



## COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

### MEMORANDUM

BEN WEHMEIER  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** January 6, 2021

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 11, 2021

<b>Monday</b> January 11, 2021	Drainage Board	9:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Tuesday</b> January 12, 2021	Human Services Board	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	County Board	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> January 13, 2021	No Scheduled County Meetings		
<b>Thursday</b> January 14, 2021	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Zoning Board of Adjustment – Site Inspections	10:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Zoning Board of Adjustment – Public Hearing	1:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> January 15, 2021	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>Saturday</b> January 16, 2021	Lake Ripley Management District	9:00 a.m.	Teleconference OR Oakland Town Hall N4450 CTH A, Cambridge
<b>Sunday</b> January 17, 2021	No Scheduled County Meetings		

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Jefferson County Courthouse  
311 S. Center Avenue, Rm 202  
Jefferson, WI 53549  
January 11, 2021  
9:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/91443510533?pwd=c25pK2t0N1E1UGRrQjc5bXZtS3I5Zz09>

Meeting ID: 914 4351 0533

Passcode: Drain

1. Call to order
2. Roll call and approval of agenda
3. Certification of compliance with open meetings law
4. Approval of minutes
5. Correspondence
6. Citizens present and/or comments
7. Report of the Drains
  - a. Drain #15A– Report from Attorney Griggs
  - b. Drain #15Main – Chairman Hughes – Analysis report of fund allocations
  - c. Drain #44 – 1. Status of insurance claim-Report from Attorney Griggs  
2. Application/Modification approval DATCP
  - d. Drain #20 – Ron Griebenow – report meeting with contractor Jaeckel
  - e. Drain #32 – 1. Status of assessment schedule and confirm dates  
2. Report of meeting with Attorney Griggs re tiling
8. Previous agenda items needing further discussion
9. Any other business as allowed by law -1. Status of Annual Meeting  
2. Report David Hubner culvert replacement
10. Approval of invoices
11. Date for next meetings (regular monthly and Drain 32 landowners)
12. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, Room 205**  
**Jefferson, WI 53549**

**Date:** Tuesday, January 12, 2021 **Time:** 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

**Meeting ID:** 942 8003 4464

**Passcode:** 750434

One tap mobile

+13126266799,,94280034464# US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**  
**Kutz, Russell (Vice Chair)**  
**Nsibirwa, Sira**

**Schultz, Jim**  
**Tietz, Augie**  
**Wineke, Michael**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the January 12, 2021 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of December 8, 2020, Board Minutes
7. Communications
8. Discussion and Possible Action on electing a new Secretary
9. Review of the November 2020 Financial Statement
10. Discuss and Approve December 2020 Vouchers
11. Division Updates: Economic Support, Aging & Disability Resource Center, Child and Family, Behavioral Health, and Administration
12. Discussion and Possible Action on New 2021 Professional Service Contracts (*Child Alternate Care, Respite Care, DLS, Mentoring, Psychological Evaluations, AODA Assessments, and 51 Evaluations*)
13. Discussion and Possible Action on 2021 Rates
14. Discussion and Possible Action on the ADRC Reinvestment Resolution
15. Discussion and Possible Action on Department of Justice grant for youth restorative activities
16. Discussion and Possible Action on creation of School Mental Health Social Worker position
17. Director's Report
18. Adjourn

**Next Scheduled Meetings:**

Tuesday, February 9, 2021, at 8:30 a.m.

Tuesday, March 9, 2021, at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**

**JEFFERSON COUNTY BOARD MEETING**

**TUESDAY JANUARY 12, 2021 7:00 p.m.**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

**Webinar OR YouTube Livestream**

**Register in advance for this webinar:**

[https://zoom.us/webinar/register/WN\\_N2ghwZR3TQenotKF1KEwmQ](https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ)

**After registering, you will receive a confirmation email containing information about joining the webinar.**

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF DECEMBER 8, 2020 MEETING MINUTES**
7. **COMMUNICATIONS**
  - a. Zoning Committee – Notice of Public Hearing, January 21, 2021
  - b. Retirement Recognitions
8. **SPECIAL ORDER OF BUSINESS**
  - a. Update on Comprehensive Plan and Farmland Preservation Plan
9. **PUBLIC COMMENT**
10. **EXECUTIVE COMMITTEE**
  - a. Resolution – Authorizing a letter to request that the Governor or Wisconsin to provide inflationary increases to State Utility Aid Funding
11. **FINANCE COMMITTEE**
  - a. Resolution – Authorizing closeout of the Jefferson County Community Development Block Grant Revolving Loan Fund Program
  - b. Resolution - Accepting grant funds from the Wisconsin Department of Justice for juvenile delinquency prevention and improvements to juvenile justice programs and practices
12. **HUMAN RESOURCES COMMITTEE**
  - a. Report – Update regarding Resolution 2020-14, Approving Suspension of Personnel Policy Provisions (Addendum)
13. **PLANNING AND ZONING COMMITTEE**
  - a. Report – Approval of Petitions
  - b. Ordinance – Amending Official Zoning Map
  - c. Ordinance – Repealing and Recreating the Private Onsite Wastewater Treatment System Ordinance
14. **PUBLIC COMMENT** (General)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

**NEXT COUNTY BOARD MEETINGS**

**February 9, 2021  
7:00 P.M. – RM 205**

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Date: Thursday January 14, 2021

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair); Nelan, Conor

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm\\_rKSxeOauzu](https://zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm_rKSxeOauzu)

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communications
6. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
8. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
9. Reconvene in open session for action on closed session items if necessary
10. Set future meeting schedule, next meeting date, and possible agenda items
11. Adjourn

Next scheduled meetings:      Thursday, February 11, 2021 (Regular Meeting)  
   Thursday, March 4, 2021 (Regular Meeting)  
   Thursday, April 8, 2021 (Regular Meeting)  
   Thursday, May 13, 2021 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

*Dale Weis, Chair; Aari Roberts, Vice-Chair; Janet Sayre Hoeft, Secretary*

THE BOARD OF ADJUSTMENT WILL MEET AT 10:00 A.M. IN ROOM 205 ON THURSDAY, JANUARY 14, 2021. Members of the public may attend Via Zoom Videoconference or in Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

THE BOARD OF ADJUSTMENT WILL LEAVE FOR SITE INSPECTIONS AT 11:00 A.M. OR AS SOON AS THE BOARD OF ADJUSTMENT CONCLUDES ITS CLOSED SESSION, AND CONVENE THE PUBLIC HEARING AT 1:00 P.M.

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

## **Join Zoom Meeting**

Register in advance for this meeting:

<https://zoom.us/join/zoom/register/tJARfuuupjgoHdUgOIsHGAgjYmve78eXYMrta>

After registering, you will receive a confirmation email containing information about joining the meeting.

**PETITIONERS OR THEIR REPRESENTATIVES MUST PARTICIPATE IN THE PUBLIC HEARING AT 1:00 P.M. BY USING THE ZOOM MEETING OPTION DESCRIBED ABOVE OR BY ATTENDING IN PERSON.**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Approval of October 8, 2020 Meeting Minutes**
- 6. Communications**
- 7. Public Comment**
- 8. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” for the purpose of discussing an appeal of a Conditional Use Permit granted to We Energies by the Planning and Zoning Committee.**
- 9. Reconvene into open session**
- 10. Site Inspections –Leaving from Courthouse Room 205, Driving to the Following Sites:  
V1675-20 – Don and Natalya Kuptz Property, W9370 US Highway 12, Town of Oakland, PIN 022-0613-1811-034**
- 11. Public Hearing – Beginning at 1:00 p.m. in Room 205 – Petitioners, or their representatives, must be present**
- 12. Explanation of Public Hearing Procedure by Board of Adjustment Chair**

## **NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, January 14, 2021 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. An AREA VARIANCE is a modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of adjustment. A USE VARIANCE is an authorization by the board of adjustment to allow the use of land for a purpose that is otherwise not allowed or is

prohibited by the applicable zoning ordinance. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, a petitioner for an AREA VARIANCE bears the burden of proving “unnecessary hardship,” by demonstrating that 1) strict compliance with the zoning ordinance would unreasonably prevent the petitioner from using the property for a permitted purpose, or 2) would render conformity with the zoning ordinance unnecessarily burdensome. A petitioner for a USE VARIANCE bears the burden of proving that 3) strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. Variances may be granted to allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

**V1675-21 – Don and Natalya Kuptz:** Variance from Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance for a reduced setback from the road centerline to a proposed new home in an R-1 zone. The site is at **W9370 US Highway 12** on PIN 022-0613-1811-034 (5.820 Ac) in the Town of Oakland.

**V1674-20 – Sherry L Stern:** Variance from Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance for a reduced setback of 0.5’ from the rear lot line to an existing structure in an A-1 zone. The site is at **W9226 London Rd** on PIN 018-0713-3223-001 (0.76 Ac) in the Town of Lake Mills.

13. Discussion and Possible Action on Above Petitions
14. Adjourn

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced in this hearing notice may be viewed at the Jefferson County Courthouse in Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

#### **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

**ROOM 203, JEFFERSON COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8 A.M. ON FRIDAY, JANUARY 15, 2021**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Site Inspections for Petitions to be presented in Public Hearing on January 21, 2021:**

**R4289A-21 Kemmeter's Properties LLC:** Create an approximate 1-acre R-2 or A-3 zone around the existing home and buildings from an A-2/A-T zone at **W5051 US Highway 18** in the Town of Jefferson from part of PIN 014-0614-1212-000 (37.826 Ac). This is in accordance with Sec. 11.04(f)2/11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4290A-21 K&V Farms LLC:** Create an approximate 2.6-acre A-3 zone around the existing barn from an A-T zone at **N4283 County Road Y** in the Town of Jefferson from part of PIN 014-0614-1242-000 (39.537 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4291A-21 - Robert M Klein/Linda M Gryczewski:** Create a 1.80-acre A-3 zone around the existing home and buildings from an A-1 zone at **N1138 Fremont Rd** in the Town of Cold Spring from part of PIN 004-0515-2123-001 (30.00 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4294A-21- Glenn Strike/Roger H and Betty J Strike Trust Property:** Create a 1.7-acre A-2 zone around the existing buildings from an A-1 zone at **W1882 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3242-000 (38.94 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**R4295A-21 - Glenn Strike/Roger H and Betty J Strike Trust Property:** Create a 1.0-acre A-3 zone around the existing home from an A-1 zone at **W1882 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3242-000 (38.94 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2059-20 - Brian and Trina Buth:** Conditional use to allow for an extensive on-site parking structure at **W9627 Bridge St** in a Community zone in the Town of Lake Mills on PIN 018-0713-1923-015 (0.94 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**R4292A-21 - Timothy M and Tracy L Johnston Trust:** Create a 2-acre A-3 residential building site (Lot 1) from an A-1 zone at **W7527 Mud Lake Rd** in the Town of Lake Mills from part of PIN 018-0713-3621-000 (39.183 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4293A-21 - Timothy M and Tracy L Johnston Trust:** Create a 2-acre A-3 residential building site (Lot 2) from an A-1 zone at **W7527 Mud Lake Rd** in the Town of Lake Mills from part of PIN 018-0713-3621-000 (39.183 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.



## 8. Adjourn

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

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*A digital recording of the meeting will be available in the Zoning Department upon request.*



**Lake Ripley Management District  
Meeting of the Board of Directors  
January 16, 2021, 9:00 AM  
N4450 County Road A  
Cambridge, Wisconsin, 53523  
Agenda**

Due to COVID-19 precautions, this December meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. For this month, due to the governor's Declaration of Emergency, it is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of December 5, 2020 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
  - a. Town Web Designs – website remodel update
  - b. Carp gate update – Town of Oakland meeting
  - c. CBCW 2021 update
  - d. Weed Harvest Permit Update
- VI. New Business
  - a. Firewood winter pick-up discussion and possible action
  - b. Endowment Fund discussion and possible action
  - c. Wisconsin Lakes Association, Rock River Coalition, NALMS renewal discussion and possible action
  - d. 2021 LTE field technician position discussion
  - e. Native Plant Sale
- VII. Old Business
  - a. Critical Habitat Designation update
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair

\*DISCLAIMER: Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on January 11, 2021. Posted to the Jefferson County website ([www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)). Scheduled to be published in Cambridge News newspaper on the day of January 15, 2021.