



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government advancing quality of life”

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: June 22, 2022
SUBJECT: JEFFERSON COUNTY Meetings – Week of June 27, 2022

Monday June 27, 2022	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Blue Spring Lake Management District	6:00 p.m.	Videoconference
	HOME Consortium - Community Meetings American Rescue Plan (ARP) to Address Homelessness Waukesha, Jefferson, Ozaukee, Washington Counties	2:00 p.m.	Videoconference
Tuesday June 28, 2022	Highway Committee	7:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Jefferson County Revolving Loan Fund Underwriting Committee	1:00 p.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	HOME Consortium - Community Meetings American Rescue Plan (ARP) to Address Homelessness Waukesha, Jefferson, Ozaukee, Washington Counties	6:00 p.m.	Videoconference
Wednesday June 29, 2022	Executive Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	HOME Consortium Executive Committee	9:00 a.m.	Videoconference
	Sheriff’s Civil Service Commission	2:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	HOME Consortium - Community Meetings American Rescue Plan (ARP) to Address Homelessness Waukesha, Jefferson, Ozaukee, Washington Counties	2:00 p.m.	Videoconference
Thursday June 30, 2022	No Scheduled County Meetings		
Friday July 1, 2022	WI Counties Utility Tax Association (WCUTA)	10:00 a.m.	TBD
Saturday July 2, 2022	No Scheduled County Meetings		
Sunday July 3, 2022	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: June 27, 2022
TIME: 8:30 a.m.
PLACE: Room 202 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
OR Via Zoom Videoconference

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

Register in advance for this meeting:
[https://zoom.us/meeting/register/tJEkf--hpi4pHd2y7-u8i9MUTAbnqMB_1Qxy](https://zoom.us/join/zoom/register/tJEkf--hpi4pHd2y7-u8i9MUTAbnqMB_1Qxy)

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of April 21, May 19, May 23 and June 10 Meeting Minutes**
7. **Communications**
8. **May Monthly Financial Report for Register of Deeds – Staci Hoffman**
9. **May Monthly Financial Report for Land Information Office - Matt Zangl**
10. **June Monthly Financial Report for Zoning – Matt Zangl**
11. **Discussion and Possible Action on Entering into a Contract for Back Indexing Register of Deeds Documents**
12. **Discussion on Solar Energy Facilities**
 - a. **Crawfish River Solar**
 - b. **Badger State Solar**
13. **Discussion on WE Energies Liquefied Natural Gas (LNG) Facility in the Town of Ixonia**
14. **Discussion and Possible Action on a Holding Tank Waiver request by WE Energies for the Liquefied Natural Gas (LNG) Facility in the Town of Ixonia at N8828 North Road**
15. **Discussion and Possible Action on Possible Zoning Ordinance Violations at N5775 Ziebell Road owned by Russell C Bienfang**
16. **Discussion and Possible Action on 2022-2023 Salvage Yard License**

17. Discussion and Possible Action on a Request by Laura Willson on PIN 024-0516-2141-000 to allow an adjoining property owner transfer with PIN 024-0516-2141-001 owned by the Barbara Tutton Trust. This is proposed as an even exchange of land in an A-T, Agricultural Transition zone in the Town of Palmyra near W1391 State Road 59.

18. Discussion and Possible Action on Petitions Presented in Public Hearing on June 16, 2022:

R4412A-22 – Reu Farms Partnership: Create a 2.9-ac farm consolidation lot around the home at **N2502 Wenham Rd**, Town of Hebron, from part of PINs 010-0515-0521-000 (49.158 ac) and 010-0615-3234-003 (31.362 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4413A-22 – ZLRM II LLC: Create a 3-ac lot around the home at **N9010 Ridge Ln** in the Town of Ixonia from part of PIN 012-0816-1042-000 (11.382 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4414A-22 – Wayne E & Donna J Martin: Create a 5-ac lot around the home and farm buildings at **W9458 County Road B**, Town of Lake Mills, on PIN 018-0713-0743-000 (38.25 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4415A-22 – Thomas & Kathleen Twohig: Rezone one additional acre of PIN 022-0613-3122-001 (2.96 ac), resulting in a 2.96-ac A-3 zone at **W9663 Hoopen Rd**, Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4416A-22 – Sarah Miller & Mary Krueger: Create a 2.55-acre lot around the existing home and buildings at **W2847 Aliceton Dr**, Town of Watertown from PIN 032-0815-3622-000 (38.37 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4417A-22 & CU2124-22 – David Berres/D Thomas Landscaping LLC: Rezone 2.17 acres from PIN 006-0716-1344-002 (3.58 ac) with conditional use for storage of landscaping contractor’s materials and equipment at **W158 Concord Center Dr**, Town of Concord. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2125-22 – Paul Oliver: Conditional home occupation at **N6065 Jefferson Rd**, Town of Aztalan for office and storage of building contractor’s equipment and materials. The site is on PIN 002-0714-2412-000 (10.223 ac) in an A-1, Exclusive Agricultural zone. This is in accordance with Sec 11.04(f)6 of the Jefferson County Zoning Ordinance.

19. Possible Future Agenda Items

20. Upcoming Meeting Dates

July 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

July 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

July 25, 8:30 a.m. – Decision Meeting in Courthouse Room 202

August 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

August 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

August 29, 8:30 a.m. – Decision Meeting in Courthouse Room 202

21. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

BLUE SPRING LAKE MANAGEMENT DISTRICT
Board of Commissioners Meeting
Monday, June 27, 2022
6:00 PM via Zoom



Zoom Link:

<https://us02web.zoom.us/j/85066894354?pwd=WSCH5CXZLmWMHpQ2v4zGLBqw0HhpAP.1>

Meeting ID: 850 6689 4354

Passcode: 554034

Agenda

Certification of Compliance with Open Meeting Law

6:00 PM Call to Order & Roll Call

Public Comments

***Please be advised per Wisconsin State. Statute. 19.84(2), information will be received from the public.**

***Please state your name and lot # or address when addressing the attendees**

Secretary's Report – Paul Cannestra

Agenda – Approval of agenda for June 27, 2022 Board Meeting

Minutes - Approval of minutes from May 5, 2022 Board Meeting

Dam Report – Dick Natrop

Operations Report – Dick Natrop

Town Report - Weenonah Brattset

1. EMS
2. UTV/ATV – BSL Board Final Recommendation

Treasurer's Report - Greg Bauer

1. Update on Audit

4th of July Final Detail discussion – J. Hochman

Sewer Report –

1. CMAR Resolution – review of CMAR report and resolution to approve the report
2. Contract update – Jim Hochman

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here.

Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.

**PUBLIC NOTICE OF COMMUNITY MEETINGS
FOR WAUKESHA, JEFFERSON, OZAUKEE, AND WASHINGTON COUNTIES
HOME-ARP PLAN TO ADDRESS HOMELESSNESS**

The HOME Consortium, which includes Waukesha, Jefferson, Ozaukee, and Washington Counties, is developing a plan to use grant funds it will receive from the U.S. Department of Housing and Urban Development (HUD) under the American Rescue Plan (ARP). The Consortium is expected to receive about \$5.3 million in HOME-ARP funds to assist people who are homeless or at risk of homelessness and other vulnerable populations. Funds can be used for affordable housing, rental assistance, services, and shelters. You can learn more about HUD's HOME-ARP grants at <https://www.hudexchange.info/programs/home-arp/>.

Before receiving the grant funds, the HOME Consortium must prepare a plan that identifies priority needs and outlines how the Consortium will use this grant. The plan will be based on opinions and ideas of local residents and other stakeholders, who are invited to provide input at virtual community meetings. The HOME Consortium will hold meetings open to the general public on the following dates and times:

Thursday, June 23 at 6 PM
Monday, June 27 at 2 PM
Tuesday, June 28 at 6 PM
Wednesday, June 29 at 2 PM

You can join the sessions online through Zoom using: <https://us02web.zoom.us/j/81397014691> or by phone by calling 312-626-6799 (meeting ID: 813 9701 4691).

To learn more about the HOME Consortium's Home Investment Partnerships (HOME) programs, please visit: <https://www.waukeshacounty.gov/landandparks/community-development/learn-more-about/>.

You can also provide written comments to the Community Development Staff, c/o Waukesha County Administration Center, 515 W. Moreland Boulevard, Room AC 320, Waukesha, WI 53188 or email to Kristin Silva at ksilva@waukeshacounty.gov.

Anyone with special needs related to accessibility or language translation or interpretation should contact Kristin Silva at 262-896-3370 or ksilva@waukeshacounty.gov at least 24 hours prior to the scheduled meeting.

Jefferson County Revolving Loan Fund

Underwriting Committee

UW Extension

864 Collins Road, Room 12

Jefferson, WI 53549

Tuesday, June 28, 2022, 1:00 p.m.

Committee Members: Chris Braatz, Richard Jones, Joni Lundin, Anthony Maas, Matt Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Election of Chairperson
5. Review of the agenda
6. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
7. Overview of the Jefferson County Revolving Loan Fund Program
8. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" for the purpose of discussing the approval of a Revolving Loan Fund application from Pete's Tire Service, Inc./RJ 2, LLC.
9. Reconvene into open session for possible action on approving a Revolving Loan Fund application from Pete's Tire Service, Inc./RJ 2, LLC.
10. Adjournment

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AGENDA

Executive Committee

Videoconference OR

Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

Wednesday, June 29, 2022

8:30 a.m.

Executive Committee Members

Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of May 25, 2022 Executive Committee minutes
8. Approval of June 14, 2022 County Board minutes
9. Discussion and possible direction related to County Administrator's appointments
10. Discussion on alternative locations for County Board and Committee meetings
11. Discussion and possible action related to August County Board meeting date
12. Discussion and possible action on county board rules pertaining to abstentions
13. Updates on Building Project
14. Discussion, updates and possible direction on EMS and NG 911
15. Financial Reports
 - Clerk of Courts
 - Corporation Counsel
 - County Administrator
 - County Board
 - County Clerk
16. County Administrator's monthly report
17. Discussion and possible action on tentative future meeting schedule and agenda items
18. Adjourn

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C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 200
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

**The HOME Consortium
Executive Committee Meeting
Wednesday, June 29, 2022
9:00 AM**

This meeting will be held via the Microsoft Teams application and will be open to the public.
Interested members of the public are encouraged to participate in the meeting via telephone.

To join the meeting:
Dial 414-435-2078

Enter the Access Code: 797 910 705#

1. Call to Order
2. Approval of the Minutes from the June 8, 2022 Executive Committee meeting.
3. Independence Village Housing Development Application
4. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

Office of the Sheriff - Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff
Jeffrey Parker, Chief Deputy

Donald Hunter ★
Administrative Captain

Travis Maze ★
Patrol Captain

Margareta Gray
Jail Captain

AGENDA

SHERIFF'S CIVIL SERVICE COMMISSION

JEFFERSON COUNTY BOARD ROOM, ROOM 205

311 S. CENTER AVENUE

JEFFERSON, WI 53549

Wednesday, June 29, 2022 @ 2:00 P.M.

CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public, who wish to address the committee on specific agenda items, must register their request at this time.
6. Discussion regarding proposed changes to the Sheriff's Civil Service Ordinance.
7. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.