



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, October 14, 2024

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from September 9, 2024
7. Communications
8. Review of 2024 Departmental Budget
9. Discussion and possible action to increase the Horticulture Outreach Specialist FTE
10. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
11. Possible Items of Discussion/Agenda Items for Upcoming Meetings
12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: November 11, December 9, January 13
13. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

Extension Education Committee Minutes

Date of Meeting: September 9, 2024

Call to Order: John Kannard called the meeting to order at 8:30am.

Roll Call: Committee members present in person: John Kannard, Matt Foelker and Dwayne Morris. Daniel Herbst, and Elizabeth Hafften was present via Zoom.

Alison Pfau, Lisa Krolow, Jerry Wilcenski, Steve Chmielewski, and Meghan Splinter were present in-person. Christine Wen and Julie Hill were present via Zoom.

Certification of Compliance with Open Meetings Law: In compliance.

Approval of Agenda: Motion by Kannard, seconded by Foelker.

Public Comment: None.

Approval of University Extension Education Committee Minutes from August 12, 2024: Motion by Foelker, seconded by Morris, to approve the minutes as printed. Motion passed.

Communications: None.

Review of 2024 Departmental Budget: Kannard stated the budget is on target.

Discussion of Monthly Educator Reports:

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- Spanish Speaking Webinar 10 presenters all of them speak in Spanish from UW Madison. All of them talk about different topics about dairy cattle. First meeting 137 people were in attendance. The Webinar is every Wednesday at 12:00 p.m. the months of September, October, and November.
- October 10 and 11 Pfau and two professors from UW Madison will be having a workshop about Calving Management Practices and Neonate Care in Dairy Cattle at the Dane County Extension Office.

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Working with Sustain Jefferson to help people with their goals. Preplanning for strategic planning process. Starting first session next Monday. Meet every other Monday.
- Continue to work with Rural Adventures Program. Meeting this month to look at ethnic data on September 19.
- Signed up for a training Real Colors Program. Workshop experience that uses personality types to provide skills to understand human behavior, and to improve communications with others.
- Doing a community program needs assessment. Hear about programs needs and services. Learn more opportunities for outreach.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- This month Jefferson County Livestock judging team is going to the national livestock judging competition. Won state competition in July. Three girls are going to compete at the competition.
- New 4-H year working on the Financial report, tax information, and planning for the new 4-H year.
- Working on the Livestock Awards and General Clover Awards. Winners of the livestock point cards are going to Denver.
- Clover bud starts in September.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- Answering a lot of questions about different types of gardening questions.
- Lilacs not looking good. Spots on their fruits. Fungal problems.
- Will be at the Jefferson Library on Wednesday to talk about fall gardening and things to do with your landscape to get ready for winter.
- Indoor plant programs selection on what plants to have indoors and outdoors.

Lisa Krolow, FoodWise Coordinator

Christine Wen, Area Extension Director, provided an oral report for the committee.

- Pricilla and Krolow have had a series of lessons about how to make foods that were given to them through food drives at Rockwell Apartments (sub city housing, low income individuals, 55 and under, or disabled). Cooked something every week for their participants. They also gave recipes on how to make food that they were given to from food pantries.
- Wrapping up their programming year getting their data in and getting ready to plan for civil rights.

Josh Kamps, Regional Crops Educator

Christine Wen, Area Extension Director, provided an oral report for the committee

- Badger Crop Connection coming seed selection 2 programs each months April through October.
- Had an opportunity to do a Dap Cap survey.
- Working with Department of Agriculture to connect to field management practices.
- Participating in a weed management workshop this Thursday September 12.
- Moth trapping is completing this week in the field crops.
- Jefferson High School Agriculture teacher came to field day and discussed with Kamps about trying to get land for the students to learn more about crops and soils.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.

Next Scheduled Meetings: October 14, November 11, December 9

Adjourn – Motion by Foelker, seconded by Morris, to adjourn at 9:15am.

Minutes recorded by Meghan Splinter, Administrative Assistant

10/11/2024
11:29:49

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2024 01 TO 2024 12

| ACCOUNTS FOR: | ORIGINAL | ESTIM REV | REVISED | ACTUAL | REMAINING | PCT |
|-------------------------------|-----------|-----------|----------|-------------|------------|-------|
| 100 General Fund | ESTIM REV | ADJSTMTS | EST REV | REVENUE | REVENUE | COLL |
| 13301 UW Extension | | | | | | |
| 13301 411100 Gen Prop T | -310,773 | 0 | -310,773 | -233,080.02 | -77,693.31 | 75.0% |
| 13301 424001 22217 Fed Grants | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 451002 PP Photo | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 451100 Misc Bill | -3,000 | 0 | -3,000 | -913.35 | -2,086.65 | 30.4% |
| 13301 457020 Publ Sales | -50 | 0 | -50 | .00 | -50.00 | .0% |
| 13301 457027 4-H Annual | -11,000 | 0 | -11,000 | -1,490.00 | -9,510.00 | 13.5% |
| 13301 471100 St Bill | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 471120 St Bill Mc | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 471130 St Bill Or | -2,608 | 0 | -2,608 | .00 | -2,608.00 | .0% |
| 13301 485200 Donat Res | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511210 Wage Reg | 117,567 | 0 | 117,567 | 56,878.49 | 60,688.20 | 48.4% |
| 13301 511210 22101 Wage Reg | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511220 Wage Ovt | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511240 Wage Temp | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511310 Wage SL | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511320 Wage Vac | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511330 Wage Long | 375 | 0 | 375 | .00 | 375.00 | .0% |
| 13301 511340 Wage Hol | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511350 Wage Mic | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511380 Wage Berv | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512141 SS | 8,664 | 0 | 8,664 | 3,985.32 | 4,678.46 | 46.0% |
| 13301 512141 22101 SS | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512142 Ret (Emlr) | 7,505 | 0 | 7,505 | 3,855.62 | 3,649.20 | 51.4% |
| 13301 512142 22101 Ret (Emlr) | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512144 Health | 23,360 | 0 | 23,360 | 18,129.06 | 5,230.72 | 77.6% |
| 13301 512144 22101 Health | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512145 Life | 33 | 0 | 33 | 7.25 | 25.27 | 22.3% |
| 13301 512145 22101 Life | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512147 ED & Train | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512150 FSA Contr | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512151 HSA Contri | 969 | 0 | 969 | .00 | 969.07 | .0% |
| 13301 512152 Lmited FSA | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512153 HRA Contri | 0 | 0 | 0 | 1,778.00 | -1,778.00 | .0% |
| 13301 512173 Dental | 2,208 | 0 | 2,208 | 913.43 | 1,294.57 | 41.4% |
| 13301 512173 22101 Dental | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 521258 Comp Maint | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 529170 Grounds Ke | 0 | 0 | 0 | 2,810.80 | -2,810.80 | .0% |
| 13301 529299 Purch Care | 101,991 | 0 | 101,991 | 47,235.71 | 54,755.40 | 46.3% |

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2024 01 TO 2024 12

| ACCOUNTS FOR: | ORIGINAL | ESTIM REV | REVISED | ACTUAL | REMAINING | PCT |
|-------------------------------|-----------|-----------|----------|-------------|------------|--------|
| 100 General Fund | ESTIM REV | ADJSTMTS | EST REV | REVENUE | REVENUE | COLL |
| 13301 531243 Furniture | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531298 UPS | 50 | 0 | 50 | 55.19 | -5.19 | 110.4% |
| 13301 531303 Comp Eq | 1,000 | 0 | 1,000 | .00 | 1,000.00 | .0% |
| 13301 531311 Postage | 2,608 | 0 | 2,608 | .00 | 2,608.00 | .0% |
| 13301 531312 Office Sup | 5,000 | 0 | 5,000 | 1,305.35 | 3,694.65 | 26.1% |
| 13301 531313 Print & Dp | 0 | 0 | 0 | 35.73 | -35.73 | .0% |
| 13301 531314 Small Item | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 531314 22101 Small Item | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531314 22217 Small Item | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531322 Subscript | 600 | 0 | 600 | 39.95 | 560.05 | 6.7% |
| 13301 531324 Memb Dues | 500 | 0 | 500 | 342.16 | 157.84 | 68.4% |
| 13301 531325 4H & Ext B | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531326 Advertise | 500 | 0 | 500 | 63.13 | 436.87 | 12.6% |
| 13301 531348 Educ Sup | 5,000 | 0 | 5,000 | 1,899.36 | 3,100.64 | 38.0% |
| 13301 532325 Registr | 1,200 | 0 | 1,200 | 460.00 | 740.00 | 38.3% |
| 13301 532332 Mileage | 3,500 | 0 | 3,500 | 1,206.00 | 2,294.00 | 34.5% |
| 13301 532334 Com Travel | 700 | 0 | 700 | .00 | 700.00 | .0% |
| 13301 532335 Meals | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 532336 Lodging | 1,000 | 0 | 1,000 | .00 | 1,000.00 | .0% |
| 13301 532339 Other Trvl | 50 | 0 | 50 | .00 | 50.00 | .0% |
| 13301 533225 Tele Fax | 2,000 | 0 | 2,000 | 273.89 | 1,726.11 | 13.7% |
| 13301 533236 Wirel Int | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 535242 Maint Mach | 3,600 | 0 | 3,600 | 1,965.59 | 1,634.41 | 54.6% |
| 13301 536535 Act Center | 4,000 | 0 | 4,000 | .00 | 4,000.00 | .0% |
| 13301 571004 IP Tel All | 1,084 | 0 | 1,084 | 993.63 | 90.37 | 91.7% |
| 13301 571005 Dup Allc | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 571007 MIS Direct | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 571009 MIS PC | 26,622 | 0 | 26,622 | 24,403.50 | 2,218.50 | 91.7% |
| 13301 571010 MIS Sys | 2,081 | 0 | 2,081 | 1,907.62 | 173.38 | 91.7% |
| 13301 591519 Oth Ins | 1,301 | 0 | 1,301 | 1,018.82 | 281.74 | 78.3% |
| 13301 591519 33001 Oth Ins | 865 | 0 | 865 | .00 | 865.00 | .0% |
| 13301 594813 Cap Office | 0 | 8,000 | 8,000 | .00 | 8,000.00 | .0% |
| 13301 594819 Cap Oth Eq | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 594950 Oper Res | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 699700 Res Oper | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 699999 Budget FB | 0 | -8,000 | -8,000 | .00 | -8,000.00 | .0% |
| TOTAL General Fund | 0 | 0 | 0 | -63,919.77 | 63,919.77 | .0% |
| TOTAL REVENUES | -327,431 | -8,000 | -335,431 | -235,483.37 | -99,947.96 | |
| TOTAL EXPENSES | 327,431 | 8,000 | 335,431 | 171,563.60 | 163,867.73 | |

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FROM 2024 01 TO 2024 12

| | ORIGINAL ESTIM REV | ESTIM REV ADJSTMTS | REVISED EST REV | ACTUAL REVENUE | REMAINING REVENUE | PCT COLL |
|-------------|-----------------------|-----------------------|--------------------|-------------------|----------------------|-------------|
| GRAND TOTAL | 0 | 0 | 0 | -63,919.77 | 63,919.77 | .0% |