



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

*REVISED 07-29-2024



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: July 24, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of July 29, 2024

Monday July 29, 2024	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Human Resources Committee	11:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Tuesday July 30, 2024	Highway Committee	7:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Nutrition Project Council	2:00 p.m.	Workforce Development Center 874 Collins Rd, Rm 103, Jefferson
Wednesday July 31, 2024	Executive Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	*Drainage Board	9:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Thursday August 1, 2024	No scheduled county meetings		
Friday August 2, 2024	No scheduled county meetings		
Saturday August 3, 2024	No scheduled county meetings		
Sunday August 4, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: Monday, July 29, 2024
TIME: 8:30 a.m.
PLACE: Room C1021, County Courthouse, Jefferson WI

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

Register in advance for this meeting:

https://zoom.us/meeting/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of meeting minutes from June 20, June 24, July 12, July 18
7. Communications
8. June Monthly Financial Report for Register of Deeds
9. July Monthly Financial Report for Land Information Office
10. July Monthly Financial Report for Zoning
11. Discussion on Solar Energy Facilities
 - a. Crawfish River Solar
 - b. Badger State River
 - c. Sinnissippi Solar
 - d. Hackbarth Solar
12. Discussion on WE Energies Liquified Natural Gas (LNG) Facility in the Town of Ixonia
13. Discussion and Possible Action on 2025 Salvage Yard Licenses
14. Discussion and Possible Action on 2025 Planning & Development Dept. Budget and Fee Schedule
15. Discussion and Possible Action on a lot line/zone adjustment at W5138 & W5180 Bark River Road, PIN 016-0514-0124-000 and 016-0514-0124-001 in the Town of Koshkonong
16. Discussion and Possible Action on Petitions Presented in Public Hearing on July 18, 2024:

R4544A-24 – Benjamin & Karen Kacheris: Request for the A-3 zoned lot to be subdivided to create a 2.0-acre lot and a 1.0 acre lot on **Pioneer Drive** in the Town of Concord, parcel 006-0716-2913-002.

R4545A-24 – Chris Heinecke: Rezone approximately 1.6 acres to be added to existing 2.0-acre A-3 lot for a total lot size of 3.66 acres on **County Road B**, Town of Concord, from parcel 006-0716-1813-005.

R4546A-24 – R&W Ventures LLC: Rezone to create a 3.3-acre lot around existing buildings as a farm consolidation at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

R4547A-24 – R&W Ventures LLC: To create three – 2.0 acre lots at **W4178 State Road 106**, Town of Hebron, from parcel 0110-0615-3214-000.

R4548A-24 – Michael Braatz: Rezone to create a 2.0-acre parcel at **N7513 County Road F**, Town of Ixonia, from parcel 012-0816-3431-000. Property is owned by John A & Nancy C Braatz Trust.

R4549A-24 – Courtney Dunkelberger: Rezone a 1.1-acre lot along **Schwemmer Lane**, Town of Koshkonong, parcel 016-0514-1733-000. Owners are Daniel & Melanie Dunkelberger.

CU2131-24 – Ryan & Nicole Meyers: Conditional use to allow for a 1280 sq. ft. addition to a previously approved 2880 sq ft. extensive onsite storage structure in R-2 at **W9017 US Highway 18**, Town of Oakland, on parcel 022-0613-0543-003.

CU2130-24 – Todd Crawley & Jennifer Blossom: Conditional use to expand from 20 dogs to 40 dogs in an A-3 at **N6304 Coffee Road**, Town of Farmington, on parcel 008-0715-1523-002.

17. Planning and Development Department Update

18. Possible Future Agenda Items

19. Discussion on Upcoming Meeting Dates:

August 9, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049

August 15, 7:00 p.m. – Public Hearing in Courthouse Room C2063

August 26, 8:30 a.m. – Decision Meeting in Courthouse Room C1021

September 13, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049

September 19, 7:00 p.m. – Public Hearing in Courthouse Room C2063

September 30, 8:30 a.m. – Decision Meeting in Courthouse Room C1021

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 at 311 S Center Ave between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Human Resources Committee Agenda
Jefferson County Courthouse
Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549

Monday, July 29, 2024, at 11:30 a.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

One tap Mobile: **1-312-626-6799**

Committee Members: James Braughler, Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarlring

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of June 18, 2024, Minutes
7. Communications
8. Discussion and possible action to approve and to recommend forwarding Resolution to County Board to fund the Psychiatric Advanced Prescriber full-time and consideration to authorize the County Administrator the ability to recruit either as an Independent Contractor or as an Employee with salary and benefits in a non-classified range
9. Discussion and possible action to approve a voluntary Short-Term Disability plan and provider and possible amend the current Voluntary Long Term Disability plan and/or provider for Jefferson County Employees
10. Discussion and possible action to approve interim organizational changes at the Sheriff's Office to include activating the Undersheriff position, currently unfunded
11. Discussion and review of Compensation Market Ranges and implementation in future years
12. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association and the Jefferson County Supervisors Association
13. Reconvene into open session for possible action on items discussed in closed session
14. Review of June 2024 monthly financial reports for Human Resources and Safety
15. Report from Human Resources Director
 - a. Requests to fill vacant positions
 - b. Emergency Help requests
 - c. Extra steps and/or benefits for new hires and current positions
 - d. Approvals of Leaves of Absences
 - e. Update on Human Resources Department activities
16. Discussion and possible action on tentative future meeting schedule and agenda items.
17. Adjournment

Next scheduled meetings:

Tuesday, August 20, 2024, at 8:30 a.m.

Tuesday, September 17, 2024, at 8:30 a.m.

Tuesday, October 15, 2024, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Highway Committee Meeting

Tuesday, July 30, 2024
7:30 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Join Zoom Meeting
<https://us06web.zoom.us/j/85375309135?pwd=50Fd4OMmq7BBtMfAacHuNQJLaRbgWH.1>

Meeting ID: 853 7530 9135
Passcode: 603666

Dial by your location
+1 312 626 6799 US (Chicago)

Committee Members: George Jaeckel - Chair, Curtis Backlund, Bruce Degner,
David Drayna, Roger Lindl
Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from June 25, 2024 Highway Committee meeting
7. Communications
8. Old Business
 - a. Review ATV/UTV Ordinance for updates and revisions
9. New Business
 - a. Discuss monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (August 27, 2024 at 7:30am)
13. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services is inviting you to a scheduled meeting.

****PLEASE NOTE LOCATION CHANGE****

Workforce Development Center
Lake Mills Conference Room 103
874 Collins Rd.
Jefferson, WI 53549

Date: July 30, 2024

Time: 2:00 p.m.

Committee Members: Frankie Fuller – Chair, Barbara Schmitt - Vice Chair, Carol Battenberg - Secretary, Bonnie Bull, Lisa Krolow, Patricia Rabay, Mary Roberts, Sara Ariss.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 4/30/2024
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and possible action of the Nutrition Project Orientation Manual
9. Nutrition Program Staff and Volunteer Update
10. Discussion of Nutrition Program Updates
11. Discussion of Possible Future Agenda Items
12. Adjourn

Future Meeting dates (last Tuesday of the month):

October 29, 2024

January 28, 2025

April 29, 2025

July 29, 2025

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Executive Committee Meeting

Videoconference OR

Jefferson County Courthouse
311 S. Center Avenue, Room C2003
Jefferson, WI 53549

Wednesday, July 31, 2024

8:30 a.m.

Executive Committee

Walt Christensen, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of compliance with open meetings law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of July 9, 2024 County Board meeting minutes
7. Approval of June 26, 2024 Executive Committee minutes
8. Discussion and possible action on encouraging the state to fund the Wisconsin Purchase of Agricultural Easement (PACE) Program
9. Discussion and possible action on Wisconsin Counties Association (WCA) Resolution- Supporting state investment in mental health
10. Update on Emergency Medical Services (EMS)
11. Discussion and possible action to support Rock River Community Clinic access point application to become a federally qualified health clinic
12. Discussion and possible action on entering into an agreement with Department of Transportation (DOT) on behalf of Drainage Board and entering into a Memorandum of Understanding with the Drainage Board
13. Financial Reports
 - a. Administration
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. County Clerk
14. County Administrator's monthly report
15. Assistant to the County Administrator's monthly report
16. Discussion and possible action on tentative future meeting schedule and agenda items
The next scheduled meeting date: August 28, 2024 at 8:30 a.m.
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
Special Meeting Regarding Drain 36
Highway Department Committee Room
1425 S. Wisconsin Drive
Jefferson, WI 53549
Wednesday, July 31, 2024
9:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/83192521018?pwd=455WuTBb3TnaojbEDXbM2Fbe3uba3F.1>

Meeting ID: 831 9252 1018

Passcode: Drain

Dial by your location: 1 312 626 6799

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Citizens present including by Zoom
6. Report for need for special meeting

DRAIN 36

The purpose of this Special Meeting is to review and approve two documents for the replacement of an 18-inch corrugated metal pipe which crosses STH 16.

- a. Revocable Occupancy Permit
- b. Memorandum of Understanding

7. Motion to adjourn

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