



**COUNTY ADMINISTRATOR**

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**MICHAEL LUCKEY**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**MEMORANDUM**

**TO:** Editors  
**FROM:** Michael Luckey, County Administrator  
**DATE:** April 9, 2025  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 14, 2025



<b>Monday</b> <b>April 14, 2025</b>	UW Extension Education Committee	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
<b>Tuesday</b> <b>April 15, 2025</b>	Human Resources Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
	County Board	4:00 p.m.	Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
<b>Wednesday</b> <b>April 16, 2025</b>	Land and Water Conservation Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
	Board of Health	1:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
	MadWaukee 2050	2:00 p.m.	The Ingleside Hotel 2810 Golf Rd, Waukesha
	Bridges Federated Library Board	4:00 p.m.	Videoconference OR Karl Junginger Memorial Library 625 N. Monroe St, Waterloo
<b>Thursday</b> <b>April 17, 2025</b>	HOME Consortium Board	10:00 a.m.	Teleconference OR Waukesha County Admin Center 515 W. Moreland Blvd, Waukesha
	Traffic Safety Commission	1:00 p.m.	Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Planning and Zoning Committee Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
<b>Friday</b> <b>April 18, 2025</b>	Spring Holiday – County offices are closed		
<b>Saturday</b> <b>April 19, 2025</b>	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 County Road A, Cambridge
<b>Sunday</b> <b>April 20, 2025</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



## Extension

UNIVERSITY OF WISCONSIN-MADISON

### Extension Education Committee Agenda Videoconference (See link at bottom of agenda)

OR

Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549

**DATE:** Monday, April 14, 2025  
**TIME:** 8:30 a.m.  
**Committee Members:** Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from March 10, 2025
7. Communications
8. Review of 2025 Departmental Budget
9. Discussion regarding continuing .2FTE Horticulture Educator in 2026
10. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
11. Possible Items of Discussion/Agenda Items for Upcoming Meetings
12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: May 12, June 9, July 14
13. Adjourn

Virtual TEAMS Link

[Join the meeting now](#)

Meeting ID: 213 923 296 146

Passcode: w6g63Ue9

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations." University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Jefferson County Building  
Room C1021, 311 South Center Avenue  
Jefferson, WI 53549  
April 14, 2025  
9:30 a.m.

[Join the Teams meeting now](#)

Meeting ID: 292 378 024 843

Passcode: 8AU6pn3p

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
  - a. **Comments from guests**
  - b. **Drains 32 and 14**-Request of landowner to tile water into drains and install roadway culvert under county road
  - c. **Drain 36**-David Hughes: Update on pump installation
    - Update: Status of Drain 36 fund
    - Brian Udovich: Update on D.O.T. road progress
  - d. **Drain 15**-Update: Engineer Prunuske progress
    - Update: Annexation
    - Possible future assessment time schedule
  - e. **Drain 45**-Update: District drain included in Sinnissippi Solar Project
  - f. **Drain Agenda Additions**
9. Finance Report
10. Previous agenda items needing further discussion
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Resources Committee Agenda**  
**Jefferson County Courthouse, Conference Room C2063**  
**311 S Center Avenue**  
**Jefferson, WI 53549**  
**Tuesday, April 15, 2025, at 8:30 a.m.**

Virtual TEAMS link:

[Join the meeting now](#)

Meeting ID: 240 309 639 621

Passcode: Rz7uW9Jj

Committee Members: James Braughler, Chair; Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarling, Vice Chair

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of March 18, 2025, Minutes
7. Communications
8. Discussion and possible action recommending approval of the 12 Comparable Counties for GovInvest Market Total Compensation Services
9. Discussion and possible action to amend Personnel Ordinance HR0360, Hours of Work, Overtime, and Compensatory Time, Shift Differentials and Premium Pay
10. Discussion and possible action recommending creation of a full-time Administrative Specialist I position in Human Services Administrative Division
11. Convene into closed session for discussion and possible action pursuant to Wisconsin State Statute section 19.85 (1)(b), Considering dismissal, demotion, licensing or discipline of any public employee(s)... and the taking of formal action on any such matter” for the purpose of discussing a Stipulation and Order imposing discipline on an employee(s) of the Sheriff’s Office and pursuant to Wisconsin State Statute section 19.85 (1)(e), “...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Supervisors Association. *Note: For the purpose of the closed session under Wisconsin State Statute section 19.85 (1)(b), the Human Resources Committee will be acting as the Jefferson County Civil Service Grievance Committee.*
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of March 2025 monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director to include Requests to fill vacant positions, Emergency Help requests, Extra steps and/or benefits for new hires and current positions, Update of Leaves of Absences requests, and Update on Human Resources Department activities
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjournment

**Next scheduled meetings:**

**Tuesday, May 20, 2025, at 8:30 a.m.**

**Tuesday, June 17, 2025, at 8:30 a.m.**

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# AGENDA

## JEFFERSON COUNTY BOARD MEETING

TUESDAY

APRIL 15, 2025

4:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room C2063  
Jefferson, WI 53549

[Livestream on YouTube](#)

Register in advance for this webinar:

[https://us06web.zoom.us/webinar/register/WN\\_N2ghwZR3TQenotKF1KEwmQ](https://us06web.zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**

- a. Roll Call by County Clerk

2. **PLEDGE OF ALLEGIANCE**

3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**

4. **APPROVAL OF THE AGENDA**

5. **APPROVAL OF MARCH 11, 2025 MEETING MINUTES**

6. **COMMUNICATIONS**

- a. Notice of Public Hearing – Planning and Zoning – April 17, 2025
- b. Annual Reports
- o Marsh Country Health Alliance – Russell Kutz
  - o WI County Utility Tax Association (WCUTA) – Amanda Truax
  - o Intercounty Coordinating Committee (ICC) – Steve Nass
- c. *EMS Working Group Appointments by County Board Chair: Medical Director – Dr. Chris Wistrom; County Board Supervisors – Bruce Degner (Town of Ixonia), Dwayne Morris (City of Watertown); MABAS Members Ron Wegner (City of Jefferson), Bruce Peterson (City of Fort Atkinson); Town Representatives – Laura Payne (Town of Oakland), John Kannard (Town of Sullivan), Kim Cheney (Town of Koshkonong); City/Village Representatives – Kyle Ellefson (Village of Johnson Creek), Drake Daily (City of Lake Mills), Jeni Quimby (City of Waterloo), Tanya Reynen (City of Watertown); Sheriff's Office – Travis Maze appointed for an indeterminate term.*
- d. Standing Committee Appointment by County Board Chair: Karl Zarling to Finance Committee to fill an unexpired term ending April 21, 2026.
- e. Retirement Recognition
- f. Treasurer's Monthly Report

7. **PUBLIC COMMENT (agenda items)**

8. **SPECIAL ORDER OF BUSINESS**

- a. Appointment by County Board Chair and Confirmation by County Board, Phil Ristow, Supervisory District 17
- b. Swearing in of Phil Ristow, Supervisory District 17

**COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**

9. **COUNTY ADMINISTRATOR**

- a. Resolution – Recognizing Russell Kutz's Leadership on the County Board

10. **EXECUTIVE COMMITTEE**

- a. Resolution- Approving EMS Workgroup Consultant

11. **FINANCE COMMITTEE**

- a. Resolution – Accepting grant funding for the Public Safety Answering Point program and amending the 2025 budget in the Sheriff's Office

12. **HIGHWAY COMMITTEE**

- a. Resolution – Approving 2025 Local Road Improvement Program asphalt bids
  - b. Resolution – Approving 2025 pre-mixed hot mix asphalt vendor quotes
  - c. Resolution – Approving 2025 asphalt milling quotes
  - d. Resolution – Approving 2025 asphalt pulverizing quotes
13. **HUMAN RESOURCES COMMITTEE**
- a. Ordinance – Amending Personnel Ordinance HR0360, Hours of Work, Overtime, and Compensatory Time, Shift Differentials and Premium Pay
  - b. Resolution – Approving GovInvest compensation management software
14. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**
- a. Proclamation – Proclaiming May 11-27, 2025, as National Police Week
  - b. Resolution – Adopting the Jefferson County Hazard Mitigation Plan 2025-2029
15. **PARKS COMMITTEE**
- a. Resolution – Accepting bids for the construction of the Interurban Bike Trail Phase III and amending the 2025 budget in the Parks Department
16. **PLANNING AND ZONING COMMITTEE**
- a. Report
  - b. Ordinance – Amending Official Zoning Map
17. **SOLID WASTE AND AIR QUALITY COMMITTEE**
- a. Resolution – Supporting Jefferson County Clean Sweep, E-Waste Recycling, Tire Recycling and Drug Take Back Program
18. **APPOINTMENTS BY COUNTY BOARD CHAIR**
- a. Dave Flowers, Community Group Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.
19. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
- a. Joan Callan to the Human Services Board to fill an unexpired term ending November 1, 2026.
  - b. Municipal Library Appointments: Kristin Martin and Cari Redington (Cambridge), Kyle Jacobson and Duane Scott (Fort Atkinson), Tom Beirl (Jefferson), Katie Tietyen (Johnson Creek), Tracy Grant (Waterloo), Beth Mueller (Watertown) appointed for a three-year term beginning May 1, 2025 and ending May 1, 2028.
  - c. Melissa Howe, Town of Ixonia, to the Oconomowoc Library Board for a three-year term ending May 1, 2028
  - d. Steve Nass to the Board of Health for a three-year term ending May 9, 2028
  - e. Danielle Thompson, Law Representative, to the Traffic Safety Commission for an indeterminate term
20. **PUBLIC COMMENT** (General)
21. **ANNOUNCEMENTS**
22. **ADJOURN**

**NEXT COUNTY BOARD MEETING**

**TUESDAY, MAY 13, 2025**

**7:00 P.M.**

**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse ~ 311 S Center Ave, County Board Room - C2063 ~ Jefferson, WI 53549**

**Wednesday, April 16, 2025 @ 8:30am**

**[Join the meeting now](#)**

Meeting ID: 289 228 497 56 - Passcode: Rz6ja7JK

**Committee Members: Meg Turville-Heitz (Chair), Matt Foelker (Vice-Chair) (UW), Margaret Burlingham (PACE), Walt Christensen, Elizabeth Hafften (UW), Cassie Richardson, and Scott Schultz (Ag)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Approval of the March 19, 2025 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) Report
8. Discussion on Departmental Updates
9. Discussion on Ground Water Study
10. Discussion and Possible Action on Fourth Grade Farm Tour, May 7<sup>th</sup> at Kutz Dairy
11. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
15. Review of the Monthly Financial Report
16. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting May 21, 2025 @ 8:30am in Room C2063
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



## Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

April 16<sup>th</sup>, 2025

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, County Board Room C2063

Jefferson, WI 53549

[Join the Teams meeting now](#)

Meeting ID: 289 339 510 065

Passcode: VH68zh2v

### Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes from January 15<sup>th</sup>, 2025
6. Communications
  - a. Free Arsenic Testing of Private Wells in Towns of Ixonia and Watertown
  - b. [Health Alert Network \(HAN\) No. 523 – Ongoing Risk of Dengue Virus Infections and Updated Testing Recommendations in the United States](#)
  - c. [Health Alert Network \(HAN\) No. 522 – Expanding Measles Outbreak in the United States and Guidance for the Upcoming Travel Season](#)
  - d. [Health Alert Network \(HAN\) No. 521 – Ebola Outbreak Caused by Sudan virus in Uganda](#)
  - e. [Health Alert Network \(HAN\) No. 520 – Accelerated Subtyping of Influenza A in Hospitalized Patients](#)
7. Public Comment
8. Approval of Health Department Financial Report
9. Discussion and Approval of \$24,500.00 of Wisconsin State Opioid Response Grant Funding
10. Operational Update of the Environmental Health Program
11. Discussion and Approval of the 2025 Environmental Public Health Consortium Fee Schedule Update
12. Discussion of Health Department Historical Response to Avian Influenza
13. Operational Update of the Public Health Divisions
  - a. Divisional Updates
  - b. Review of Statistics
  - c. Review of Communicable Disease Cases Reported
14. Operational Update on the Strategic Plan
15. Future Agenda Items
16. Adjourn

### Next Scheduled Meeting: July 16<sup>th</sup>, 2024

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*



## MadWaukee 2050

BizTimes Media's [MadWaukee 2050](#) event will examine the future of the I-94 corridor between Milwaukee and Madison, particularly growth opportunities in Waukesha and Jefferson counties.

The event will be held from 2 p.m. to 6:30 p.m. on Wednesday, April 16, at The Ingleside Hotel, at 2810 Golf Road in Waukesha. [Click here to register.](#)

The MadWaukee Corridor along I-94 from Milwaukee to Madison already generates 40% of Wisconsin's economic output. Now, it's about to shift into overdrive with more than \$1 billion of manufacturing investments planned in Jefferson County alone.

Be part of the conversation that's shaping Wisconsin's economic future. Connect with industry leaders, development experts, and fellow stakeholders to uncover emerging business and investment opportunities, get ahead of infrastructure and housing challenges, shape solutions that ensure sustainable growth and build valuable partnerships across the corridor.

The MadWaukee 2050 event will feature a keynote conversation with **Metropolitan Milwaukee Association of Commerce** president **Dale Kooyenga** and **Madison Region Economic Partnership** interim president and CEO **Everett Butzine**.

Following the keynote conversation, there will be a panel discussion with **Crave Brothers Farmstead Cheese** managing partner **Mark Crave**, **Wisconsin Biohealth Tech Hub** regional innovation officer **Wendy Harris**, **Wangard Partners** CEO **Matt Moroney** and **Aztalan Bio** CEO **Jeff Oestmann**.

After the panel discussion there will be three rounds of a dozen or more concurrent breakout sessions on topics such as: Housing-single/multi family, transportation, employee attraction, training and retention, daycare/childcare, schools/education, bio-health, real estate/economic development, local government support, infrastructure.

The MadWaukee 2050 event will conclude with a networking reception.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this event. No business will be conducted.



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080

W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Wednesday, April 16, 2025**  
TIME: **4:00 p.m.**  
PLACE: **Karl Junginger Memorial Library  
625 N Monroe Street  
Waterloo WI 53594**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System Office (262-896-8080) at least 72 hours in advance.

### Join Zoom Meeting:

<https://us02web.zoom.us/j/88506405241?pwd=a52JOz5CuGYALakbBN08F5nBCVVarh.1>

Meeting ID: 885 0640 5241

Passcode: xxX8DHpa

Dial by your location: 1-312-626-6799

Meeting ID: 885 0640 5241

Passcode: 24176567

*This meeting will be open to the public at the Karl Junginger Memorial Library as well as virtually via Zoom. Those wishing to attend virtually may do so by using the link provided above, or by dialing in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or [kkennedy@bridgeslibrarysystem.org](mailto:kkennedy@bridgeslibrarysystem.org).*

### AGENDA

1. Call to order
2. Introductions
3. Comments from the public
4. Correspondence
5. Approve minutes of March 19, 2025 meeting - Action
6. Approve payment of monthly invoices - Action
7. Review financial reports - Action
8. Reports: Director, Staff, APL, Resource Library
9. Closed Session: Consideration of Library System Director Appointment  
*It is anticipated there will be a motion to convene in closed session pursuant to section 19.85 (1) (c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to review and consider Search Committee's report on the recommended candidate(s) for the position of Director of the Bridges Library System.*
10. Confirmation of next meeting: Wednesday, May 21, 2025, at 4 p.m., at Pauline Haass Public Library in Sussex
11. Adjournment



Waukesha County CDBG Program  
Program Administrator  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

**The HOME Consortium  
Board of Directors Meeting  
Thursday, April 17, 2025 at 10:00 A.M.**

The meeting can be accessed via the Microsoft Teams application and will be open to the public. Interested members of the public are encouraged to participate in the meeting via telephone:

To join the meeting:

- Dial 414-435-2078

Enter the Access Code **#502 032 77**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the January 16, 2025 Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. Reallocate \$6,000 in 2024 Rehab funds to 2024 Purchase/Rehab funds.
7. Habitat for Humanity College Park application
8. 2025—2029 Consolidated Plan/2025 Annual Action Plan
9. Adjournment

**The next HOME Board meeting is scheduled for Thursday, May 15, 2025**

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

# Jefferson County Traffic Safety Commission

Jefferson County Highway Department  
Committee Room  
1425 Wisconsin Drive  
Jefferson, WI 53549

## Meeting Agenda

April 17, 2025

1:00 P.M.

[Join the Teams meeting now](#)

Meeting ID: 285 440 151 442

Passcode: kP6Jc9gb

**Committee Members:** Udovich, Wells, Maze, Cooper, McGear, Lorenzen, Preuss, Thompson, Horn, Heaslip

- 1) Call meeting to Order
- 2) Roll Call
- 3) Certification of compliance with the Open Meetings Law
- 4) Review of the Agenda
- 5) Approval of the January 16, 2025 meeting minutes
- 6) Communications
- 7) **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8) **Old Business**
  - a. Discuss speed concerns on USH 18 near Cambridge
  - b. Discuss speed/Jake Brake concerns on STH 89 (Fort Atkinson-Lake Mills)
  - c. Discuss speed concerns/crashes on STH 106 at CTH J
  - d. Discuss possible intersection improvements at USH 18/STH 89 intersection
  - e. Discuss CTH E speed concerns/crashes (“S” curves)
  - f. Discuss concerns of CTH A/CTH V intersection (Lake Mills)
  - g. Discuss USH 18 (St. Coletta) Crosswalk concerns
  - h. Discuss CTH B pedestrian crossing at Immanuel Evangelical Lutheran (Farmington)
  - i. Local Law Enforcement/Legal Involvement
  - j. Emergency Vehicle Preemption
  - k. Discuss Subcommittee outreach efforts
- 9) **New Business**
  - a. Discuss speed concern on CTH P between CTH B and I-94 (Farmington)
  - b. Discuss safety concern on CTH N at Cold Spring Creamery Park
- 10) Traffic Accident Spot Map/Community Maps Review
- 11) WisDOT – Southwest Region, Madison – Traffic Section
- 12) WisDOT-Bureau of Transportation Safety - Transportation Safety Report & Highway Safety Input
- 13) Wisconsin State Patrol – Report
- 14) Village/City Police Department- Reports
- 15) Date of next meeting (July 17, 2025 at 1:00 p.m.)
- 16) Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, April 17, 2025  
**TIME:** 7:00 p.m. (Doors will open at 6:30)  
**PLACE:** **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**  
**311 S. CENTER AVE, JEFFERSON, WI 53549**  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: April 17, 2025, at 07:00 PM Central Time (US and Canada)  
Meeting ID: 856 6292 4252  
Passcode: Zoning

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tp4g3M26TtCHOJOvLHQvXQ>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, April 17, 2025, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

Decisions on Conditional Use Permits will be made on **April 28, 2025**

Recommendations by the Committee on Rezones will be made on **April 28, 2025**

Final decision will be made by the County Board on **May 13, 2025**

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

All are in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance

**R4595A-25 – Yupeng Xiong:** Rezone from A-1 to A-3 approximately 2.8-acres around the house and outbuildings at **N6319 Hilltop Lane** in the Town of Farmington, PIN 008-0715-1624-000 (34.950 ac).

**R4596A-25 – Stefan Gieryn:** Rezone from A-1 to A-3 to create a 1-acre residential lot at **N138 McMillen Road** in the Town of Koshkonong, PIN 016-0514-3433-001 (30.0 ac).

**FROM A-T AGRICULTURAL TRANSITION TO R-1, RESIDENTIAL-SEWERED**

All are in accordance with ss. 22-122 – 22-132 of the Jefferson County Zoning Ordinance

**R4597A-25 – BKTK Properties LLC:** Rezone from A-T to R-1 the 3.103-acre lot (CSM 6368, Lot 3) north of **N1046 Olson Road** in the Town of Sumner, PIN 028-0513-1943-057 (3.103 ac).

**FROM B-BUSINESS TO R-1, RESIDENTIAL-SEWERED**

All are in accordance with ss. 22-122 – 22-132 of the Jefferson County Zoning Ordinance

**R4598A-25 – Paul Oliver:** Rezone from B to R-1 a 1.488-acre vacant lot at **W9298 US Highway 18** in the Town of Oakland, PIN 022-0613-0532-002 (1.488 ac). Property is owned by Joshua Huston and Stephanie Kind.

**CONDITIONAL USE PERMIT APPLICATIONS**

All are in accordance with ss. 22-581 – 22-587 of the Jefferson County Zoning Ordinance

**CU2160-25 – Trevor Knaack:** Conditional Use to allow for a 2000 sq ft, 21 ft high extensive onsite storage structure for personal use in an R-2 zone at **N1587 Knaack Ct** in the Town of Koshkonong, PIN 016-0514-1514-028 (1.616 ac).

**CU2161-25 – Bradley Danto:** Conditional Use to allow for keeping dogs as household pets on a non-commercial basis in excess of two per premises in an R-1 zone locate at **W9018 Lakeview Drive** in the Town of Oakland, PIN 022-0613-0813-086 (.393 ac).

**CU2162-25 – Dunneisen Sand and Gravel LLC:** Conditional Use renewal of existing sand and gravel pit business at **W8215 US Highway 18** in the Town of Oakland, PIN 022-0613-1012-000 (34.263 ac), 022-0613-1013-000 (85.178 ac) & 022-0613-1011-001(18.985 ac).

6. Adjourn

**A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

*Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**A digital recording of the meeting will be available in the Zoning Department upon request.**