



COUNTY ADMINISTRATOR  
Website: jeffersoncountyywi.gov

BEN WEHMEIER  
County Administrator

MICHAEL LUCKEY  
Assistant to the County  
Administrator

TAMMIE JAEGER  
Administrative Secretary

MEMORANDUM



TO: Editors  
FROM: Ben Wehmeier, County Administrator  
DATE: March 27, 2024  
SUBJECT: JEFFERSON COUNTY Meetings – Week of April 1, 2024

|                            |   |            |  |
|----------------------------|---|------------|--|
| Monday<br>April 1, 2024    | Sheriff’s Civil Service Commission  | 7:45 a.m.  | Sheriff’s Administration Building<br>302 S. Center Ave, Jefferson                        |
|                            | Broadband Working Group   | 8:30 a.m.  | Videoconference OR<br>Jefferson County Courthouse<br>311 S. Center Ave, C2003, Jefferson |
| Tuesday<br>April 2, 2024   | Primary Election  |            |  |
|                            | Building and Grounds Committee  | 8:30 a.m.  | Videoconference OR<br>Jefferson County Courthouse<br>311 S. Center Ave, C2003, Jefferson |
|                            | Aging and Disability Resource Center Advisory Committee (ADRC)                      | 1:00 p.m.  | Videoconference OR<br>Human Services<br>1541 Annex Rd, Jefferson                         |
| Wednesday<br>April 3, 2024 | No scheduled county meetings  | 8:30 a.m.  | Videoconference OR<br>Jefferson County Courthouse<br>311 S. Center Ave, C2003, Jefferson |
| Thursday<br>April 4, 2024  | Jefferson County Economic Development Consortium (JCEDC)/ThriveED Education Session | 8:30 a.m.  | Videoconference OR<br>UW Extension<br>864 Collins Rd, Rm 8-9, Jefferson                  |
| Friday<br>April 5, 2024    | Board of Canvass  | 8:30 a.m.  | Jefferson County Courthouse<br>311 S. Center Ave, C2056, Jefferson                       |
|                            | WI River Rail Transit Commission (WRRTC)  | 10:00 a.m. | Hill Farms State Office Building<br>4822 Madison Yards Way, Madison                      |
|                            | Solid Waste Committee – Clean Sweep   | 3:00 p.m.  | Parks Maintenance Facility<br>1555 S. Industrial Dr, Jefferson                           |
| Saturday<br>April 6, 2024  | Solid Waste Committee – Clean Sweep   | 8:00 .am.  | Parks Maintenance Facility<br>1555 S. Industrial Dr, Jefferson                           |
|                            | Lower Spring Lake Protection & Rehabilitation District                              | 10:00 a.m. | Village Hall<br>100 W. Taft St, Palmyra  |
| Sunday<br>April 7, 2024    | No scheduled county meetings  |            |  |

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Donald C. Hunter, Chief Deputy**

Brian Olson ★  
Administrative Captain

Travis Maze ★  
Patrol Captain

Margareta Gray  
Jail Captain

## **AGENDA**

### **SHERIFF'S CIVIL SERVICE COMMISSION Jefferson County Sheriff's Office Conference Room**

**302 S. Center Avenue**

**Jefferson, WI 53549**

**Monday April 1<sup>st</sup> 2024 @ 7:45 A.M.**

**CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
  - a. Briefing on Candidates
  - b. Interview of Candidates
  - c. Scoring of Candidates
7. Reconvene in open session for action on closed session if necessary.
8. Adjourn

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# **AGENDA**

## **Broadband Working Group**

### **Videoconference OR**

**Jefferson County Courthouse  
311 S. Center Ave, Room C2003  
Jefferson, WI 53549**

Monday, April 1, 2024

8:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

### **Committee Members**

Curtis Backlund, Joan Fitzgerald, Matthew Foelker, Jeff Johns, Richard Jones, Robert Preuss, Amy Rinard

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Communications
5. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Minutes from October 20, 2023 Broadband Working Group
7. Approval of the agenda
8. Discussion on planning ahead for Broadband Equity, Access, and Deployment (BEAD) Challenge Process
9. Discussion and possible action on Capital Projects Fund Grant and Conduit Debt
10. Update on Broadband Projects
11. Update on ARPA funding and Broadband
12. Discussion and possible action on future meeting dates and agenda items
13. Adjourn

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# **Building and Grounds Committee AGENDA**

Videoconference or

Jefferson County Courthouse  
311 S. Center Ave, C2003, Jefferson  
Jefferson, WI 53549

Tuesday, April 2, 2024  
8:30 a.m.

## **Building and Grounds Committee Members**

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of March 5, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Updates on projects and contingency
10. IT Project Update
11. Discussion and Possible Action on PSC Rural Startup Program and selection process for professional service contract
12. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
13. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Tuesday, May 7, 2024 at 8:30 a.m.
14. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room

**Or**

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V1l4NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Date: Tuesday, April 2nd, 2024

Time: 1:00 p.m.

**Committee Members:** Michael Wineke, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, John Donohue, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from March 5th, 2024.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program 2024 Key Outcome Indicator updates – ReBecca Schmidt
10. Program Updates
  - a. ADRC – Dominic Wondolkowski
  - b. Nutrition – Tatiana March
  - c. Transportation – Mike Hansen
  - d. Dementia Care Specialist – Tonya Runyard
11. Transportation and Nutrition Program Waivers – ReBecca Schmidt
12. Items for next meetings
13. Adjournment

Next scheduled meetings:

May 7<sup>th</sup>, 2024

June 4<sup>th</sup>, 2024

July 2<sup>nd</sup>, 2024

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**JEFFERSON COUNTY  
ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC)  
& THRIVE ED  
Education Session**

**AGENDA**

**Thursday, April 4, 2024**

**8:30 – 9:30 am**

**UW Extension/Workforce Development, 864 Collins Road, Room 8, Jefferson, WI 53549**

**AND VIA Zoom**

To attend the meeting via Zoom you must pre-register to receive the link. Use the following link to register for this meeting - [Registration Link for Education Session](#)

**Topic for the Session:  
Wisconsin's Bio health Tech Hub Designation  
&  
Jefferson County:  
The Opportunities Ahead**

**Note: No business will be conducted at this meeting.**

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.330.7099 • Fax 608.342.1220

• Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, April 5, 2024 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Misty Molzof, WRRTC Administrator  
Date Sent: March 27, 2024

**Friday, April 5, 2024 @ 10 AM**  
**Hill Farms State Office Building**  
**4822 Madison Yards Way, Madison, WI**  
**Room 149 South**

## ***WRRTC's Schedule of Meetings:***

| 2024        |
|-------------|
| January 12  |
| February 9  |
| March 8     |
| April 5     |
| May 10      |
| June 7      |
| July 5      |
| August 9    |
| September 6 |
| October 4   |
| November 8  |
| December 6  |

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

***Thank you for your interest and assistance.***

**WRRTC MEETING NOTICE & AGENDA**

# Wisconsin River Rail Transit Commission

Meeting – Friday, April 5, 2024 @ 10 AM

## AGENDA

1. 10:00 AM *10 minutes estimated | Action Items*  
**Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Misty Molzof, Admin.
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
4. Action Item. **Approval of Agenda** – Prepared by Admin.
5. Action Item. **Approval of draft March 8, 2024 Meeting Minutes** – Prepared by Admin
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*  
8. **WRRTC Financial Report** – Huttenburg, Treasurer
  - Treasurer's Report
    - 12/31/2023 Year End Financial Statements
    - 02/28/2024 Year to Date Financial Statements
  - Payment of Operational Bills, if any
  - Payment of Capital Expenditures, if any
  - Standard Operating Procedure update
- 10 minutes estimated | Update*  
9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
  - Update on Capital and Maintenance Projects
  - Update on OCR Active Docket 9170
  - Update on Signal Projects / Processes
- 10 minutes estimated | Update*  
10. **WisDOT Report** – WisDOT
  - Bridges - Merrimac, Janesville, and Baraboo
  - Program/Funding Updates
- 10 minutes estimated | Update/Consideration/Action*  
11. **Committee Updates/ Recommendations** – Commissioners
  - **Trail Committee**
  - Discussion and possible action on rescinding motion to enter into agreement with Dane County regarding public bid letting through Dane County and MSA on purchase and removal of railroad infrastructure from the abandoned area in Dane County.
  - Discussion and possible action on Commission letting bids for the purchase and removal of the railroad infrastructure from the abandoned area in Dane County.
- 10 minutes estimated | Update*  
12. **Attorney Updates /Report** – Attorney
  - Attorney retirement, pending projects, and transition.



# Wisconsin River Rail Transit Commission

Meeting – Friday, April 5, 2024 @ 10 AM

AGENDA, Cont. Pg 2 of 2

*10 minutes estimated | Consideration/Action*

**13. Permits / Applications for approval, if any.**

- Temporary Authorization Permit (TAP), Village of Oregon, Dane County, WI, South Perry Parkway Crossing.
- Utility Permit: DVBC Inc DBA Terrazon Group, Town of Solon Mills, McHenry Co., IL, RR Milepost 0055.29.

*10 minutes estimated | Consideration/Action*

**14. Discuss and Possible Action on Undocumented Private Rail Crossings – WSOR or Attorney**

*10 minutes estimated | Consideration/Action*

**15. Financial Standard Operating Procedure and request to Change Audit Requirement – Treasurer / Admin.**

*1 minute estimated | Action*

**16. Adjournment**

# Jefferson County Solid Waste Committee

Jefferson County Parks Maintenance Facility  
1555 S. Industrial Dr  
Jefferson, WI 53549

## Agenda

Friday, April 5, 2024, 3:00 – 5:30 P.M.  
Saturday, April 6, 2024, 8:00 – 11:00 A.M.

**Members:** Anita Martin (Chair), Joan Callan (Vice Chair), Robert Preuss, and Mark Goose  
**Place:** Jefferson County Parks Maintenance Facility, 1555 S Industrial Drive, Jefferson

### 1. Jefferson County Clean Sweep Event

A. Items: Hazardous Household, Agricultural and Small Business Waste, Tire Recycling

For more information, visit our website at: [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep)

Please call the Clean Sweep/Sustainable Waste Programs Coordinator Kim Buchholz at (920) 674-7430 with questions or to register for the event.

**This is a Solid Waste Committee event; no business will be conducted!**

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# ***LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT***

## ***2<sup>nd</sup> Quarter Meeting***

***Village Hall  
100 W. Taft Street  
Palmyra, WI***

***April 6, 2024 10:00 A.M.***

***Board Members: Carol Dixon, Chairperson; Jody Deichl, Secretary; Debby Bartolerio, Treasurer; Kathy Weiss, Village of Palmyra Representative; John Kannard, County Board Representative***

- Call to order (Carol)
- Reading of Minutes for February 3, 2024 (Jody)
- Treasurer's Report (Debby)
- Chemical Treatment Report (Kristi)
- Weed Harvesting Update (Joe)
- Geese Depredation Report (Ed)
- Winter Drawdown Update (Carol)
- Open Forum
- Next Meeting Date
- Adjournment