



# COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

## MEMORANDUM

BEN WEHMEIER  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** October 7, 2021

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of October 11, 2021

<b>Monday</b> <b>October 11, 2021</b>	UW Extension Education Committee	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson
<b>Tuesday</b> <b>October 12, 2021</b>	Human Services Board	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	County Board	7:00 p.m.	Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, Room 205, Jefferson
<b>Wednesday</b> <b>October 13, 2021</b>	Building and Grounds Committee	10:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Thursday</b> <b>October 14, 2021</b>	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
	Zoning Board of Adjustment – Site Inspections	10:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Zoning Board of Adjustment – Public Hearing	1:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>October 15, 2021</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>Saturday</b> <b>October 16, 2021</b>	Lake Ripley Management District	9:00 a.m.	Teleconference OR Oakland Town Hall N4450 CTH A, Cambridge
<b>Sunday</b> <b>October 17, 2021</b>	No Scheduled County Meetings		



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)**

**OR**

**Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, October 11, 2021

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from September 13, 2021
7. Communications
8. Review of 2021 Departmental Budget
9. Review of 2022 Departmental Budget
10. Update on Regional Crops Educator
11. Update on Regional Dairy Educator
12. Update on Regional Natural Resources Educator
13. Discussion of Monthly Educator Reports (see attached written reports) – Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise)
14. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:  
November 8, December 13
15. Adjourn

Join Zoom Meeting

<https://zoom.us/j/91376750286?pwd=ZnN2WjZHUW1qWm5pYkttNVI4SnIPUT09>

Meeting ID: 913 7675 0286

Passcode: 940153

Dial by your location: +1 312 626 6799 US (Chicago)

Meeting ID: 913 7675 0286

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. *“Enriching people with knowledge, perspective, skills and aspirations.”* University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, County Board Room 205**  
**Jefferson, WI 53549**

**Date:** Tuesday, October 12, 2021 Time: 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

**Meeting ID:** 942 8003 4464

**Passcode:** 750434

+13126266799 US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**

**Wineke, Michael**

**Kutz, Russell (Vice-Chair)**

**Lund, Kirk**

**Racanelli, Gino (Secretary)**

**Mirk, Alice**

**Nsibirwa, Sira**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the October 12, 2021 Agenda
5. Public Comment
6. Approval of September 14, 2021 Board Minutes
7. Communications
8. Review of the August 2021 Financial Statement
9. Discuss and Approve September 2021 Vouchers
10. Division Updates: Administration, Economic Support, Aging & Disability Resource Center, Child and Family, and Behavioral Health
11. Discussion and Possible Action on New 2021 Professional Service Contracts (*Child Alternate Care, Foster Care, Reflective Supervision Consulting, and Infant, Early Childhood, Mental Health Consultation*)
12. Discussion and Possible Action on Authorizing execution of state human services 2022 contracts, consortium agreements, and professional service and care provider contracts
13. Discussion and Review on Crisis Intervention Training
14. Discussion and Possible Action on 2022-2024 Aging Plan
15. Discussion and possible actions on Jefferson County's Specialized Transportation Assistance Program (Wis.Stat. 85.21) Application
16. Director's Report
17. Adjourn

**Next Scheduled Meetings:**

Tuesday, November 9, 2021, at 8:30 a.m.

Tuesday, December 14, 2021, at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

TUESDAY      October 12, 2021      7:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

OR

[Livestream on YouTube](#)

1. **CALL TO ORDER ROLL CALL BY COUNTY CLERK**
  2. **PLEDGE OF ALLEGIANCE**
  3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
  4. **APPROVAL OF THE AGENDA**
  5. **APPROVAL OF SEPTEMBER 14, 2021 MEETING MINUTES**
  6. **COMMUNICATIONS**
    - a. Report – Net New Construction 2021
    - b. Report – 2021 County Apportionment
    - c. Treasurer’s Report (Addendum)
    - d. Retirement Recognition
    - e. Zoning Committee – Notice of Public Hearing, October 21, 2021
  7. **PUBLIC COMMENT**
  8. **PLANNING AND ZONING COMMITTEE**
    - a. Report – Approval of Petitions
    - b. Ordinance – Amending Official Zoning Map
    - c. Ordinance – Amending Official Zoning Map, Petition R4288A-21 - N7040 Saucer Drive, Town of Farmington
    - d. Resolution – Amending the Jefferson County Land Information Plan
  9. **SPECIAL ORDER OF BUSINESS**
    - a. Presentation of the 2022 Recommended Budget
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **EXECUTIVE COMMITTEE**
    - a. Ordinance – Amending the supervisor salary and compensation ordinance
  11. **FINANCE COMMITTEE**
    - a. Resolution - Awarding the Sale of \$8,000,000 General Obligation County Building Bonds, Series 2021A
    - b. Resolution – Considering Claim for property damage of Lisa Legge
  12. **HUMAN RESOURCES COMMITTEE**
    - a. Resolution - Amending the Retiree Addendum to the Group Master Policy with Dean Health Plan by reducing the eligibility for retirees to under the age of 65 or Medicaid/Medicare eligible
  13. **LAND AND WATER CONSERVATION COMMITTEE**
    - a. Resolution – Authorizing the application and implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant
    - b. Resolution – Authorizing the application and implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant
  14. **PARKS COMMITTEE**
    - a. Ordinance – Amending Jefferson County Parks Ordinance to create boat launch fees at Rock River County Park and Cappies Landing and imposing a forfeiture for nonpayment

15. **APPOINTMENT BY COUNTY ADMINISTRATOR**

- a. Michael Wineke to the Human Services Board for a 3-year term ending November 1, 2024

16. **PUBLIC COMMENT (General)**

17. **ANNOUNCEMENTS**

18. **ADJOURN**

**NEXT COUNTY BOARD MEETINGS**

**October 26, 2021**

**November 9, 2021**

**7:00 P.M. – RM 205**

# Building and Grounds Committee

## AGENDA

Videoconference or

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Wednesday, October 13, 2021  
10:00 a.m.

### Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the September 30, 2021 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail
9. Discuss future meeting schedule. Next scheduled meeting date – November 3, 2021 – 9:00 a.m.
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

You are invited to a Zoom meeting.

When: Oct 13, 2021 10:00 AM Central Time (US and Canada)

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Fair Park Committee Agenda**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, October 14, 2021

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Smith, Jeff
	Lindl, Roger (Vice Chair)	Drayna, Dave
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of September 9, 2021
6. Communication
7. Public Comment  
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Updates on 2022 Dairy Breakfast
10. Updates on 2022 Jefferson County Fair
11. Updates on Fair Park operations
12. Discussion and possible action on Fair Park facility plans
13. Review of Financial Report
14. Review of Director's Report
15. Discussion and possible action on future meeting schedule and agenda items
16. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

November 11, 2021

December 9, 2021

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

**Topic:** Fair Park Committee

**Time:** October 14, 2021 08:30 AM Central Time (US and Canada)

**Join Zoom Meeting:**

<https://zoom.us/j/2614972838?pwd=OCt3Wke3S0c5bm5oQkRmMi9YY2Njdz09>

**Meeting ID:** 261 497 2838

**Password:** JCFP2021

**Dial by your location:** +1 312 626 6799 US  
(Chicago)

## **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

*Dale Weis, Chair; Aari Roberts, Vice-Chair; Janet Sayre Hoeft, Secretary*

**THE BOARD OF ADJUSTMENT WILL MEET ON THURSDAY, OCTOBER 14, 2021**  
AT 10:00 A.M. Members of the public may attend Via Zoom Videoconference or in Room 205,  
Jefferson County Courthouse, 311 South Center Avenue, Jefferson, WI.

**THE BOARD OF ADJUSTMENT WILL LEAVE FOR SITE INSPECTIONS AT 10:15 A.M.**

**PETITIONERS OR THEIR REPRESENTATIVES MUST BE IN ATTENDANCE FOR  
THE PUBLIC HEARING AT 1:00 P.M. PETITIONERS AND MEMBERS OF THE  
PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE  
INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON.**

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJEoce6sqz4oH9MhFxYB\\_TP4Sq7MFBBifXHI](https://zoom.us/join/zoom/register/tJEoce6sqz4oH9MhFxYB_TP4Sq7MFBBifXHI)

Meeting ID 955 6745 5257

Passcode Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

- 1. Call to Order-Room 205 at 10:00 a.m.**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Approval of May 27 and July 8, 2021 Meeting Minutes**
- 6. Communications**
- 7. Public Comment**
- 8. Site Inspections – Beginning at 10:15 a.m. and Leaving from Room 203**
  - V1691-21** – Jeffrey Siedschlag, W8257 Lake Terrace, PIN 018-0713-1042-020 in the Town of Lake Mills
  - V1692-21** – Matthew J Heine, N7971 County Road N, PIN 020-0814-2523-003 in the Town of Milford
  - V1693-21** - Mark Reinecke, W9687 Lake Drive, PIN 028-0513-3022-009 in the Town of Sumner
- 9. Explanation of Process by Committee Chair**

### ***NOTICE OF PUBLIC HEARING*** ***JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT***

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, October 14, 2021 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. An AREA VARIANCE is a modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of adjustment. A USE VARIANCE is an authorization by the board of adjustment to allow the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable zoning ordinance. No variance may be granted which would have the effect of allowing a use of land or property which



would violate state laws or administrative rules. Subject to the above limitations, a petitioner for an AREA VARIANCE bears the burden of proving “unnecessary hardship,” by demonstrating that 1) strict compliance with the zoning ordinance would unreasonably prevent the petitioner from using the property for a permitted purpose, or 2) would render conformity with the zoning ordinance unnecessarily burdensome. A petitioner for a USE VARIANCE bears the burden of proving that 3) strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. Variances may be granted to allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

**V1691-21 – Jeffrey Siedschlag:** Variance from Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance to allow reduced rear yard setbacks in an R-1 zone for the home at **W8257 Lake Terrace**, PIN 018-0713-1042-020 (0.341 Ac), Town of Lake Mills.

**V1692-21 – Matthew Heine:** Variance from Sec. 11.07(d)2 of the Jefferson County Zoning Ordinance for construction of a garage at less than the road right-of-ways and road centerlines of County Roads A and N. The site is in a Community zone at **N7971 County Road N**, Town of Milford, on PIN 020-0814-2523-003 (1.15 Ac).

**V1693-21 – Mark Reinecke:** Variance from Sec. 11.10(k)2 of the Jefferson County Zoning Ordinance to allow vertical expansion of a second deck at less than the required setback from the ordinary high water mark of Lake Koshkonong. The site is at **W9687 Lake Dr**, PIN 028-0513-3022-009 (0.121 Ac), Town of Sumner in a Residential R-1 zone.

**10. Discussion and Possible Action on Above Petitions**

**11. Adjourn**

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed at the Jefferson County Courthouse in Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

## **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

**ROOM 205, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8 A.M. ON FRIDAY, OCTOBER 15, 2021**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Site Inspections for Petitions to be Presented in Public Hearing on October 21, 2021

**R4357A-21 – Fred & Karah Pugh:** Rezone approximately 1.3 acre of PIN 012-0816-1943-001 (19.151 acres) for an A-2, Ag and Rural Business zone near **N8535 County Road E** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2093-21 – Fred & Karah Pugh:** Conditional use to allow storage of contractor's equipment/materials and a small office in a proposed A-2 zone near **N8535 County Road E**, Town of Ixonia. The site is on PIN 012-0816-1943-001 (19.151 acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2095-21 – Matthew J Heine:** Allow for an extensive on-site storage structure of 1,152 square feet and 16 feet in height in a Community zone at **N7971 County Road N**, Town of Milford on PIN 020-0814-2523-003 (1.15 acre). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**R4358A-21 – Anita & Duane Bennett:** Rezone all of PIN 020-0814-0931-002 (1 acre) at **N9027 County Road Q** for an A-2, Ag and Rural Business zone in the Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2094 -21 – Anita & Duane Bennett:** Conditional use to allow for expansion of an existing event facility onto a proposed A-2 zone at **N9027 County Road Q** on PIN 020-0814-0931-002 (1 acre). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**R4359A-21 – Erich Wollin:** Rezone to create a 4.007-acre residential building site from part of PINs 020-0814-3241-000 (9 acres) and 020-0814-3332-000 (45.25 acres) near **W6497 Vandre Rd**, Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

8. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



**Lake Ripley Management District  
Meeting of the Board of Directors  
October 16, 2021, 9:00 AM  
N4450 County Road A  
Cambridge, Wisconsin, 53523  
Agenda**

Due to COVID-19 precautions, this meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. It is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of September 18, 2021 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. New Business
  - a. Jefferson County tourism book discussion and possible action
  - b. November meeting date discussion and possible action
- VII. Old Business
  - a. Weed harvester update
- VIII. Return to Open Session
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair

**\*DISCLAIMER: Any item on the agenda can have possible discussion and action.**

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on October 13, 2021. Posted to the Jefferson County website ([www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)). Scheduled to be published in Cambridge News newspaper on the day of October 14, 2021.