



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government advancing quality of life."

MEMORANDUM

*REVISED 09-18-2023

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 13, 2023

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 18, 2023

Monday September 18, 2023	Wisconsin Counties Association (WCA) Annual Conference	10:00 a.m.	Kalahari Resort & Convention Center, 1305 Kalahari Dr, Baraboo
Tuesday September 19, 2023	Wisconsin Counties Association (WCA) Annual Conference	8:00 a.m.	Kalahari Resort & Convention Center, 1305 Kalahari Dr, Baraboo
Wednesday September 20, 2023	Land and Water Conservation	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Bridges Federated Library System Board	4:00 p.m.	Videoconference OR Alice Baker Memorial Library 820 E. Main St, Eagle
Thursday September 21, 2023	*HOME Consortium Board (agenda added)	10:00 a.m.	Videoconference OR Waukesha County Admin Center 515 W. Moreland Blvd, Waukesha
	Condemnation Commission	9:00 a.m.	Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Videoconference OR Highway Training Room 1425 Wisconsin Dr, Jefferson
Friday September 22, 2023	Law Enforcement and Emergency Management Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Saturday September 23, 2023	No Scheduled County Meetings		
Sunday September 24, 2023	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Wisconsin Counties Association **ANNUAL CONFERENCE** & Exhibit Hall **2023**



Get ready to kick up your boots **WESTERN ROADHOUSE STYLE**

The 2023 WCA Annual Conference will be held September 17-19
in Sauk County at the Kalahari Resorts & Conventions in Wisconsin Dells.
1305 Kalahari Drive, Baraboo, WI 53913

To stay informed with the most current information, please visit wicounties.org/conference.

TENTATIVE AGENDA

SUNDAY, SEPT. 17, 2023

1:00 – 6:00 p.m. **Registration**
3:00 – 3:30 p.m. **Credentials Pick-up** for WCA Annual
Business Meeting
3:30 p.m. **2023 WCA Annual Business Meeting**
Evening. **Dinner on your own**
[See the Wisconsin Dells restaurant flyer at registration]

MONDAY, SEPT. 18, 2023

7:30 a.m. – 5:00 p.m. . . . **Registration**
7:45 – 8:45 a.m. **Breakfast**
8:45 a.m. – 6:00 p.m. . . . **WCA Exhibit Hall Open**
10:00 – 11:50 a.m. **Opening General Assembly**
11:50 a.m. – 1:00 p.m. . . . **Exhibitor Luncheon**
1:00 – 2:00 p.m. **Concurrent Workshops**
2:00 – 2:15 p.m. **Break**

2:15 – 3:15 p.m. **Concurrent Workshops**
3:15 – 3:30 p.m. **Break**
3:30 – 4:30 p.m. **Concurrent Workshops**
4:30 – 6:00 p.m. **Exhibitor Reception**
6:00 – 7:30 p.m. **WCA Roadhouse Dinner**

TUESDAY, SEPT. 19, 2023

7:00 – 11:30 a.m. **Registration**
7:00 – 7:45 a.m. **Wisconsin County Mutual Insurance
Corporation Breakfast**
8:00 – 9:00 a.m. **Concurrent Workshops**
9:00 – 9:15 a.m. **Break**
9:15 – 10:15 a.m. **Concurrent Workshops**
10:15 – 10:30 a.m. **Break**
10:30 – 11:30 a.m. **Concurrent Workshops**
11:40 a.m. – 1:00 p.m. **Closing General Assembly**
[lunch provided]
1:00 p.m. **Conference Concludes**

A quorum of any Jefferson County Committee, Board, Commission or other body including the Jefferson County Board of Supervisors, may be present at this conference. No business will be conducted.

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Highway Committee Room ~ 1425 Wisconsin Dr, Jefferson, WI 53549-1701

Wednesday, September 20, 2023 @ 8:30 am

Join Zoom Meeting ~ <https://us06web.zoom.us/j/81594414745>
Meeting ID: 815 9441 4745# ~ Dial by your location: +1 312 626 6799

Committee Members: Matt Foelker (Chair) (UW), Walt Christensen (Vice-Chair), Dan Herbst (UW), Cassie Richardson, Meg Turville-Heitz, Kirsten Jurcek (FSA), and Margaret Burlingham (PACE)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the September Agenda
5. Approval of the August 16, 2023 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2023 Report
8. Discussion on 2023 Wisconsin Act 32 on Land and Water Conservation Committee Appointments
9. Discussion on Natural Resources Conservation Service (NRCS) Report
10. Discussion on Departmental Updates
11. Discussion and Possible Action on Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant
12. Discussion and Possible Action on Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant
13. Discussion and Possible Action on Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant
14. Discussion and Possible Action on Spray Irrigation of Manure and Industrial Waste
15. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
19. Discussion and Possible Action on PACE Funding
20. Review of the Monthly Financial Report (July)
21. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting October 18, 2023 @ 8:30 am Location To Be Determined
22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080

W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Wednesday, September 20, 2023**
TIME: **4:00 p.m.**
PLACE: **Alice Baker Memorial Library**
820 E. Main St.
Eagle, WI 53119

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81507247777?pwd=c3RteUpWOUFBK0ZCSGNsU2tZSDVvdz09>
Meeting ID: 815 0724 7777
Passcode: qY14hvu2
(312) 626 6799 US (Chicago)

This meeting will be open to the public at the Alice Baker Memorial Library as well as virtually via Zoom. Those wishing to attend virtually may do so by using the link provided above, or by dialing in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or kkennedy@bridgeslibrarysystem.org

AGENDA

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of August 2023 Meeting - Action
6. Approve Payment of Monthly Invoices - Action
7. Review Financial Reports August 2023 - Action
8. Reports: Director, Staff, APL, Resource Library, Personnel Committee
9. Final Bridges Library System Budget 2024 – Action
10. State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2024 – Action
11. System Director Evaluation Form – Action
12. Library Memory Project Strategic Plan – Discussion
13. Next Meeting Date: Wednesday, October 18, 2023, at the Menomonee Falls Public Library
14. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support



Waukesha County CDBG Program
Program Administrator
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

**The HOME Consortium
Board of Directors Meeting
Thursday, September 21, 2023 at 10:00 A.M.**

This meeting will be held in person in room AC 355/359 of the Waukesha County Administration Center, 515 W. Moreland Blvd., Waukesha, WI 53188.

The meeting can also be accessed via the Microsoft Teams application and will be open to the public. Interested members of the public are encouraged to participate in the meeting via telephone:

To join the meeting:

- Dial 414-435-2078
- Enter the Access Code **304 148 325#**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the July 27, 2023, Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. Impact 7 Amended Application for Additional Funds for Woodside Prairie
7. Habitat for Humanity Amended Application for Additional Funds for Domenica Park
8. RPF Approval for Housing Inspector, Housing Counseling Agencies and Consultant for 2025-2029 Consolidated Plan
9. HOME-ARP Program RFP schedule and draft applications
10. Adjournment

The next HOME Board meeting is scheduled for Thursday, October 19, 2023

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

JEFFERSON COUNTY BOARD OF CONDEMNATION COMMISSIONERS

MEETING OF SEPTEMBER 21, 2023

AT

JEFFERSON COUNTY HIGHWAY DEPT. COMMITTEE ROOM
1425 WISCONSIN DRIVE
JEFFERSON, WI 53549

AGENDA FOR SEPTEMBER 21, 2023 MEETING

- 9:00 A.M.** - Annual meeting to select a Chairperson
- Selection of Commissioners by Chairperson to serve in condemnation for pending case.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits
DATE: Thursday, September 21, 2023
TIME: 7:00 p.m. (Doors will open at 6:30)

PLACE: **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM**
1425 WISCONSIN DRIVE, JEFFERSON, WI 53549
OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

You are invited to a Zoom meeting.
When: September 21, 2023 at 07:00 PM Central Time (US and Canada)
Meeting ID: 957 3344 0565
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Explanation of Public Hearing Process by Committee Chair
6. Public Hearing

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 21, 2023, in the **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM, 1425 WISCONSIN DRIVE**, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

DECISIONS ON THE CONDITIONAL USES ONLY WILL BE MADE ON SEPTEMBER 25, 2023.
DECISIONS ON THE REZONINGS WILL BE MADE ON OCOBER 10, 2023

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

R4490A-23 – Dan & Diane Garr/Robert & Margaret Schaefer Property: Rezone 0.262 ac of PIN 016-0513-2443-000 (26.672 ac) at **W7476 Koshkonong Mounds Rd** owned by Robert and Margaret Schaefer to add it to an adjoining R-2 lot at **N996 Vinnie Ha Ha Rd** owned by Dan & Diane Garr, PIN 016-0513-2434-022 (0.196 ac.) The properties are in the Town of Koshkonong. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4491A-23 – Kevin & Christine Griswold: Rezone 4.53 ac from PINs 012-0816-1432-000 (68.75 ac), 012-0816-1514-000 (39.63 ac) & 012-0816-1514-001 (0.375 ac) to create a lot around the existing home at **N8744 River Valley Rd** in the Town of Ixonia. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4492A-23 – Stanley A Hansen Trust: Rezone part of PIN 030-0813-2311-000 (33. 867 ac) & add 0.262 ac from PIN 030-0813-2311-002 (3.995 ac) already zoned A-3 to create a 1.9-ac new building site along **Island Church Rd** in the Town of Waterloo. This is in accordance with Sec 11.04(f)8 of the Jefferson County Ordinance.

R4493A-23 – Kelvin & Vonnie Buske: Rezone to create a 4.56-ac lot around the home and building at **N8497 County Road D** from part of PIN 032-0815-2321-000 (40 ac), Town of Watertown. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4494A-23 – David Kerschke: Rezone to create a 1.26-ac building site from part of PIN 032-0815-3042-000 (38 ac) on **County Road Y** in the Town of Watertown. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU2104-23 – Andrew Bauer: Modify conditional uses CU2071-22 and CU1494-08 to allow an additional building for the dog training/boarding facility at **W2193 Staude Rd**, on PIN 026-0616-0744-000 (1.639 ac), Town of Sullivan. The site is zoned A-1, Exclusive Agricultural. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

7. Adjourn

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A digital recording of the meeting will be available in the Zoning Department upon request.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Highway Department
1425 S. Wisconsin Dr.
Jefferson, WI 53549
September 22nd, 2023 @ 8:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/94221327017?pwd=Q3Y4RzB4NW1XZ0RETXhtemN5eVBUZz09>

Meeting ID: 942 2132 7017

Passcode: Law

Dial by your location: +1 312 626 6799 US (Chicago)

DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the August 25, 2023 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Update on Communications Project
11. Review monthly bills and financial items (August and September) and Report on the budget
12. Review monthly jail and patrol activity reports
13. Discussion and possible action on approving jail assessment fund purchases
14. Discussion on potential items for the October 27, 2023 meeting agenda
15. Adjourn

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