Other Trvl	50	0	50	.00	50.00	.0%
13301 533225 Tele Fax	2,000	0	2,000	247.69	1,752.31	12.4%
13301 533236 Wirel Int	0	0	0	.00	.00	.0%
13301 535242 Maint Mach	3,600	0	3,600	1,907.06	1,692.94	53.0%
13301 536535 Act Center	4,000	0	4,000	.00	4,000.00	.0%
13301 571004 IP Tel All	1,084	0	1,084	993.63	90.37	91.7%
13301 571005 Dup Allc	0	0	0	.00	.00	.0%
13301 571007 MIS Direct	0	0	0	.00	.00	.0%
13301 571009 MIS PC	26,622	0	26,622	24,403.50	2,218.50	91.7%
13301 571010 MIS Sys	2,081	0	2,081	1,907.62	173.38	91.7%
13301 591519 Oth Ins	1,301	0	1,301	1,018.82	281.74	78.3%
13301 591519 33001 Oth Ins	865	0	865	.00	865.00	.0%
13301 594813 Cap Office	0	8,000	8,000	.00	8,000.00	.0%
13301 594819 Cap Oth Eq	0	0	0	.00	.00	.0%
13301 594950 Oper Res	0	0	0	.00	.00	.0%
13301 699700 Res Oper	0	0	0	.00	.00	.0%
13301 699999 Budget FB	0	-8,000	-8,000	.00	-8,000.00	.0%
TOTAL General Fund	0	0	0	-53,193.40	53,193.40	.0%
TOTAL REVENUES	-327,431	-8,000	-335,431	-209,585.59	-125,845.74	
TOTAL EXPENSES	327,431	8,000	335,431	156,392.19	179,039.14	

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FROM 2024 01 TO 2024 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	0	0	-53,193.40	53,193.40	.0%