



## COUNTY ADMINISTRATOR

Website: [jeffersoncountyiwi.gov](http://jeffersoncountyiwi.gov)

**MICHAEL LUCKEY**  
Interim  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

\*REVISED 01-03-2025



**TO:** Editors  
**FROM:** Michael Luckey, Interim County Administrator  
**DATE:** January 2, 2025  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 6, 2025

<b>Monday</b> <b>January 6, 2024</b>	No scheduled county meetings		
<b>Tuesday</b> <b>January 7, 2024</b>	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
<b>Wednesday</b> <b>January 8, 2025</b>	No scheduled county meetings		
<b>Thursday</b> <b>January 9, 2025</b>	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
	Board of Wisconsin PACE Commission	11:00 a.m.	Videoconference
<b>Friday</b> <b>January 10, 2025</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson
	Broadband Working Group	10:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	*WI River Rail Transit Commission (WRRTC) (agenda added)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
<b>Saturday</b> <b>January 11, 2025</b>	No scheduled county meetings		
<b>Sunday</b> <b>January 12, 2025</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse, Room C1021  
311 S. Center Ave.  
Jefferson, WI 53549

Date: Tuesday January 7, 2025

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for December 3, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on position restructuring in the Sheriff's Department
9. Discussion and possible action on eliminating a vacant, full-time Program Assistant position and creating a full-time Zoning/On-site Waste Management Technician in the Planning and Zoning Department
10. Discussion and possible action on review of 2025 insurance coverages and rates
11. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
12. Discussion and possible action on update on American Rescue Plan Act funding
13. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
14. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
15. Reconvene in open session for action on closed session items if necessary
16. Discussion and possible action on review of 2024 projections of budget vs. actual revenues and expenditures
17. Review of the financial statements and department update for November 2024-Finance Department
18. Review of the financial statements and department update for November 2024-Treasurer's Office
19. Review of the financial statements and department update for November 2024-Child Support
20. Update on contingency fund balance
21. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
22. Set future meeting schedule, next meeting date, and possible agenda items
23. Review of invoices
24. Adjourn

Next scheduled meetings: Tuesday, February 4, 2025 (Regular meeting)

Tuesday, March 4, 2025 (Regular meeting)

**Tuesday, April 8, 2025 (Regular meeting)**

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room

**Or**

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V1l4NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Date: Tuesday, January 7, 2025

Time: 1:00 p.m.

**Committee Members:** John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Michael Wineke, Todd Wiedenhoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from October 1st, 2024.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program 2024 Key Outcome Indicator updates – ReBecca Schmidt
10. Program Updates
  - a. ADRC – Dominic Wondolkowski
  - b. Nutrition – Tatiana March
  - c. Transportation – Mike Hansen -
  - d. Dementia Care Specialist – Tonya Runyard
11. Transportation and Nutrition Program Waivers
12. Items for next meetings
13. Adjournment

Next scheduled meetings:

February 4<sup>th</sup>, 2025

March 4<sup>th</sup>, 2025

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Fair Park Committee Agenda**  
**Jefferson County Fair Park**  
**Activity Center**  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, January 9, 2025  
Time: 8:30 am

Committee members: Backlund, Curt; Goose, Mark; Hafften, Libby; Poulson, Blane; White, Brandon; Skalizky, Gary; McWilliam, Georgia

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (*Members of the public who wish to address the committee on specific agenda items must register at this time*)
6. Approval of December 12, 2024 committee meeting minutes
7. Communications
8. Discussion of Fair 2025 planning notes
9. Discussion and possible action for approval of entertainment elements for Fair 2025
10. Discussion of Fair Park operations updates
11. Discussion and possible action on Naming Rights/Sponsorship policy
12. Discussion and review of Fair Park facilities capital needs planning
13. Discussion and possible action on tentative future meeting schedule and agenda items
14. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

- February 13, 2025
- March 13, 2025
- April 10, 2025

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Join Zoom Meeting

<https://us06web.zoom.us/j/86228591814?pwd=ywhJDYBmGSOdCUbbm5dToeSg7fV3wA.1>

Meeting ID: 862 2859 1814

Passcode: FairPark

Dial by your location: 1 312 626 6799

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*  
**SUBJECT:** Planning and Zoning Committee Site Inspections  
**DATE:** January 10, 2025  
**TIME:** 8:00 a.m.  
**PLACE:** Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Site Inspections for Petitions to be Presented in Public Hearing on January 16, 2025:

**R4585A-24 – Godfrey Enterprises LLC:** Rezone from R-2 to B to expand an existing business zone north of **W6630 County Road B** in the Town of Aztalan, PIN 002-0714-1713-007 (1.75 ac).

**CU2144-24 – Godfrey Enterprises LLC:** Conditional Use to update an existing conditional use for the expansion of the parking lot and septic for an existing eating and drinking business at **W6630 County Road B** in the Town of Aztalan, PIN 002-0714-1713-007 (1.75 ac).

**CU2145-24 – Godfrey Enterprises LLC:** Conditional Use to allow for a duplex on Lot 1 (35,555 sq. ft) on an R-2 zoned lot at **N6330 County Road Q** in the Town of Aztalan, PIN 002-0714-1713-006 (1.25 ac).

**CU2146-24 – Godfrey Enterprises LLC:** Conditional Use to allow for a duplex on Lot 2 (30,000 sq. ft) on an R-2 zoned lot at **N6330 County Road Q** in the Town of Aztalan, PIN 002-0714-1713-006 (1.25 ac).

**R4581A-24 & CU2142-24 – Alex M. & Courtney Zastrow:** Rezone 2.6-acres from A-1 to A-2 to allow for a boarding, daycare and retail business for dogs and other pets at **N8668 County Road O** in the Town of Waterloo, PIN 030-0813-1723-001 (35.17 ac).

**R4584A-24 & CU2143-24 – Duane & Anita Bennett:** Rezone 1-acre from A-3 to A-2 to allow for a landscaping business to store equipment at **N9027 County Road Q** in the Town of Milford, PIN 020-0814-0931-002 (1.0 ac).

**R4582A-24 – Michael & Rebecca Yenser:** Rezone to from A-1 to A-3 to create a 3-acre farm consolidation around the existing buildings at **W4510 Ebenezer Drive** in the Town of Watertown, PIN 032-0815-2922-000 (27.157 ac). The property is owned by Arlene J. Kropf Trust.

**R4583A-24 – Michael & Rebecca Yenser:** Rezone from A-1 to A-3 to create a 2-acre residential building site at **W4510 Ebenezer Drive** in the Town of Watertown, PIN 032-0815-2922-000 (27.157 ac). The property is owned by Arlene J. Kropf Trust.

8. Adjourn

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

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*A digital recording of the meeting will be available in the Planning & Development Department upon request.*

# **AGENDA**

## **Broadband Working Group**

### **Videoconference OR**

**Jefferson County Courthouse  
311 S. Center Ave, Room C2003  
Jefferson, WI 53549**

Friday, January 10, 2025

10:00 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

### **Committee Members**

Matthew Foelker, Richard Jones, Amy Rinard, Amanda Truax, Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the open meetings law
4. Communications
5. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Minutes from October 31, 2024 Broadband Working Group
7. Approval of the agenda
8. Presentations from ISPs seeking BEAD endorsement
9. Discussion and possible action on BEAD endorsement
10. Update from Public Service Commission
11. Update on Internet Service Providers (ISP) build progress
12. Discussion and possible action on future meeting dates and agenda items
13. Adjourn

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# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818  
Marty Krueger, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220

♦ Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Friday, January 10, 2025 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Misty Molzof, WRRTC Administrator  
Date Sent: January 3, 2025

**Friday, January 10, 2025 @ 10 AM**  
**Hill Farms State Office Building**  
**4822 Madison Yards Way, Madison, WI**  
**Room 149 South**

## ***WRRTC's Schedule of Meetings:***

2025
January 10 <sup>th</sup>
February 7 <sup>th</sup>
March 7 <sup>th</sup>
April 4 <sup>th</sup>
May 9 <sup>th</sup>
June 6 <sup>th</sup>
July 11 <sup>th</sup>
August 8 <sup>th</sup>
September 5 <sup>th</sup>
October 10 <sup>th</sup>
November 7 <sup>th</sup>
December 5 <sup>th</sup>

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099 or by email at [m.molzof@swwrpc.org](mailto:m.molzof@swwrpc.org).

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

***Thank you for your interest and assistance.***

**WRRTC MEETING NOTICE & AGENDA**



# Wisconsin River Rail Transit Commission

Hill Farms State Office Building

4822 Madison Yards Way, Madison, WI

Room 149 South

Meeting – Friday, January 10, 2025 @ 10 AM

## AGENDA

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – Marty Krueger, Chair
  2. Roll Call. **Establishment of Quorum** – Admin.
  3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
  4. Action Item. **Approval of Agenda** – Prepared by Admin.
  5. Action Item. **Approval of draft December 6, 2024 Meeting Minutes** – Prepared by Admin
  6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
  7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **Action Item.** Update, Discussion, and Possible Action on strategy as it relates to the possible litigation regarding City of Baraboo
    - 8a. **Action Item.** Consideration of and action on possible motion to adjourn to closed session pursuant to Wis. Stat. sec. 19.85(1)(g), which permits the Commission to convene in closed session for the purpose of conferring with legal counsel for the governmental body as stated under Action Item #8. – Krueger, Chair.
    - 8b. Convene in closed session for the purpose stated in the preceding agenda item(s) – Krueger, Chair.
    - 8c. **Action Item.** Reconvene in open session – Krueger, Chair.
    - 8d. **Action Item.** Possible Action on closed session matter, Agenda Item #8. – Krueger, Chair.
  9. **WRRTC Financial Report** – Treasurer
    - Treasurer's Report
    - 11/30/2024 Year to Date Financial Statements
    - Payment of Bills (Operational & Capital), if any.
  10. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
    - Update on Maintenance Projects
    - Update on Private Crossing Agreements
    - Update on Operations
  11. **WisDOT Report** – WisDOT
    - Update on Bridges – Merrimac, Janesville, Baraboo

# Wisconsin River Rail Transit Commission

Meeting – Friday, January 10, 2025 @ 10 AM

AGENDA, cont.

*10 minutes estimated | Update*

**12. Permits/Licenses (if any) – Administrator**

- #2023-03, TDS Telecom, City of Fitchburg, Dane County, WI, extension of time request

*10 minutes estimated | Consideration/Action*

**13. Approve annual payment amount on offer to use agreement with Popenhagen – Huttenburg, Treasurer**

*1 minute estimated | Action*

**14. Adjournment**

Posted 01/03/2025