



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

*REVISED 05-05-2022

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: May 4, 2022
SUBJECT: JEFFERSON COUNTY Meetings – Week of May 9, 2022



Monday May 9, 2022	UW Extension Education Committee Drainage Board	8:30 a.m. 9:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday May 10, 2022	Human Services Board *Jefferson County Parks Group County Board	8:30 a.m. 5:00 p.m. 7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday May 11, 2022	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Thursday May 12, 2022	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday May 13, 2022	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
Saturday May 14, 2022	No Scheduled County Meetings		
Sunday May 15, 2022	No Scheduled County Meetings		



Extension

UNIVERSITY OF WISCONSIN-MADISON

Extension Education Committee Agenda Videoconference (See link at bottom of agenda)

OR

Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549

DATE: Monday, May 9, 2022
TIME: 8:30 a.m.
Committee Members: Matt Foelker, Anthony Gulig, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Election of Officers
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of Agenda (for possible rearrangement)
7. Approval of University Extension Education Committee Minutes from April 11, 2022
8. Communications
9. Overview of Extension
10. Review of 2022 Departmental Budget
11. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Jerry Wilcenski (4-H), Jordan Schuler (Regional Crops Educator)
12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: June 13; July 11
13. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills and aspirations." University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549
May 9, 2022
9:30 a.m.

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
 - a. Drain 16 – Current status of Badger Solar Project
 - 40 foot set back and redrafting of engineering maps
 - b. Drain 15 Main – Assessment billing based upon assessment
 - Payment to Town of Lake Mills
 - Brushing north of Britzke Bridge progress
 - Maintenance south of Britzke Bridge to Hwy 18 progress
 - c. Drain 44 – Status of mapping issue – Chairman Hughes
 - d. Drain 23 (Dane County) – Dane County Land and Water Conservation supporting dissolution
 - Results of April 28, 2022, court hearing
 - e. Drain 20 – Landowner request for culvert replacement – Bid results (T.W.P. @\$79.00)-Ron Griebenow
 - f. Drain 41 – Drain investigation – Chairman Hughes and Ron Griebenow
9. Previous agenda items needing further discussion
 - a. Secretary Magnoni report of Land & Water Conservation’s assistance with assessments and mailings
10. Any other business as allowed by law
11. Approval of invoices
12. Date for next meeting
13. Motion to adjourn

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Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, May 10, 2022, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Kutz, Russell (Vice Chair)

Racanelli, Gino (Secretary)

Nsibirwa, Sira

Wineke, Michael

Lund, Kirk

Mirk, Alice

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the May 10, 2022, Agenda
5. Elections of Board Officers - Chair and Vice Chair
6. Public Comment (*Members of the public who wish to address the Board on specific agenda items must register their request at this time.*)
7. Approval of April 12, 2022, Board Minutes
8. Communications
9. Review and Discussion on New Agenda Format
10. Review of the March 2022 Financial Statement
11. Discuss and Approve April 2022 Vouchers
12. Presentation and Discussion on Mental Health Services
13. Discussion and Possible Action on New 2022 Professional Service Contracts (*Child Alt Care, Respite Care, Counseling and Therapeutic Services and Protective Placement/Respite*)
14. Discussion and Possible Action of appointment of Carol Battenberg to Nutrition Project Council for Second Term
15. Discussion and Possible Action of appointment of Alice Mirk to the Aging & Disability Resource Center
16. Questions and Answers on the Human Services 2021 Annual Report
17. Discuss Potential Agenda Items for the June Board Meeting and Public Hearing
18. Director's Report
19. Adjourn

Next Scheduled Meetings:

Tuesday, June 14, 2022, at 4:00 p.m.

Tuesday, July 12, 2022, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

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Jefferson County Parks Department
311 South Center Ave., Room 204
Jefferson, WI 53549
(920) 674-7260

Immediate Release

The Jefferson County Parks Department will be hosting a discussion to explore interest and support in the creation of a *Friends of Jefferson County Parks* group. The overarching goal of the meetings will be to assess unmet needs in our park system, and interest in our community to create a working group committed to addressing those needs.

The fifth session will be blended with in-person and virtual options available and held on:

Tuesday May 10th, 2022 (5:00 to 6:30 PM)
UW-Extension Building Rm 12
864 Collins Rd.
Jefferson, WI 53549

We kindly ask anyone who is interested in attending to register via the link below.

As always, we thank you for your support and we hope to see you soon!

Follow the link to register: <https://forms.gle/XLQS9j7PtkV1sJir5>

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

No business will be conducted.

February 18, 2022

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY MAY 10, 2022 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

[Livestream on YouTube](#)

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF APRIL 4, 2022 MEETING MINUTES**
7. **APPROVAL OF APRIL 19, 2022 MEETING MINUTES**
8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report
 - b. Retirement Recognition
 - c. Zoning Committee – Notice of Public Hearing, May 19, 2022
9. **PUBLIC COMMENT**
10. **ANNUAL REPORTS**
 - a. Economic Development Consortium – Deb Reinbold
 - b. Land and Water Conservation – Patricia Cicero
 - c. Register of Deeds – Staci Hoffman
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **FINANCE COMMITTEE**
 - a. Resolution – Approving initial resolution for revenue bond financing for Bug Tussel 1, LLC
 - b. Resolution - Authorizing the County Administrator to negotiate and execute an option to purchase County owned property with Nestle-Purina
12. **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE**
 - a. Resolution – Recognizing Life Saving Efforts of: LPN Brenda Bredlow, Deputy Jacob Danner, Deputy Zachary Koch, Deputy Jonathan Olszewski, Deputy Samuel Pennington, Deputy Tanner Schroeder
13. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amending Official Zoning Map
14. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
15. **APPOINTMENTS BY COUNTY BOARD CHAIR**
16. **APPOINTMENTS BY HUMAN SERVICES BOARD** (Addendum)
17. **PUBLIC COMMENT** (General)
18. **ADJOURN**

NEXT COUNTY BOARD MEETING
JUNE 14, 2022 – 7:00 P.M.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Date: Wednesday, May 11, 2022

Time: 8:30 a.m.

Committee members: Jones, Richard; Kutz, Russell; Jaeckel, George; Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Election of officers
6. Approval of minutes for Finance Committee for April 7, 2022
7. Communications
8. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion on review of County Delinquent Tax Foreclosure Policy
10. Discussion and possible action on update on American Rescue Plan Act funding
11. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
12. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
13. Reconvene in open session for action on closed session items if necessary
14. Discussion and possible action on 2022 projections of budget vs. actual revenues and expenditures
15. Review of the financial statements and department update for March 2022-Finance Department
16. Review of the financial statements and department update for March 2022-Treasurer's Office
17. Review of the financial statements and department update for March 2022-Child Support
18. Update on contingency fund balance
19. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
20. Set future meeting schedule, next meeting date, and possible agenda items
21. Review of invoices
22. Adjourn

Next scheduled meetings: Tuesday, June 14, 2022(Regular Meeting)

Wednesday, July 6, 2022 (Regular Meeting)

Wednesday, August 3, 2022 (Regular Meeting)

Wednesday, September 7, 2022 (Regular Meeting)

Monday, September 12, 2022 (Budget Hearing)

Wednesday, September 14, 2022 (Budget Hearing)

Thursday, September 15, 2022 (Budget Hearing)

Friday, September 16, 2022 (Budget Hearing)

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm_rKSxeOauzu](https://zoom.us/join/zoom/register/tJMocuCvpj4vHdbpKQyglAcWm_rKSxeOauzu)

After registering, you will receive a confirmation email containing information about joining the meeting.

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Fair Park Committee Agenda
Jefferson County
Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, May 12, 2022

Time: 8:30 a.m.

Committee members: Poulson, Blane
Roger Lindl,
White, Brandon
Groose, Mark
Drayna, Dave

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Election of Committee Officers – Chair and vice-chair
6. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
7. Approval of April 14, 2022 committee meeting minutes
8. Communications
9. Review of Community Feedback & Suggestions on Fair Operations
10. Updates on Fair Park operations
11. Discussion and possible action on Fair Park facility plans
12. Updates on 2022 Dairy Breakfast
13. Updates on 2022 Jefferson County Fair
14. Discussion and possible action on Marketing Partnerships and Sponsorships
15. Review of Financial Report
16. Review of Director's Report
17. Discussion and possible action on tentative future meeting schedule and agenda items
18. Adjourn

<p>Join Zoom Meeting: https://us06web.zoom.us/j/2614972838?pwd=bWMwbIRIR0NlRnF5L2w0aHVnUmhkdz09 Meeting ID: 261 497 2838 Password: JCFP2022 Dial by your location: +1 312 626 6799 US</p>

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

June 9, 2022

July 7, 2022

July 13 – 17, 2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, MAY 13, 2022

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. **Public Comment** (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Discussion and Possible Action on Conditional Use CU2116-22 for Troy Blakey, Town of Milford on PIN 020-0714-0243-001. This was presented in public hearing on April 21, 2022.
8. Site Inspections for Petitions to be Presented in Public Hearing on May 19, 2022:

CU2123-22 – Stephen & Judith Zillmer: Conditional use for an extensive on-site storage structure of 672 square feet at N8754 Jefferson Rd in a Residential R-2 zone. The site is on PIN 032-0815-1724-015 (1.11 ac) in the Town of Watertown. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

R4410A-22 – Dane M Hartwig: Rezone 0.5 ac of PIN 008-0715-1621-004 (28.336 ac) to add it to an adjoining A-3 zoned lot at W3912 County Road B in the Town of Farmington. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4411A-22 – Craig Meech/David Meech Trusts, Russel & Janice Meech Trust Properties: Rezone all of PIN 026-0616-2741-001 (0.32 ac) and part of PIN 026-0616-2741-000 (38.08 ac) to create a lot around the buildings at N3066 County Road E in the Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU2122-22 – Marianne Schulz: Conditional use for keeping up to 15 dogs at W691 County Rd CI in the Towns of Sullivan and Palmyra. The property is zoned Agricultural A-1 and is made up of PINs 026-0616-3543-001 (1.54 ac), 026-0616-3543-002 (0.4 ac), 024-0516-0212-000 (47.61 ac) and 024-0516-0212-002 (1.46 ac). This is in accordance with Sec 11.04(f)6 of the Jefferson County Zoning Ordinance.

CU2120-22 – Saul Pechous: Allow a conditional home occupation for gun sales in an Agricultural A-1 zone at N2620 County Rd D, on PIN 010-0614-3532-001 (7.773 ac) in the Town of Hebron. This is in accordance with Sec 11.04(f)6 of the Jefferson County Zoning Ordinance.

CU2119-22- Kyle Pearson: Conditional use for an extensive on-site storage structure of 2,048 square feet, 16 feet in height at W3381 Piper Rd on PIN 004-0515-2711-001 (5.3 ac). The property is zoned Residential R-2 in the Town of Cold Spring. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

R4409A-22 – Tom Stade/Stade Auction Center, Inc: Create a 1-acre building site on Cheesebrough Rd from PIN 016-0514-2641-000 (39.734 ac) in the Town of Koshkonong. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4408A-22 & CU2118-22 – Tom Stade/Stade Auction Center, Inc: Rezone 0.84 ac of PIN 016-0514-2641-000 (39.734 ac) with conditional use for a cabinet shop at N640 US Highway 12 in the Town of Koshkonong. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2121-22 – Jeff Powers: Conditional use for an extensive on-site storage structure of 1,500 square feet, 16.4 feet in height in a Residential R-2 zone at N605 Wishing Well Ln. The site is on PIN 016-0513-2532-002 (5 ac) in the Town of Koshkonong. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

9. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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A digital recording of the meeting will be available in the Zoning Department upon request.