



**COUNTY ADMINISTRATOR**

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**BEN WEHMEIER**  
County Administrator

**MICHAEL LUCKEY**  
Assistant to the County  
Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**MEMORANDUM**



**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** October 30, 2024  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 4, 2024

<b>Monday November 4, 2024</b>	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
<b>Tuesday November 5, 2024</b>	General/Presidential Election		
	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Aging and Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
<b>Wednesday November 6, 2024</b>	Economic Development Consortium – JCEDC Conversations with ThriveED	4:00 p.m.	Crave Brothers W11555 Torpy Rd, Waterloo
<b>Thursday November 7, 2024</b>	Nutrition Project Council	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
	Blue Spring Lake Management District	6:00 p.m.	Videoconference
<b>Friday November 8, 2024</b>	Board of Canvass	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, C2056, Jefferson
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
<b>Saturday November 9, 2024</b>	No scheduled county meetings		
<b>Sunday November 10, 2024</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse  
311 S. Center Ave, C2003, Jefferson  
Jefferson, WI 53549

Monday, November 4, 2024  
8:30 a.m.

## Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of October 7, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Updates on projects and contingency
10. IT Project Update
11. Discussion and possible action on Fair Park & Parks Maintenance facility cameras
12. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
13. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Monday, November 4, 2024 at 8:30 a.m.
14. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse, Room C1021  
311 S. Center Ave.  
Jefferson, WI 53549

Date: Tuesday November 5, 2024

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for October 1, 2024 and October 22, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Public Hearing on issuance of Tax-Exempt Private Activity Bonds by Crown of Life Christian Academy
9. Discussion and possible action on accepting \$1,900 in restricted donations for facilitating conversations with groups at risk for social isolation and amending the 2024 Health Department budget
10. Discussion and possible action on Live Local Development Fund donor agreement
11. Discussion and possible action on 2025 supervisor budget amendment requests
12. Discussion and possible action on 2025 budget
13. Discussion and possible action on appointment of official County representative and alternate representative for Wisconsin Mutual Municipal Insurance Company
14. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
15. Discussion and possible action on update on American Rescue Plan Act funding
16. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
18. Reconvene in open session for action on closed session items if necessary
19. Discussion and possible action on sale of county land
20. Discussion and possible action on 2024 projections of budget vs. actual revenues and expenditures
21. Review of the financial statements and department update for September 2024-Finance Department
22. Review of the financial statements and department update for September 2024-Treasurer's Office
23. Review of the financial statements and department update for September 2024-Child Support
24. Update on contingency fund balance
25. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
26. Set future meeting schedule, next meeting date, and possible agenda items
27. Review of invoices
28. Adjourn

Next scheduled meetings: Tuesday, December 3, 2024 (Regular meeting)  
Tuesday, January 7, 2025 (Regular meeting)  
Tuesday, February 4, 2025 (Regular meeting)  
Tuesday, March 4, 2025 (Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room

**Or**

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V114NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Date: Tuesday, November 5th, 2024

Time: 1:00 p.m.

**Committee Members:** John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Michael Wineke, Todd Wiedenhoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from October 1st, 2024.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. Presentation on Aging and ADRC Budgets – Brian Bellford
10. Presentation on Open Enrollment – Emma Borck
11. ADRC & Aging Program 2024 Key Outcome Indicator updates – ReBecca Schmidt
12. Program Updates
  - a. ADRC – Dominic Wondolkowski
  - b. Nutrition – Tatiana March
  - c. Transportation – Mike Hansen -
  - d. Dementia Care Specialist – Tonya Runyard
13. Transportation and Nutrition Program Waivers
14. Items for next meetings
15. Adjournment

Next scheduled meetings:

December 3<sup>rd</sup>. 2024

January 7<sup>th</sup>, 2025

February 4<sup>th</sup>, 2025

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# Conversations with ThriveED

Enjoy a drink and mingle with Thrive Economic Development investors and staff. Learn why ThriveED investors support efforts focused on prosperous communities, a thriving business environment, an activated, supported workforce and a robust network of partnerships and collaboration.

**Wednesday, November 6, 2024**  
**4:00-5:30 p.m.**



W11555 Torpy Rd  
Waterloo, WI 53594

This is a free event.  
Register by scanning the QR code, clicking the **REGISTER NOW** button below or  
visiting [thriveED.org/events](https://thriveED.org/events)



Questions? Drop a line to [julieo@thriveED.org](mailto:julieo@thriveED.org)

# Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services is inviting you to a scheduled meeting.

**\*\*PLEASE NOTE DATE AND LOCATION CHANGE\*\***

Human Services Building  
Downstairs Watertown Conference Room  
1541 Annex Rd.  
Jefferson, WI 53549

Date: Thursday November 7<sup>th</sup>, 2024

Time: 1:00 p.m.

**Committee Members:** Frankie Fuller – Chair, Barbara Schmitt - Vice Chair, Carol Battenberg - Secretary, Bonnie Bull, Lisa Krolow, Patricia Rabay, Mary Roberts, Sara Ariss.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 7/30/2024
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and possible action of the Nutrition Catering Proposals
9. Nutrition Program Staff and Volunteer Update
10. Discussion of Nutrition Program Updates
11. Discussion of Possible Future Agenda Items
12. Adjourn

Future Meeting dates (last Tuesday of the month):

January 28, 2025

April 29, 2025

July 29, 2025

October 28, 2025

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**BLUE SPRING LAKE MANAGEMENT DISTRICT**

**Board of Commissioners Meeting**

**November 7, 2024 6:00 PM**

**Via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/8466439148?pwd=VRqHpF5I4MmLViJXleYvansXkh49YN.1&omn=81466232822>

**Meeting ID: 846 643 9148**

**Passcode: 969285**

**To Call In: +1 312 626 6799**

**AGENDA**

Certification of Compliance with Open Meeting Law

6:00 PM Call to Order & Roll Call

**Public Comments**

**\*Please be advised per Wisconsin State. Statute. 19.84(2), information will be received from the public.**

**\*Please state your name address when addressing the public.**

Secretary's Report – Emilia Twelmeyer

Agenda – Approval of agenda November 7, 2024, Board Meeting

Minutes - Approval of minutes from September 16, 2024, Board Meeting

President's Report – Receipt of and discussion and review of the proposed Ordinance Restricting Certain Artificial Wake Enhancement, as approved by the BSLMD Wake/Ballast Boat Committee, and submitted to the board.

Dam Report – Brent Miller

Dam Report – end of year status update on lake lowering, repairs, grant status, additional dam repair project

Operations Report - Dick Natrop

Operations Report – End of Year Operations update

Treasurer's Report – Bob Soukup

Financial status update

2024 Delinquent Sewer Customer list update

Town Report - Rob Martens

County Report – John Kannard

Closed Session

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

THE BOARD INTENDS TO DISCUSS THE STATUS OF SEWER CONTRACT WITH VILLAGE OF PALMYRA AND PROPOSED SEWER RATES N DATA.

Adjourn

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here. Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.