



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

MEMORANDUM

****REVISED 09-03-2024**

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: August 28, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of September 2, 2024

Monday September 2, 2024	Labor Day – County offices are closed		
Tuesday September 3, 2024	*Finance Committee (agenda revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
Wednesday September 4, 2024	Courthouse Security & Facilities Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave C1021, Jefferson
Thursday September 5, 2024	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Friday September 6, 2024	**WI River Rail Transit Commission (WRRTC) (agenda added)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
Saturday September 7, 2024	No scheduled county meetings		
Sunday September 8, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C1021
311 S. Center Ave.
Jefferson, WI 53549
***REVISED 08-28-2024**

Date: Tuesday September 3, 2024

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for August 6, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on update on 2024 County Fair results
9. Discussion and possible action on renewing or rebidding County farmland lease
10. Discussion and possible action on accepting a PSC Rural Energy Startup Program Grant and amending the 2024 Central Services Department budget
11. Discussion on use of artificial intelligence in the Finance department
12. Discussion and possible action on jail ventilation change order
13. ***Discussion and possible action on 2025 budget**
14. Discussion and possible action on claim against Jefferson County by Charter Spectrum
15. Discussion and possible action on repurposing certain American Rescue Plan Act funding
16. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
17. Discussion and possible action on update on American Rescue Plan Act funding
18. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
19. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
20. Reconvene in open session for action on closed session items if necessary
21. Discussion and possible action on 2024 projections of budget vs. actual revenues and expenditures
22. Review of the financial statements and department update for July 2024-Finance Department
23. Review of the financial statements and department update for July 2024-Treasurer's Office
24. Review of the financial statements and department update for July 2024-Child Support
25. Update on contingency fund balance
26. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
27. Set future meeting schedule, next meeting date, and possible agenda items
28. Review of invoices
29. Adjourn

Next scheduled meetings: Monday, September 16, 2024 (Budget hearings)
Tuesday, September 17, 2024 (Budget hearings)
Wednesday, September 18, 2024 (Budget hearings)
Thursday, September 19, 2024 (Budget hearings)
Tuesday, October 1, 2024 (Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpzMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Wednesday, September 4, 2024 at 8:30 a.m.

In Person Location: Jefferson County Courthouse

311 S. Center Avenue, Room C1021

Jefferson WI 53549

<i>Committee Members by SCR 68.05</i> <i>Bennett J. Brantmeier Circuit Court Judge</i> <i>Steven Nass County Board Chair</i> <i>Benjamin Wehmeier County Administrator</i> <i>Cindy Hamre Incha Clerk of Circuit Court</i> <i>Jennifer Weber Circuit Court Commissioner</i> <i>Travis Maze Sheriff</i> <i>Matthew Kanters Captain</i> <i>Margo Gray</i> <i>Monica Hall District Attorney</i> <i>Amber Rumpf Public Defender</i> <i>John Chavez Rep. of local Bar Association</i> <i>Tracy Hameau Emergency Mgmt Director</i> <i>Ryan Hayes Director of Facilities Management</i> <i>Danielle Thompson Corporation Counsel</i>	<ol style="list-style-type: none">1. Call to order.2. Roll call.3. Certification of compliance with the open meetings law.4. Review and approve minutes from June 5, 2024 meeting.5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)6. New Members/Welcome7. Fire exits/Door Access for courtrooms8. Communications.9. Building Project Updates (<i>Ben Wehmeier</i>)<ol style="list-style-type: none">a. Project completion datesb. Construction/Renovation Projectc. Future Projects10. Fire Evacuation (<i>Terri Palm</i>)11. Construction impact on security (<i>Cap. Matt Kanters</i>)12. Recent threats (<i>Cap. Kanters local/state/national</i>)13. Trauma training, costs (<i>Clerk Hamre Incha</i>)14. Business continuity plan – update (<i>Tracy Hameau</i>)15. Tentative future meeting dates/confirm format going forward:<ol style="list-style-type: none">a. December 4, 2024 – 8:30 a.m. In Person16. Future agenda items. March 5, 202517. Adjourn.
<p>Join Zoom Meeting: https://wicourts.zoom.us/j/88426724065 Meeting ID: 884 2672 4065 no passcode Dial by your location: 1 312 626 6799</p> <p>A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.</p> <p>Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.</p>	

Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
Jefferson, WI 53549

Thursday, September 5, 2024
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of August 5, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Discussion and possible action on jail ventilation change order
10. Updates on projects and contingency
11. IT Project Update
12. Discussion and possible action on Fair Park & Parks Maintenance facility cameras
13. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
14. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, October 7, 2024 at 8:30 a.m.
15. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818
Marty Krueger, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220
♦ Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Friday, September 6, 2024 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Misty Molzof, WRRTC Administrator
Date Sent: August 30, 2024

Friday, September 6, 2024 @ 10 AM
Hill Farms State Office Building
4822 Madison Yards Way, Madison, WI
Room 149 South (May move to 152/156 South)

WRRTC's Schedule of Meetings:

2024
January 12
February 9
March 8
April 5
May 10
June 7
July 12 th
August 9
September 6
October 4
November 8
December 6

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099 or by email at m.molzof@swwrpc.org.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

WRRTC MEETING NOTICE & AGENDA

Wisconsin River Rail Transit Commission

Hill Farms State Office Building

4822 Madison Yards Way, Madison, WI

Room 152/156 South

Meeting – Friday, September 6, 2024 @ 10 AM

AGENDA

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Marty Krueger, Chair
2. Roll Call. **Establishment of Quorum** – Admin.
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
4. Action Item. **Approval of Agenda** – Prepared by Admin.
5. Action Item. **Approval of draft August 9, 2024 Meeting Minutes** – Prepared by Admin
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

30-45 minutes estimated in total | Possible Action Item

8. **Action Item.** Agreement with partners, WSOR and WisDOT, as it pertains to Commission owned property and professional services sought
 - 8a. **Action Item.** Consideration of and action on possible motion to adjourn to closed session pursuant to Wis. Stat. sec. 19.85(1)(e), which permits the Commission to convene in closed session for the purpose of conducting specific public business, whenever competitive or bargaining reasons require a closed session, for the purpose of bargaining agreements with partners as it pertains to commission owned property and possibility of seeking competitive professional services as stated under Action Item #8. – Krueger, Chair.
 - 8b. Convene in closed session for the purpose stated in the preceding agenda item(s) – Krueger, Chair.
 - 8c. **Action Item.** Reconvene in open session – Krueger, Chair.
 - 8d. **Action Item.** Possible Action on closed session matter, Agenda Item #8. – Krueger, Chair.
9. **WRRTC Financial Report** – Treasurer
 - Treasurer's Report
 - 07/31/2024 Year to Date Financial Statements
 - Payment of Bills (Operational & Capital), if any.
10. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
 - Update on Maintenance Projects
 - Update on Private Crossing Agreements
 - Update on Operations

Wisconsin River Rail Transit Commission

Meeting – Friday, September 6, 2024 @ 10 AM

AGENDA, cont.

11. *10 minutes estimated | Update*
WisDOT Report – WisDOT
- Update on Bridges – Merrimac, Janesville, Baraboo
12. *10 minutes estimated | Update/Consideration/Action*
Committee Updates/ Recommendations – Huttenburg / Bolitho
- **Trail Committee**
 - Status update on track removal project, Dane County.
13. *1 minute estimated | Action*
Adjournment

Posted 08/30/2024