



COUNTY ADMINISTRATOR

Website: jeffersoncountyiwi.gov

MEMORANDUM

***REVISED 05-21-2024

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: May 15, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of May 20, 2024

Monday May 20, 2024	Site Visit: Cities for Financial Empowerment Fund Marsh Country Health Alliance	9:00 a.m. 10:45 a.m.	UW Extension 864 Collins Rd, Rm 8, Jefferson Teleconference OR Clearview 198 County DF, Juneau
Tuesday May 21, 2024	Human Resources Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Wednesday May 22, 2024	Community Justice Collaborating Council (CJCC) *Local Emergency Planning Committee (LEPC) (agenda revised)	12:00 p.m. 1:00 p.m.	Videoconference Videoconference OR Emergency Management Office 107 E. Washington St, Jefferson
Thursday May 23, 2024	Parks Committee Community Action Coalition	9:00 a.m. 6:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson TBD
Friday May 24, 2024	**Law Enforcement and Emergency Management Committee (agenda revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Saturday May 25, 2024	***Blue Spring Lake Management District	9:00 a.m.	Aurelian Springs Village Park W1121 N. Blue Spring Dr, Palmyra
Sunday May 26, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



JEFFERSON COUNTY OFFICE OF THE COUNTY ADMINISTRATOR

311 S. Center Avenue, Room 2032
Jefferson, WI 53549
www.jeffersoncountywi.gov

Phone: (920) 674-7101
Fax: (920) 675-0068

Site Visit: Cities for Financial Empowerment Fund Administrative/Financial Discussion

Location: UW Extension Building, Room 8 (lower level)
864 Collins Road
Jefferson, WI 53549
Date: May 20, 2024
9:00am – 10:00am

Purpose of the Site Visit

Foster support and secure buy-in for a Financial Empowerment Center (FEC) from key stakeholders. Gain insight from partners on local financial empowerment issues and opportunities. Cities for Financial Empowerment Fund staff will be on-site to work with Jefferson County staff, elected officials, and other community members to lay the groundwork for a FEC in Jefferson County.

The Jefferson County Board of Supervisors' Executive Committee and Finance Committee have been invited to this meeting. A quorum of these committees may be present at this meeting for the purpose of discussion. No action will be taken.



AGENDA
Marsh Country Health Alliance – Quarterly Board
Meeting Monday, May 20, 2024 – 10:45 a.m.
Clearview – Towne Centre Conference Room
198 County DF, Juneau, Wisconsin 53039

The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

1. Call to Order by Chair
2. Roll Call and Non-Committee Member County Board Attendance
3. Public Comment
4. Census
5. Quarterly Financial Report
6. Future Agenda Items
7. Next Meeting Date and Time
8. Adjourn

***(920) 386-4172 is the call-in number**

Agenda 5-20-24

It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Such attendance may constitute a meeting of other governing bodies pursuant to *State ex rel. Badke. v. Vill.Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993). No action will be taken by any other governmental body except by the governing body noticed in the caption above.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at 920-386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance, which is accessible by a person with a disability, is located on the east side of the building off Miller Street.

Human Resources Committee Agenda
Jefferson County Courthouse
Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549

Tuesday, May 21, 2024, at 8:30 a.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>
Meeting ID: 876 9775 4337 Passcode: Meet2022
One tap Mobile: **1-312-626-6799**

Committee Members: James Braughler, Joan Callan, Kurt Lund, Matthew Tracy, and Karl Zarling

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Election of Officers – Chair and Vice Chair
6. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
7. Approval of February 28, 2024, Minutes
8. Communications
 - a. Retirement Recognitions
 - b. Presentation of Human Resources Committee Orientation
 - c. Presentation of Market-Response Compensation Analysis
9. Discussion and possible action to approve and to recommend forwarding Resolution to Eliminate a Full-time Lead Intake Worker Position and Create a Full-time Intake Worker Position and to Eliminate a Full-time Intake After Hours Worker Position and Create a Full-time, Exempt Crisis Supervisor Position in the Human Services Department
10. Discussion and possible action to approve and to recommend forwarding Resolution to Adopt Human Resources Policy to Implement a Market-Response Compensation Management Program to the County Board of Supervisors
11. Discussion and possible action to approve and to recommend forwarding Resolution to implement a County Referral Program to the County Board of Supervisors
12. Discussion and consideration to review and possibly amend current wages for non-represented, classified positions
 - a. Regression analysis data only
 - b. Complete review of all 225 classifications and regression analysis with market data
13. Update and discussion regarding pay policies, including shift differential and bonuses for employees regularly performing bilingual role and/or services
14. Review of April 2024 monthly financial reports for Human Resources and Safety
15. Report from Human Resources Director
 - a. Requests to fill vacant positions
 - b. Emergency Help requests
 - c. Reclassification requests
 - d. Extra steps and/or benefits for new hires and current positions
 - e. Approvals of Leaves of Absences
 - f. Update on Human Resources Department activities
16. Discussion and possible action on tentative future meeting schedule and agenda items.
17. Adjournment

Next scheduled meetings:
Tentatively, Tuesday, June 18, 2024, at 8:30 a.m.

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Committee Members

William V. Gruber
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Monica Hall
District Attorney

Paul Milbrath
Sheriff

Cindy Hamre Incha
Clerk of Circuit Court

Emily McFarland
Mayor-City of Watertown

Amber Rumpf
Public Defender's Office

Sarah Rogge
Department of Corrections

Ben Wehmeier
County Administrator

Brent Ruehlow
Human Services Director

Danielle Thompson
Corporation Counsel

Pamela Waters
Literacy Council Director

Alan Richter
Chiefs & Sheriff's Assn. Rep.

Barbara LeDuc
President/CEO -Opportunities, Inc.

Elizabeth Chilsen
Health Dept. Director

Kendall Wick
Child Support Agency Rep.

Kathy Volk
Director of Student Services J.S.D.

AGENDA

JEFFERSON COUNTY

COMMUNITY JUSTICE COLLABORATING COUNCIL

(CJCC)

Via ZOOM Meeting ID: 833 2380 9494
Wednesday, May 22, 2024 at 12:00 noon

1. Call to order
2. Roll call.
3. Certification of compliance with the open meetings law. (Thompson)
4. Review and approve minutes from the March 27, 2024 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time.)
6. Report from CJCC/Treatment Coordinator. (Baumann)
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Sweeney)
 - a. Request for consideration of subcommittee or agenda item to consider ATC/DTC eligibility.
8. SCRAM / Risk Assessment Subcommittee / new policy? (Thompson)
9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Sweeney)
10. Update on Executive and Strategic Planning Subcommittee. (subcommittee chair)
 - a. Status of stakeholder meeting, if any.
11. Update on Recidivism Council. (Waters)
12. Update on monthly jail data. (JESO)
13. Future regular CJCC meeting dates:

<i>Confirm: July 24, 2024</i>	12:00 noon
<i>Confirm: September 25, 2024</i>	12:00 noon
14. Adjourn

Meeting ID: 833 2380 9494

Meeting link: <https://wicourts.zoom.us/j/83323809494>

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**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

***REVISED 05-16-2024**

COMMITTEE MEMBERS: SHANA BEAL, ADAM BOLS, ALEX BROOKS, ELIZABETH CHILSEN, BRUCE DEGNER (Chair), ROBERT DEWOLFE, DONNA HAUGOM, REP. SCOTT JOHNSON, TYLER KUBICEK, CAPT. TRAVIS MAZE, SHERIFF PAUL MILBRATH, TRACY NEUHAUSER, ANGELA SWINEHART, RICK THOMAS, MATT ZANGL, SAMANTHA LAMURO (Co-Chair), MICHAEL STEPHENS, KIM MCDARISON

May 22 ,2024 at 1:00 p.m.

Emergency Management Office
107 E. Washington St
Jefferson WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/82231529025?pwd=FaWhVHCNqrgXwZQG3lepighAfuwKJ.1>

Meeting ID: 822 3152 9025

Passcode: 515572

Dial by your location

• +1 312 626 6799 US (Chicago)

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment: (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and Approval of February 29, 2024, meeting minutes.
7. Communications.
8. ***Amtrak presentation**
9. Spill Report Updates – Spreadsheet provided
10. Voting on Bylaws with revisions indicated by Attorney Zarwell
11. Discuss the upcoming visit to Enbridge on June 18, 2024 at 1:00 pm.
12. Discuss upcoming tabletop exercise with Perry Way Foods (Johnsonville)
13. Off-Site Plan updates
14. Agency Updates
 - a. American Red Cross
 - b. Salvation Army
15. EPCRA Outreach – Sending Information to local libraries and posting on social media.
16. Set Time/Date of next meeting – August 21, 2024 at 1:00 pm/

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Parks Committee Agenda
Jefferson County

Date: Thursday, May 23, 2024

Time: 9:00 a.m.

Room: Courthouse C1021

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Cassie Richardson, Meg Turville-Heitz

Videoconference OR

Jefferson County Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/85374488469?pwd=QpxOjoSW7Jy97wqOMjfaqcX6fgEtYR.1>

Meeting ID: 853 7448 8469

Dial by your location

Passcode: 369458

+1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Parks Committee Minutes for May 2nd, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Lower Rock Lake Park Lane Boat Launch re-configuration, Town of Lake Mills
9. Discussion on Parks 2024 Budget
10. Discussion on Agenda Items for the Next Meeting
11. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule (4th Thursday, Monthly)
 - June 27, 2024
 - July 25, 2024
 - August 22, 2024
 - September 26, 2024
12. Jefferson County Park Tour:
 - Interurban Bike Trail County Hwy F Bridge Construction Site
 - Kanow County Park
 - Korth County Park Connector Trail
 - Trieloff Property
13. Adjourn

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LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

***REVISED 05-20-2024**

**Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
May 24, 2024 @ 8:30 a.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/89841482201?pwd=288Vq3uMCDT7Ia5aDAjWqjDgCaP6yk.1>

Meeting ID: 898 4148 2201

Passcode: Law

Dial by your location: +1 312 626 6799 US (Chicago)

DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Election of Officers
5. Discussion and possible action on future meeting schedule
6. Approval of the agenda
7. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Approval of the March 22, 2024 meeting minutes
9. Communications
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Update on Communications Project
13. Update on Evidence Storage at the Sheriff's Office
14. Proclamation for Life saving event in the Jail, to be forwarded to full County Board
15. ***Discussion and possible action on Jefferson County Deputy Sheriff's Association Grievance Step 3**
16. Review monthly bills and financial items (February, March, & April) and Report on the budget
17. Review monthly jail and patrol activity reports
18. Discussion and possible action on approving jail assessment fund purchases
19. Discussion on potential items for the June 28, 2024 meeting agenda
20. Adjourn

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BLUE SPRING LAKE MANAGEMENT DISTRICT
Informational Meeting

May 25, 2024 9:00AM

Aurelian Springs Village Park
W1121 N. Blue Spring Drive
Palmyra WI 53156

Agenda

Call to Order - Jim Hochman

Welcome and Miscellaneous Topics

1. Welcome and Introduction of Board Members and Staff

2. Two Board Seats will be open with terms expiring at the Annual Meeting. Board Members with expiring terms in 2024 are Gerald Gerndt and Dick Natrop. The BSL Board is accepting nominations for these open positions.

3. Update on athletic field harvesting

5. Dam repair report

6. Gypsy moths

Independence Day Festivities

1. Dates and Times of Independence Day Festivities

Saturday July 6 2024

- Parade @ 11am with a 10:15 check in
- Ski Show @ 6pm
- Independence Celebration Fireworks roughly @ 9pm

Sunday July 7 rain date for parade and fireworks.

2. Lacey Schucht provided information on the Parade.

- A. Check in time is at 10:15
- B. Google doc check in sheet

Ski Club Information: Brent Miller

Sewer Report – Greg Twelmeyer

- A. Sewer Usage

Operations Report – Dick Natrop

- A. Dam Report Brent Miller
- B. Compost Site
- C. Athletic Field Harvesting
- D. Citizens lake monitoring

Town Report - Rob Martens

- Update on blue spring lake drive refurbish

Treasurer's Report - Gerald Gerndt

- A. Financial summary.
- B. Audit report update

BSL Social Club

District Business – Jim Hochman

- a. Just a reminder to make your quarterly sewer bills in a timely manner.
- b. Boating safety
- c. Clean boats before launching
- d. Milwaukee Journal Sentinel article about wakeboard boats

Public Comments