



COUNTY ADMINISTRATOR  
Website: jeffersoncountywi.gov

BEN WEHMEIER  
County Administrator

MICHAEL LUCKEY  
Assistant to the County  
Administrator

TAMMIE JAEGER  
Administrative Secretary

MEMORANDUM  
\*REVISED 07-12-2024



TO: Editors  
FROM: Ben Wehmeier, County Administrator  
DATE: July 10, 2024  
SUBJECT: JEFFERSON COUNTY Meetings – Week of July 15, 2024

Monday July 15, 2024	Drainage Board	9:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Tuesday July 16, 2024	No scheduled county meetings		
Wednesday July 17, 2024	Land and Water Conservation Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	*Board of Health (agenda revised)	1:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Bridges Federated Library System Board	4:00 p.m.	Videoconference OR Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson
Thursday July 18, 2024	Broadband Working Group	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	HOME Consortium Board	9:00 a.m.	Teleconference
	Traffic Safety Commission	1:00 p.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
Friday July 19, 2024	No scheduled county meetings		
Saturday July 20, 2024	Lake Ripley Management District	9:00 a.m.	Town Hall N4450 County Road A, Cambridge
Sunday July 21, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Highway Department Committee Room  
1425 S. Wisconsin Drive  
Jefferson, WI 53549  
June 15, 2024  
9:30 a.m.

**Videoconference**

<https://us06web.zoom.us/j88244195630?pwd=liExpNStsReTV0oWR67uF2L3owCaC6.1>

Meeting ID: 882.4419.5630 Passcode: Drain

Dial by your location: +1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
  - a. **Drain 41**-Ron Griebenow: Contact Andy's Excavating to review culvert size
    - Letter to landowners concerning cancellation of spraying
  - b. **Drain 36**-Bruce Degner: Report on camera filming of culvert under Hwy 16
    - Status of letter to DOT confirming size of culvert (pipe)-same dimensions/elevation
    - Written statement to D.O.T: Farm Drainage Board willing to work with them to replace culvert
  - c. **Drain 15Main through 15D**-Change of date from September to November
    - Issue of assessment on tax roll
    - Which district map: original map or 1993 re-engineered map
    - Report: Dane County assessments
    - Report: Response to Patricia Cicero on assessment questions
  - d. **Drain 30**-Chairman Hughes: Report: New information concerning damage to culvert
  - e. **Drain Agenda Additions**
9. Discussion and possible action on replacement of culvert as part of WisDOT STH 16 road project and proposed MOU with Jefferson County
10. Finance Report – Report: Discussion with Finance Department-Payment of legal bills and contact with legal firm
10. Previous agenda items needing further discussion
  - a. Directory of officials
  - b. Plat books
  - c. Sinnissippi Solar Project
  - d. Badger Solar Project: Status of September 1 extension
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

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**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse ~ 311 S Center Ave, Rm C1021 ~ Jefferson, WI 53549**

**Wednesday, July 17, 2024 @ 8:30 am**

Join Zoom Meeting ~ <https://us06web.zoom.us/j/81279433085> ~ Passcode: land  
Meeting ID: 812 7943 3085 ~ Dial by your location: +1 312 626 6799

**Committee Members: Meg Turville-Heitz (Chair), Matt Foelker (Vice-Chair) (UW), Margaret Burlingham (PACE), Walt Christensen, Elizabeth Hafften (UW), Cassie Richardson, and Scott Schultz (Ag)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the July Agenda
5. Approval of the June 19, 2024 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) July 2024 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Land and Water Conservation Committee Training on June 28, 2024
11. Discussion on Manure Complaint Report
12. Discussion on Wisconsin Counties Association's Agriculture, Environment and Land Use Steering Committee Meeting
13. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Discussion and Possible Action on Support for Funding the Wisconsin PACE Program
18. Review of the Monthly Financial Report (May)
19. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting August 21, 2024 @ 8:30 am in Room C1021
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



## Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

July 17<sup>th</sup>, 2024

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, Room C1021

Jefferson, WI 53549

REVISED 07-12-2024

### Join Zoom Meeting:

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldz09>

Meeting ID: 883 8895 0496

Passcode: 045109

### Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Election of Officers- Chair and Vice-Chair
6. Approval of Board of Health Meeting Minutes from April 17<sup>th</sup>, 2024
7. Communications
  - a. CDC Health Alert Network: 0510-6/13/2024 Increased Risk of Dengue Virus Infections in the United States
  - b. CDC Health Alert Network: 0509-6/12/2024 Severe Illness Potentially Associated with Consuming Diamond Shruumz™ Brand Chocolate Bars, Cones, and Gummies
  - c. CDC Health Alert Network: 0508-05/20/2024 Meningococcal Disease Cases Linked to Travel to the Kingdom of Saudi Arabia (KSA): Ensure Pilgrims are Current on Meningococcal Vaccination
  - d. CDC Health Alert Network: 0507-04/23/2024 Adverse Effects Linked to Counterfeit or Mishandled Botulinum Toxin Injections
8. Public Comment
9. Approval of Health Department Financial Report
10. Discussion and Approval of \$40,000.00 Immunization Grant
11. Discussion and Approval of \$9009.00 WI WINS Grant
12. \*Discussion and Approval of \$500.00 in restriction donations for Safe Sleep Program
13. Operational Update of the Environmental Health Program
14. Discussion on Nitrate Screening Data Collection
15. Operational Update of the Public Health Divisions
  - a. Public Health Program Manager- Kendell Cooper
  - b. Full Time – Licensed Practitioner Nurse
  - c. Vacant Position- Communicable Disease Nurse
  - d. Divisional Updates
  - e. Review of Statistics
  - f. Review of Communicable Disease Cases Reported
16. Operational Update on the Strategic Plan
17. Discussion and Approval of the 2023 Annual Report
18. Future Agenda Items
19. Adjourn

### Next Scheduled Meeting: October 16th, 2024

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Wednesday, July 17, 2024**  
TIME: **4:00 p.m.**  
PLACE: **Dwight Foster Public Library  
209 Merchants Avenue  
Fort Atkinson, WI 53538**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System Office (262-896-8080) at least 72 hours in advance.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84436780244?pwd=Skc4UTVybElwNUVkJTE56eCs2cDdLQT09>

Meeting ID: 844 3678 0244  
Passcode: RH6wpnfd

Dial by your location: 312-626-6799  
Meeting ID: 844 3678 0244  
Passcode: 82351058

*This meeting will be open to the public at the Dwight Foster Public Library as well as virtually via Zoom. Those wishing to attend virtually may do so by using the link provided above, or by dialing in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or [kkennedy@bridgeslibrarysystem.org](mailto:kkennedy@bridgeslibrarysystem.org)*

## AGENDA

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of June 19, 2024 Meeting – Action
6. Approve Monthly Invoices – Action
7. Review Financial Reports – Action
8. Reports: Director, Staff, APL, Resource Library
9. Preliminary Bridges Library System 2025 Budget – Action
10. Berg Management Lease Agreement Extension – Action
11. Action Logistics Contract Extension for Delivery Services – Action
12. Confirmation of Next Meeting: Wednesday, August 21, 2024 at 4 p.m. at Johnson Creek Public Library
13. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

# **AGENDA**

## **Broadband Working Group**

### **Videoconference OR**

**Jefferson County Courthouse  
311 S. Center Ave, Room C1021  
Jefferson, WI 53549**

Thursday, May 18, 2024

9:00 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

### **Committee Members**

Matthew Foelker, Richard Jones, Amy Rinard, Amanda Truax, Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the open meetings law
4. Communications
5. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Minutes from May 28, 2024 Broadband Working Group
7. Approval of the agenda
8. Discussion on Broadband Equity, Access, and Deployment (BEAD) Challenge Process
9. Update on Internet Service Providers (ISP) build progress
10. Discussion and possible action related to expansion of conduit debt for Public Service Commission Grant match and other potential project areas
11. Discussion and possible action on future meeting dates and agenda items
12. Adjourn

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Waukesha County CDBG Program  
Program Administrator  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

**The HOME Consortium  
Board of Directors Meeting  
Thursday, July 18, 2024 at 10:00 A.M.**

The meeting can be accessed via the Microsoft Teams application and will be open to the public. Interested members of the public are encouraged to participate in the meeting via telephone:

To join the meeting:

- Dial 414-435-2078

Enter the Access Code **494 294 003#**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the May 18, 2024 Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. 2025 Annual Action Plan Final
7. TBRA LSS Amendment to 8/31/24
8. TBRA 2024--2029 RFP award recommendation to Hebron Housing Services
9. Consolidated Plan update
10. Adjournment

**The next HOME Board meeting is scheduled for Thursday, August 15, 2024**

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

# Jefferson County Traffic Safety Commission

Jefferson County Highway Department

Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

## *Meeting Agenda*

**July 18, 2024**

**1:00 P.M.**

**\*Join Zoom Meeting**

<https://us06web.zoom.us/j/6019591468?pwd=RB7byB4mAfL4VhuefGA4bIcyOWicmu.1&omn=84907597437>

Meeting ID: 601 959 1468

Passcode: Safety

Dial by your location

+1 312 626 6799

**Committee Members:** Delzer – Chair, Wells, Milbrath, Kern, Cooper, Chilsen, Lorenzen, Martin, Ward, Udovich, Horn

- 1) Call meeting to Order
- 2) Roll Call
- 3) Certification of compliance with the Open Meetings Law
- 4) Review of the Agenda
- 5) Approval of the April 18, 2024 meeting minutes
- 6) Communications
- 7) Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8) Old Business
  - a. Discuss speed concerns on STH 18 near Cambridge
  - b. Discuss speed/ Jake Brake concerns on STH 89 (Fort Atkinson-Lake Mills)
  - c. Discuss STH 106/CTH CI/Boos Lane Intersection
  - d. Discuss CTH K (Fort Atkinson-Jefferson) speed concerns
  - e. Discuss Traffic Safety Website & Subcommittee outreach efforts
- 9) New Business
  - a. 2024 Speed Awareness Day: July 31
  - b. 2024 Governor's Conference on Highway Safety: August 19-21, 2024
- 10) Traffic Accident Spot Map/Community Maps Review
- 11) WisDOT – Southwest Region, Madison – Traffic Section
- 12) WisDOT-Bureau of Transportation Safety - Transportation Safety Report & Highway Safety Input
- 13) Wisconsin State Patrol – Report
- 14) Village/City Police Department- Reports
- 15) Date of next meeting (October 17, 2024 at 1:00 p.m.)
- 16) Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, July 18, 2024  
**TIME:** 7:00 p.m. (Doors will open at 6:30)  
**PLACE:** **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**  
**311 S. CENTER AVE, JEFFERSON, WI 53549**  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: July 18, 2024, at 07:00 PM Central Time (US and Canada)  
Meeting ID: 957 3344 0565  
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 18, 2024, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

Decisions on Conditional Use Permits will be made on **July 29, 2024**  
Recommendations by the Committee on Rezones, will be made on **July 29, 2024**  
Final decision will be made by the County Board on **August 13, 2024**

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**  
All is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance

**R4544A-24 – Benjamin & Karen Kacheris:** Request for the existing A-3 zoned lot to be subdivided to create a 2.0 acre lot and a 1.0 acre lot on **Pioneer Drive** in the Town of Concord, parcel 006-0716-2913-002.

**R4545A-24 – Chris Heinecke:** Rezone approximately 1.6 acres to be added to existing 2.0 acre A-3 lot for a total lot size of 3.66 acres on **County Road B**, Town of Concord, from parcel 006-0716-1813-005.

**R4546A-24 – R&W Ventures LLC:** Rezone to create a 3.3 acre lot around existing buildings as a farm consolidation at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**R4547A-24 – R&W Ventures LLC:** Rezone to create three – 2.0 acre lots at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**R4548A-24 – Michael Braatz:** Rezone to create a 2.0 acre parcel at **N7513 County Road F**, Town of Ixonia, from parcel 012-0816-3431-000. The property is owned by John A & Nancy C Braatz Trust.

**R4549A-24 – Courtney Dunkelberger:** Rezone a 1.1 acre lot along **Schwemmer Lane**, Town of Koshkonong, parcel 016-0514-1733-000. The property is owned by Daniel & Melanie Dunkelberger.

**R4550A-24 – Ivan & Elizabeth Yoder:** Rezone to create a 2.0 acre lot at **W6184 Star School Road**, Town of Koshkonong, parcel 016-0514-2114-000.

### **CONDITIONAL USE PERMIT APPLICATIONS**

All is in accordance with Sec. 11.04(f)1 & 2 of the Jefferson County Zoning Ordinance

**CU2130-24 – Todd Crawley & Jennifer Blossom:** Conditional use to expand the dog kennel from 20 dogs to 40 dogs in an A-3 zone at **N6304 Coffee Road**, Town of Farmington, on parcel 008-0715-1523-002.

**CU2131-24 – Ryan & Nicole Meyers:** Conditional use to allow for a 1280 sq. ft. addition to a previously approved 2880 sq ft. extensive onsite storage structure in a R-2 zone at **W9017 US Highway 18**, Town of Oakland, on parcel 022-0613-0543-003.

### **6. Adjourn**

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**A digital recording of the meeting will be available in the Zoning Department upon request.**



**Lake Ripley Management District**  
**Meeting of the Board of Directors**  
**July 20<sup>th</sup>, 2024, 9:00 AM**  
**N4450 County Road A**  
**Cambridge, Wisconsin, 53523**  
**Agenda**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of June 15th, 2024, Board meeting
- IV. Treasurer's Report
- V. Town of Oakland Representative Update
- VI. Jefferson County Representative Update
- VII. Lake Manager's Report and Correspondence
- VIII. New Business
  - a. Per Diem Policy discussion and possible action
  - b. Request for Qualifications discussion and possible action
  - c. Bylaw updates discussion and possible action
- IX. Old Business
  - a. Critical Habitat Designation update
  - b. 2025 Budget discussion and possible action
- X. Announcements
- XI. Adjournment

Note: Public Comment will be taken at discretion of District Chair

\*DISCLAIMER: Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on July 15, 2024. Posted to the Jefferson County website ([www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)). Scheduled to be published in Cambridge News newspaper on the day of July 15, 2024.