



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, November 11, 2024

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from October 14, 2024
7. Communications
8. Review of 2024 Departmental Budget
9. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
10. Possible Items of Discussion/Agenda Items for Upcoming Meetings
11. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: December 9, January 13, February 10
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

Extension Education Committee Minutes

Date of Meeting: October 14, 2024

Call to Order: John Kannard called the meeting to order at 8:30 am.

Roll Call: Committee members present in person: John Kannard, Dan Herbst, Matt Foelker, and Dwayne Morris.

Chrissy Wen and Steve Chmielewski were present via zoom.

Julie Hill, Jerry Wilcenski, Janel Heidelmeier, Alison Pfau, Josh Kamps and Meghan Splinter were present in-person.

Certification of Compliance with Open Meetings Law: In compliance.

Approval of Agenda: Motion by Herbst, seconded by Foelker.

Public Comment: None.

Approval of University Extension Education Committee Minutes from July 8, 2024: Motion by Foelker, seconded by Herbst, to approve the minutes as printed. Motion passed.

Communications: None.

Review of 2024 Departmental Budget: Kannard stated the budget is on target.

Discussion and possible action to increase the Horticulture Outreach Specialist FTE: Motion by Morris, seconded by Foelker, to approve to increase the Horticulture Outreach Specialist FTE. Motion passed.

Discussion of Monthly Educator Reports:

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- Last week Thursday and Friday was, the Calving Management Practices and Neonate Care in Dairy Cattle Workshop. Seven English speaking people attended, and thirty Spanish people attended. Dr. Ryan Bauer, Clinic Assistant Professor of Large Animal Internal Medicine at the UW School of Veterinary Medicine and Dr. Lautaro Rostoll Cangiano who is the Assistant Professor in the Department of Animal and Dairy sciences presented. In the afternoon the students practiced calving management practices on a cow and calf model. The students also practiced record keeping and learned about Colostrum quality.
- There are four Webinar sessions left. The Webinars have been successful. Every Wednesday there are 120 people in the zoom. Last week Pfau did her presentation. Pfau had the attendants do a survey during presentation and will have the results by next meeting.
- This coming month Pfau will do more educational videos for Spanish speaking audiences. Working with a variety of regions.

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Update Jefferson chamber rural material case studies to addressing goals and outcomes in the rural communities. Goals drafted. This is representations chamber and school district. Meeting next week.
- Working with Sustain Jefferson which was established in 2006 to assist with sustainable practices with individual families and communities. Going through feedback with community partners, where they have been and where they are now. Rebranding interested organizational identity on how they want to go about to reach the outcomes that they want.

- Working on partnering with local high schools to have eleventh graders come to explore employment opportunities with their local government. This would also increase public outreach.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- Busy administrative time. Wilcenski has been working on Annual Financial Reviews.
- Clover Bud starts this month.
- Food programming starts in November. 4-H will be doing a Bake Off and a Cook Off.
- New carcass performance classes for different species that goes through May. Marketing challenge. You present about youth genetics or food industry that they are involved in. new programming.
- Open house was on Friday. Thirty families attended with a high level of interest. By doing the 4-H Open House we hope to target families with younger children.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- People have been calling and emailing asking questions mostly about trees and insects.
- 70 questions Hill has been answering so far. Over half of them are coming from online question form.
- Gave 13 in person programs so far. Some of the programs have been about No mow may, container gardening, staying away from chemicals.
- Hill has been creating educational videos. Twenty videos have been made so far with many views.
- Master Gardeners have been reporting volunteer hours to extension. 190 hours so far reported.
- Patricia Cicero will be meeting with educators in the County on October 30 at the land and water conservation department to talk about what everyone has been doing, collaborate, and create a partnership.

Lisa Krolow, FoodWise Coordinator, was not present.

Josh Kamps, Regional Crops Educator, provided an oral report for the committee

- Starting the Pesticide application training. Having all farmers that use pesticides in their fields complete the training.
- Producer winter conference. Jefferson County soil builders and regenerative grazers. Bring together education content.
- Kamps will be partnering with Pfau to have a Forage to Feed Workshop focusing on Dairy Cattle.
- Partner with DATCP with moth trapping survey. Collaborating with different farms that to do a survey on corn root worm beetles. What practices to utilize in their fields. Corn Root Worm Beetles are the most damaging pest in corn.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: Marketing Plan Review

Next Scheduled Meetings: November 11, December 9, January 13

Adjourn – Motion by Foelker, seconded by Morris, to adjourn at 9:40 am.

Minutes recorded by Meghan Splinter, Administrative Assistant

11/08/2024
09:09:50

Jefferson County
FLEXIBLE PERIOD REPORT

PAGE 1
glflxrpt

FROM 2024 01 TO 2024 10

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
100 General Fund						
13301 UW Extension						
13301 411100 Gen Prop T	-310,773	0	-310,773	-258,977.80	-51,795.53	83.3%
13301 424001 22217 Fed Grants	0	0	0	.00	.00	.0%
13301 451002 PP Photo	0	0	0	.00	.00	.0%
13301 451100 Misc Bill	-3,000	0	-3,000	-913.35	-2,086.65	30.4%
13301 457020 Publ Sales	-50	0	-50	.00	-50.00	.0%
13301 457027 4-H Annual	-11,000	0	-11,000	-1,490.00	-9,510.00	13.5%
13301 471100 St Bill	0	0	0	.00	.00	.0%
13301 471120 St Bill Mc	0	0	0	.00	.00	.0%
13301 471130 St Bill Or	-2,608	0	-2,608	.00	-2,608.00	.0%
13301 485200 Donat Res	0	0	0	.00	.00	.0%
13301 511210 Wage Reg	117,567	0	117,567	61,279.01	56,287.68	52.1%
13301 511210 22101 Wage Reg	0	0	0	.00	.00	.0%
13301 511220 Wage Ovt	0	0	0	.00	.00	.0%
13301 511240 Wage Temp	0	0	0	.00	.00	.0%
13301 511310 Wage SL	0	0	0	.00	.00	.0%
13301 511320 Wage Vac	0	0	0	.00	.00	.0%
13301 511330 Wage Long	375	0	375	.00	375.00	.0%
13301 511340 Wage Hol	0	0	0	.00	.00	.0%
13301 511350 Wage Mic	0	0	0	.00	.00	.0%
13301 511380 Wage Berv	0	0	0	.00	.00	.0%
13301 512141 SS	8,664	0	8,664	4,296.92	4,366.86	49.6%
13301 512141 22101 SS	0	0	0	.00	.00	.0%
13301 512142 Ret (Emlr)	7,505	0	7,505	4,154.34	3,350.48	55.4%
13301 512142 22101 Ret (Emlr)	0	0	0	.00	.00	.0%
13301 512144 Health	23,360	0	23,360	18,949.96	4,409.82	81.1%
13301 512144 22101 Health	0	0	0	.00	.00	.0%
13301 512145 Life	33	0	33	8.08	24.44	24.8%
13301 512145 22101 Life	0	0	0	.00	.00	.0%
13301 512147 ED & Train	0	0	0	.00	.00	.0%
13301 512150 FSA Contr	0	0	0	.00	.00	.0%
13301 512151 HSA Contri	969	0	969	.00	969.07	.0%
13301 512152 Limted FSA	0	0	0	.00	.00	.0%
13301 512153 HRA Contri	0	0	0	1,778.00	-1,778.00	.0%
13301 512173 Dental	2,208	0	2,208	913.43	1,294.57	41.4%
13301 512173 22101 Dental	0	0	0	.00	.00	.0%
13301 521258 Comp Maint	500	0	500	.00	500.00	.0%
13301 529170 Grounds Ke	0	0	0	2,810.80	-2,810.80	.0%
13301 529299 Purch Care	101,991	10,400	112,391	47,235.71	65,155.40	42.0%

11/08/2024
09:09:51

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PAGE 2
glflxrpt

FROM 2024 01 TO 2024 10

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
100 General Fund						
13301 531243 Furniture	0	0	0	.00	.00	.0%
13301 531298 UPS	50	0	50	55.19	-5.19	110.4%
13301 531303 Comp Eq	1,000	0	1,000	.00	1,000.00	.0%
13301 531311 Postage	2,608	0	2,608	.00	2,608.00	.0%
13301 531312 Office Sup	5,000	0	5,000	1,305.35	3,694.65	26.1%
13301 531313 Print & Dp	0	0	0	35.73	-35.73	.0%
13301 531314 Small Item	500	0	500	.00	500.00	.0%
13301 531314 22101 Small Item	0	0	0	.00	.00	.0%
13301 531314 22217 Small Item	0	0	0	.00	.00	.0%
13301 531322 Subscript	600	0	600	39.95	560.05	6.7%
13301 531324 Memb Dues	500	0	500	342.16	157.84	68.4%
13301 531325 4H & Ext B	0	0	0	.00	.00	.0%
13301 531326 Advertise	500	0	500	63.13	436.87	12.6%
13301 531348 Educ Sup	5,000	0	5,000	1,899.36	3,100.64	38.0%
13301 532325 Registr	1,200	0	1,200	460.00	740.00	38.3%
13301 532332 Mileage	3,500	0	3,500	1,206.00	2,294.00	34.5%
13301 532334 Com Travel	700	0	700	.00	700.00	.0%
13301 532335 Meals	500	0	500	.00	500.00	.0%
13301 532336 Lodging	1,000	0	1,000	.00	1,000.00	.0%
13301 532339 Other Trvl	50	0	50	.00	50.00	.0%
13301 533225 Tele Fax	2,000	0	2,000	300.09	1,699.91	15.0%
13301 533236 wirel Int	0	0	0	.00	.00	.0%
13301 535242 Maint Mach	3,600	0	3,600	2,283.20	1,316.80	63.4%
13301 536535 Act Center	4,000	0	4,000	4,000.00	.00	100.0%
13301 571004 IP Tel All	1,084	0	1,084	903.30	180.70	83.3%
13301 571005 Dup Allc	0	0	0	.00	.00	.0%
13301 571007 MIS Direct	0	0	0	.00	.00	.0%
13301 571009 MIS PC	26,622	0	26,622	22,185.00	4,437.00	83.3%
13301 571010 MIS Sys	2,081	0	2,081	1,734.20	346.80	83.3%
13301 591519 Oth Ins	1,301	0	1,301	926.20	374.36	71.2%
13301 591519 33001 Oth Ins	865	0	865	.00	865.00	.0%
13301 594813 Cap Office	0	8,000	8,000	.00	8,000.00	.0%
13301 594819 Cap Oth Eq	0	0	0	.00	.00	.0%
13301 594950 Oper Res	0	0	0	.00	.00	.0%
13301 699700 Res Oper	0	0	0	.00	.00	.0%
13301 699999 Budget FB	0	-8,000	-8,000	.00	-8,000.00	.0%
TOTAL General Fund	0	10,400	10,400	-82,216.04	92,616.04	-790.5%
TOTAL REVENUES	-327,431	-8,000	-335,431	-261,381.15	-74,050.18	
TOTAL EXPENSES	327,431	18,400	345,831	179,165.11	166,666.22	

11/08/2024
09:09:52

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PAGE 3
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FROM 2024 01 TO 2024 10

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	10,400	10,400	-82,216.04	92,616.04	790.5%