



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government advancing quality of life”

MEMORANDUM

\*REVISED 08-05-2022

BEN WEHMEIER  
County Administrator

TAMMIE JAEGER  
Administrative Secretary



TO: Editors  
FROM: Ben Wehmeier, County Administrator  
DATE: August 3, 2022  
SUBJECT: JEFFERSON COUNTY Meetings – Week of August 8, 2022

Monday August 8, 2022	UW Extension Education Committee  Drainage Board	8:30 a.m.  9:30 a.m.	Videoconference OR  UW Extension 864 Collins Rd, Rm 12, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday August 9, 2022	Primary Election  *Human Services Board (Agenda Revised)  Drug Free Coalition Leadership Team	8:30 a.m.  8:30 a.m.	Videoconference OR  Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson  Videoconference OR Health Department Conference Room 1541 Annex Rd, Jefferson
Wednesday August 10, 2022	Historic Sites Preservation Council	8:30 a.m.	Videoconference OR  Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday August 11, 2022	Fair Park Committee  Board of Canvass  Community Health Summit  *Sheriff's Civil Service Commission	8:30 a.m.  8:30 a.m.  9:00 a.m.  1:15 p.m.	Videoconference OR  Fair Park Activity Center 503 N. Jackson Ave, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson  Videoconference OR Comfort Suites Conference Center 725 Paradise Ln, Johnson Creek  Sheriff's Office 411 S. Center Ave, Jefferson
Friday August 12, 2022	Planning and Zoning Committee – Site Inspections  Drug Free Coalition	8:00 a.m.  8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson  Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Saturday August 13, 2022	No Scheduled County Meetings		
Sunday August 14, 2022	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



## Extension

UNIVERSITY OF WISCONSIN-MADISON

### **Extension Education Committee Agenda Videoconference (See link at bottom of agenda)**

**OR**

**Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, August 8, 2022  
**TIME:** 8:30 a.m.  
**Committee Members:** Matt Foelker, Anthony Gulig, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from July 11, 2022
7. Communications
8. Review of 2022 Departmental Budget
9. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Alison Pfau (Regional Dairy Educator), Jordan Schuler (Regional Crops Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator)
10. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: September 1, October 10, November 14 and December 12.
11. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD

Jefferson County Courthouse  
311 S. Center Avenue, Rm 202

Jefferson, WI 53549

August 8, 2022

9:30 a.m.

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
  - a. Drain 16 – Crawfish River Solar Project: Results of culvert inspections
  - b. Drain 41 – Update report on Professional Vegetation Management spraying bid
    - Update report on bid from Jaeckel Brothers for cleanout
  - c. Drain 44 – Status of mapping issue
- 9 Previous agenda items needing further discussion
  - a. Progress update – Expenditure contract between Jefferson County and Drainage Board
  - b. Duties update – What assessment duties could be performed by Land & Water Conservation
10. Other Business as allowed by law
11. Approval of invoices
12. Date for next meeting
13. Motion to adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, Room 205**  
**Jefferson, WI 53549**  
**\*REVISED 08-04-2022**

**Date:** Tuesday, August 9, 2022, **Time:** 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

**Meeting ID:** 942 8003 4464

**Passcode:** 750434

+13126266799 US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**  
**Kutz, Russell (Vice Chair)**  
**Racanelli, Gino**  
**Nsibirwa, Sira**

**Wineke, Michael**  
**Lund, Kirk**  
**Mirk, Alice**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the August 9, 2022, Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of July 12, 2022, Board Minutes
7. Communications
8. Review of the June 2022 Financial Statement
9. Discuss and Approve July 2022 Vouchers
10. Discussion and Possible Action on New 2022 Professional Service Contracts *(Foster Care, Respite Care, and Consulting/Data Review)*
11. Discussion and Possible Action on 2023 Budget Presentation
12. **\*Discuss and Possibly Approve Mary Roberts appointment to the ADRC Advisory Committee**
13. Director's Report
14. Adjourn

**Next Scheduled Meetings:**

Tuesday, September 13, 2022, at 8:30 a.m.

Tuesday, October 11, 2022, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.



**Jefferson County Drug Free Coalition Leadership Team**  
**Tuesday, August 9th, 2022**  
**8:30 am – 9:30 am**  
**1541 Annex Road, Public Health Conference Room**  
**Jefferson County Health and Human Services, Jefferson, WI 53549**  
OR Join Zoom Meeting:

<https://us06web.zoom.us/j/82701458877?pwd=MUFUTTVKTTdIWIV0TmxOL2theGxuQT09>

### **Meeting Agenda**

#### **Leadership Team Members**

Dean Kurtz  
Calvary Baptist Church/Newfocus  
Pastor

Traci Wilson  
Fort Health Care  
Community Health Coordinator

Craig Holler  
Jefferson County Administration  
Alcohol and Drug Court

James Small  
Village of Palmyra Police  
Public Safety Director/Police and Fire Chief

Emily Orabutt  
Watertown High School  
High School Social Worker

- A. Call to Order
- B. Roll Call
- C. Certification of Compliance with the Open Meetings Laws
- D. Public Comment
- E. Action item: Approval of Minutes to April 1st, 2022 meeting.
- F. Health Department/Work Plan Update and possible action related to use of Drug Free Communities Grant funds for Health Department staff time
- G. Drug Free Communities Financial Update
- H. Discussion about voting in new Leadership Team members
- I. Upcoming meeting dates
- J. Adjourn

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Historic Sites Preservation Council Agenda  
Jefferson County

Videoconference or  
Jefferson County Courthouse  
311 S. Center Avenue  
*Videoconference OR Courthouse, Room 202*  
Jefferson, WI 53549

Topic: Historic Sites Preservation Council  
Time: August 10, 2022 08:30 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/82800249230?pwd=NEV1RkczcURvSmZjTXh3OFVVdEdwUT09>

Meeting ID: 828 0024 9230  
Passcode: 987795

Dial by your location: 1 312 626 6799 US (Chicago)

Council Members: Anita Martin, Joan Callan, Kathy Marr, Steve Mode, Robin Untz

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the June 8, 2022 meeting
7. Communications
8. Review of Web Updates
9. Discussion on Story Maps/GIS web Mapping
10. Discussion on Historic Sites Application Form and Submittal/Nomination Process
11. Review and Discussion on Historic Sites Preservation Council Ordinance
12. Discussion and Possible Action on Heirloom Apples and other Potential Historic Properties
13. Next Scheduled Meetings per the 2022 Proposed Meeting Schedule:
  - a. October 12, 2022
  - b. December 14, 2022
14. Potential agenda items for Council's next meeting
15. Adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Fair Park Committee Agenda**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, August 11, 2022

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Groose, Mark
	White, Brandon (Vice-Chair)	Lindl, Roger
	Drayna, Dave	Haferman, Jerry
	Hall-Kind, Debra	

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of July 28, 2022 committee meeting minutes
7. Communications
8. Review of Community Feedback & Suggestions on Fair Operations
9. Discussion on recommending meat processing facilities for animals purchased at auction
10. Updates on Fair Park operations
11. Discussion and possible action on Fair Park facility plans
12. Review on 2022 Jefferson County Fair
13. Updates on 2023 Jefferson County Fair
14. Discussion on communication plan for the 2023 Jefferson County Fair Exhibitors
15. Review of Financial Report
16. Review of Director's Report
17. Discussion and possible action on tentative future meeting schedule and agenda items
18. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

September 8, 2022

October 13, 2022

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**Join Zoom Meeting:**

<https://us06web.zoom.us/j/2614972838?pwd=bWMwbIRIR0NlRnF5L2w0aHVnUmhkdz09>

**Meeting ID:** 261 497 2838

**Password:** JCFP2022

**Dial by your location:** +1 312 626 6799 US

YOU'RE INVITED!

# Community Health Summit



Thursday,  
August 11th

Comfort Suites  
Conference Center  
725 Paradise Ln.  
Johnson Creek, WI. 53038

9 AM - 1 PM

**Free to participate | Lunch Included | Virtual option available**

Agenda as follows:

- **9am-11am:** Summary of Community Health Assessment data for Dodge and Jefferson Co.
- **11am-1pm:** Small group discussions to help prioritize the needs from data reported

\*please join us for all or some of this event\*



We need your voice

**All participants must RSVP by: 8/5 for in-person & virtual attendance**

Link to register: <https://watertownhealthfoundation.com/events.html>

or call Traci to register: 920-568-5244



**Sponsored by Dodge-Jefferson Healthier Community Partnership**

Dodge County Human Services & Health Department | Fort Healthcare | Greater Watertown Community Health Foundation | Jefferson County Health Department | Marshfield Medical Center- Beaver Dam | Rock River Community Clinic | Watertown Department of Public Health | Watertown Regional Medical Center



# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**  
**Jeffrey Parker, Chief Deputy**

Donald Hunter ★  
Administrative Captain

Travis Maze  
Patrol Captain

★ Margareta Gray  
Jail Captain

## **SHERIFF'S CIVIL SERVICE COMMISSION**

**JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM**  
**411 S. CENTER AVENUE**  
**JEFFERSON, WI 53549**

**Thursday, August 11, 2022 @ 1:15 P.M.**

**CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
  - 01:15 p.m. – 01:30 p.m. – Briefing on Candidates
  - 01:30 p.m. – 02:00 p.m. – Candidate
  - 02:00 p.m. – 02:30 p.m. – Candidate
  - 02:30 p.m. – 02:45 p.m. – Scoring of candidates
7. Adjourn

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**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**ROOM 203, JEFFERSON COUNTY COURTHOUSE**

**311 S. CENTER AVE., JEFFERSON, WI 53549**

**8 A.M. ON FRIDAY, AUGUST 12, 2022**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspections for Petitions to be Presented in Public Hearing on August 18, 2022:**

**R4424A-22 – Dennis Adsit:** Create a 3.5-ac lot with an existing home at **N269 Tamarack Rd**, Town of Palmyra from part of PIN 024-0516-3532-000 (40 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4425A-22 – Dennis Adist:** Create a 4.1-ac lot around the existing home at **N249 Tamarack Rd**, Town of Palmyra from PIN 024-0516-3532-002 (40 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4426A-22 – Scott & Jennifer Hussinger:** Rezone to create a 1-ac building site on Rome Oak Hill Rd, Town of Sullivan from part of PIN 026-0616-2822-002 (26.813 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4423A-22 – Christy Strobel (CDS Investments LLC):** Create a 1.84-ac lot around the home & buildings at **W3857 Krenz Rd**, Town of Farmington from PIN 008-0715-2812-001 (22.5 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4420A-22 – Dane Hartwig:** Create a 2-ac building site on **Switzke Rd** from part of PIN 008-0715-2911-001 (39.836 ac) in the Town of Farmington. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4421A-22 – Brian & Jennifer Statz:** Create two, 1-acre building sites on **Saucer Dr** in the Town of Farmington from part of PIN 008-0715-1123-000 (37.4 ac), This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4422A-22 – Brian & Jennifer Statz:** Rezone 2 ac farm consolidation lot with home & buildings at **N6744 Saucer Dr**, Town of Farmington from part of PIN 008-0715-1123-000 (37.4 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2058-20 – Paul Elliot & Dianne Owens:** Conditional use to allow for an agricultural tourism; banquet hall/conference center/event facility; wine tasting room; retail sales of agricultural related items not grown on the premises in an approved A-2 zone at **N7040 Saucer Dr**, Town of Farmington on PIN 008-0715-0232-001 (2.002 ac). This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2130-22 – Fred Wayne:** Conditional use to allow for multiple dwelling unit structures (one four-plex OR two duplexes) on an R-1 zone at **W8042 County Road B**, Town of Lake Mills on PIN 018-0713-0233-029 (1.401 ac). This is in accordance with Sec 11.04(f)1 of the Jefferson County Zoning Ordinance.

**CU2131-22 – Jeremy Porter:** Conditional use to add an amusement/recreation facility (indoor golf) to the existing bowling alley at **W9534 US Highway 12** in the Town of Oakland. The site is on PIN 022-0613-0731-003 (1.275 ac) in a Business zone. This is in accordance with Sec 11.04(f)3 of the Jefferson County Zoning Ordinance.

- 8. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



**Jefferson County Drug Free Coalition**

**Friday, August 12th, 2022**

**8:00 am – 9:30 am**

**IN-PERSON: 311 S. Center Ave. (Room 202)**

**Jefferson County Courthouse, Jefferson, WI 53549**

**OR Join Zoom Meeting**

<https://us06web.zoom.us/j/81529487359?pwd=Mml5bFR5Z2xIVHRzRGxaeVpzOHh1dz09>

**Meeting Agenda**

**Leadership Team Members**

Dean Kurtz  
Anewfocus Ministry  
Pastor

Traci Wilson  
Fort Health Care  
Community Health Coordinator

Craig Holler  
Jefferson County  
Alcohol and Drug Court

Emily Orabutt  
Watertown High School  
High School Social Worker

James Small  
Village of Palmyra Police  
Public Safety Director/Police and Fire Chief

- A. Call to Order
- B. Roll Call
- C. Certification of Compliance with the Open Meetings Laws
- D. Public Comment
- E. Approval of Minutes from April 8th, 2022 meeting.
- F. Opportunity for questions or feedback on budget
- G. Old Business: Work Group and Coalition activity updates
- H. Guest Speaker: Bryan Wright, Founder and Co-Owner, Dynamic Family Solutions LLC
- I. New Business: Planning areas to focus on for Y4 coming up
- J. Vote Benjamin Van Haren to Leadership Team
- K. Leadership Team Nominations
- L. Coalition Capacity Survey
- M. Next Meeting Dates
- N. Adjourn

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