



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, January 13, 2025

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from December 9, 2024
7. Communications
8. Review of 2025 Departmental Budget
9. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
10. Possible Items of Discussion/Agenda Items for Upcoming Meetings
11. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: February 10, March 10, April 14
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

Extension Education Committee Minutes

Date of Meeting: December 9, 2024

Call to Order: John Kannard called the meeting to order at 8:30 am.

Roll Call: Committee members present in person: John Kannard, Dan Herbst and Matt Foelker.

Jerry Wilcenski, Chrissy Wen, Lisa Krolow, Steve Chmielewski, Meghan Splinter and Katelyn Broedlow were present in-person.

Libby Hafften and Josh Kamps were present via zoom.

Certification of Compliance with Open Meetings Law: In compliance.

Approval of Agenda: No changes were made.

Public Comment: None.

Approval of University Extension Education Committee Minutes from November 11, 2024: Motion by Foelker, seconded by Herbst, to approve the minutes as printed. Motion passed.

Communications: None.

Review of 2024 Departmental Budget: Wen stated we are wrapping up the year. We just received the second invoice for the contract and will be paid soon.

Dwayne Morris joined meeting at 8:33am

Discussion and Possible Action – Revised 2024-2025 Extension Contract: Wen stated that the Regional Dairy Educator was changed from 4 to 5 counties and the fee was adjusted for the 2024/2025 contract. The other change was for the Horticulture Educator changed from .1 FTE to .2 FTE for the 2024/2025 contract. Motion by Herbst, seconded by Foelker to approve the revised 2024-2025 Extension Contract. Motion passed.

Julie Hill joined meeting at 8:35am

Discussion of Monthly Educator Reports:

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Working with Sustain Jefferson to wrap up the strategic planning process.
- Continues to work with the City of Jefferson Rural on Extension's program – Rural Entrepreneurial Venture. It is a three-year commitment.
- Recently was certified as a Real Colors facilitator. This training is for employees to better understand their own temperaments and those around them. Has had conversations with Michael Luckey on what departments or organization would benefit from this training.
- Youth Government Day is in its early planning.
- Discussion was had.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- Cloverbud Meetings have started.
- The first bake off/cook off of the 4-H year happened last month and about 15 youth participated.
- Continues to work on the state committee to review 4-h literature. They are working on creating new project and program literature.

- Currently a part of the Native American Youth Champions Group and just did a presentation for the group.
- Meats Judging meetings are starting up as well as many other projects are starting up for the year.
- Leaders Association kitchen at Fair Park.
- Discussion was had.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- The horticulture program is winding down for the year.
- 300 inquiries came in this year and 25% came from Jefferson County.
- Most of the questions received came through email, phone calls or the online form.
- The most common questions were regarding plant diseases, fruit growing and tree questions. Many of the questions coming in now are on indoor plants or planning for next year.
- Presented 15 programs in Jefferson County on small space/container gardening.
- 20 state webinars happened this year on a variety of topics.
- Working on a needs assessment of the area to see what the community would like to see for programming in the future.

Lisa Krolow, FoodWise Coordinator, provided an oral report for the committee.

- Working on rolling out the Strong Bodies series here in Jefferson county.
- Scheduling the series with Head Start in 10 classrooms in Jefferson county for the year.
- Discussion was had.

Josh Kamps, Regional Crops Educator, provided an oral report for the committee.

- Working with the entomologist at the Department of Ag on a Corn Root Worm field practice study.
- Making plans for moth trapping outreach work for 2024/2025. Working on getting more traps placed to get a better idea of the migration for the year.
- Rock County Farm has some interesting field plots being looked at.
- Working with dodge county on a barley trial.
- Cover Crop work being done/studied.
- Grain markets look tight for this year as well as moving forward. Resources will be available for growers.
- On December 17 and 18 the Wisconsin Water & Soil Health Conference will be held.
- Discussion was had.

Alison Pfau joined meeting at 8:56am

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- Webinar that was held in Spanish can now be viewed on YouTube.
- A part of the Dairy Nutrition Group who are planning an educational Nutrition Feeder School with specialists from UW Madison. The programs will be held next year.
- The Dairy Team is creating an enewsletter in Spanish for dairy employees.
- Part of a study on climate change and the impact it has on workers in the dairy and vegetable industries.
- Spoke on a podcast regarding the maternity area in dairy and neonatal care on a podcast which will be posted in January in Spanish.
- Developing a program on calving management and neonatal care.
- Employees were asking for insemination and reproduction trainings for next year.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.

Next Scheduled Meetings: January 13, February 10, March 10

Adjourn – Motion by Kannard, seconded by Foelker, to adjourn at 9:14am.

Minutes recorded by Katelyn Broedlow, Administrative Specialist

01/10/2025
09:43:54

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 01

| ACCOUNTS FOR: | ORIGINAL ESTIM REV | ESTIM REV ADJSTMTS | REVISED EST REV | ACTUAL REVENUE | REMAINING REVENUE | PCT COLL |
|-------------------------------|--------------------|--------------------|-----------------|----------------|-------------------|----------|
| 100 General Fund | | | | | | |
| 13301 UW Extension | | | | | | |
| 13301 411100 Gen Prop T | -297,454 | 0 | -297,454 | .00 | -297,454.37 | .0% |
| 13301 424001 22217 Fed Grants | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 451002 PP Photo | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 451100 Misc Bill | -1,500 | 0 | -1,500 | .00 | -1,500.00 | .0% |
| 13301 457020 Publ Sales | -30 | 0 | -30 | .00 | -30.00 | .0% |
| 13301 457027 4-H Annual | -11,000 | 0 | -11,000 | .00 | -11,000.00 | .0% |
| 13301 471100 St Bill | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 471120 St Bill Mc | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 471130 St Bill Or | -2,608 | 0 | -2,608 | .00 | -2,608.00 | .0% |
| 13301 485200 Donat Res | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511210 Wage Reg | 102,136 | 0 | 102,136 | .00 | 102,135.91 | .0% |
| 13301 511210 22101 Wage Reg | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511220 Wage Ovt | 5 | 0 | 5 | .00 | 4.60 | .0% |
| 13301 511240 Wage Temp | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511310 Wage SL | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511320 Wage Vac | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511330 Wage Long | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511340 Wage Hol | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511350 Wage Mic | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 511380 Wage Berv | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512141 SS | 7,155 | 0 | 7,155 | .00 | 7,154.93 | .0% |
| 13301 512141 22101 SS | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512142 Ret (Emlr) | 6,665 | 0 | 6,665 | .00 | 6,665.09 | .0% |
| 13301 512142 22101 Ret (Emlr) | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512144 Health | 20,738 | 0 | 20,738 | .00 | 20,738.03 | .0% |
| 13301 512144 22101 Health | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512145 Life | 5 | 0 | 5 | .00 | 4.68 | .0% |
| 13301 512145 22101 Life | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512147 ED & Train | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512150 FSA Contr | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512151 HSA Contri | 1,800 | 0 | 1,800 | .00 | 1,800.00 | .0% |
| 13301 512152 Limted FSA | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512153 HRA Contri | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 512173 Dental | 1,104 | 0 | 1,104 | .00 | 1,104.00 | .0% |
| 13301 512173 22101 Dental | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 521258 Comp Maint | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 529170 Grounds Ke | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 529299 Purch Care | 100,093 | 0 | 100,093 | .00 | 100,093.00 | .0% |

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FROM 2025 01 TO 2025 01

| ACCOUNTS FOR: | ORIGINAL ESTIM REV | ESTIM REV ADJSTMTS | REVISED EST REV | ACTUAL REVENUE | REMAINING REVENUE | PCT COLL |
|-------------------------------|--------------------|--------------------|-----------------|----------------|-------------------|----------|
| 100 General Fund | | | | | | |
| 13301 531243 Furniture | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531298 UPS | 50 | 0 | 50 | .00 | 50.00 | .0% |
| 13301 531303 Comp Eq | 7,210 | 0 | 7,210 | .00 | 7,210.00 | .0% |
| 13301 531311 Postage | 2,608 | 0 | 2,608 | .00 | 2,608.00 | .0% |
| 13301 531312 Office Sup | 5,000 | 0 | 5,000 | .00 | 5,000.00 | .0% |
| 13301 531313 Print & Dp | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531314 Small Item | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 531314 22101 Small Item | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531314 22217 Small Item | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531322 Subscript | 300 | 0 | 300 | .00 | 300.00 | .0% |
| 13301 531324 Memb Dues | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 531325 4H & Ext B | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 531326 Advertise | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 531348 Educ Sup | 5,000 | 0 | 5,000 | .00 | 5,000.00 | .0% |
| 13301 532325 Registr | 1,200 | 0 | 1,200 | .00 | 1,200.00 | .0% |
| 13301 532332 Mileage | 3,500 | 0 | 3,500 | .00 | 3,500.00 | .0% |
| 13301 532334 Com Travel | 700 | 0 | 700 | .00 | 700.00 | .0% |
| 13301 532335 Meals | 500 | 0 | 500 | .00 | 500.00 | .0% |
| 13301 532336 Lodging | 1,000 | 0 | 1,000 | .00 | 1,000.00 | .0% |
| 13301 532339 Other Trvl | 30 | 0 | 30 | .00 | 30.00 | .0% |
| 13301 533225 Tele Fax | 1,000 | 0 | 1,000 | .00 | 1,000.00 | .0% |
| 13301 533236 wirel Int | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 535242 Maint Mach | 3,600 | 0 | 3,600 | .00 | 3,600.00 | .0% |
| 13301 536535 Act Center | 4,000 | 0 | 4,000 | .00 | 4,000.00 | .0% |
| 13301 571004 IP Tel All | 1,275 | 0 | 1,275 | .00 | 1,275.00 | .0% |
| 13301 571005 Dup Allc | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 571007 MIS Direct | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 571009 MIS PC | 29,650 | 0 | 29,650 | .00 | 29,650.00 | .0% |
| 13301 571010 MIS Sys | 1,879 | 0 | 1,879 | .00 | 1,879.00 | .0% |
| 13301 591519 Oth Ins | 1,190 | 0 | 1,190 | .00 | 1,190.13 | .0% |
| 13301 591519 33001 Oth Ins | 1,200 | 0 | 1,200 | .00 | 1,200.00 | .0% |
| 13301 594813 Cap Office | 8,000 | 0 | 8,000 | .00 | 8,000.00 | .0% |
| 13301 594819 Cap Oth Eq | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 594950 Oper Res | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 699700 Res Oper | 0 | 0 | 0 | .00 | .00 | .0% |
| 13301 699999 Budget FB | -8,000 | 0 | -8,000 | .00 | -8,000.00 | .0% |
| TOTAL General Fund | 0 | 0 | 0 | .00 | .00 | .0% |
| TOTAL REVENUES | -320,592 | 0 | -320,592 | .00 | -320,592.37 | |
| TOTAL EXPENSES | 320,592 | 0 | 320,592 | .00 | 320,592.37 | |

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09:43:57

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FROM 2025 01 TO 2025 01

| | ORIGINAL ESTIM REV | ESTIM REV ADJSTMTS | REVISED EST REV | ACTUAL REVENUE | REMAINING REVENUE | PCT COLL |
|-------------|-----------------------|-----------------------|--------------------|-------------------|----------------------|-------------|
| GRAND TOTAL | 0 | 0 | 0 | .00 | .00 | .0% |

ENTREPRENEURSHIP IS HARD LET'S MAKE IT EASIER, JEFFERSON.

Wisconsin REV Information Session

Thursday, January 16, 2025

7:30-8:15 am

UW Extension Building, Room 8 & 9

864 Collins Rd, Jefferson, WI



Extension
UNIVERSITY OF WISCONSIN-MADISON

