



# COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**MICHAEL LUCKEY**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors  
**FROM:** Michael Luckey, County Administrator  
**DATE:** April 23, 2025  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 28, 2025



|   |                               |           |  |
|---|-------------------------------|-----------|--|
| <b>Monday</b><br><b>April 28, 2025</b>    | Planning and Zoning Committee | 8:30 a.m. | Videoconference OR<br>Jefferson County Courthouse<br>311 S. Center Ave, C2063, Jefferson |
| <b>Tuesday</b><br><b>April 29, 2025</b>   | Highway Committee             | 7:30 a.m. | Videoconference OR<br>Highway Committee Room<br>1425 Wisconsin Dr, Jefferson             |
|   | Nutrition Project Council     | 2:00 p.m. | Workforce Development Center<br>874 Collins Rd, Rm 103, Jefferson                        |
| <b>Wednesday</b><br><b>April 30, 2025</b> | Executive Committee           | 8:30 a.m. | Videoconference OR<br>Jefferson County Courthouse<br>311 S. Center Ave, C2063, Jefferson |
| <b>Thursday</b><br><b>May 1, 2025</b>     | No scheduled county meetings  |           |  |
| <b>Friday</b><br><b>May 2, 2025</b>       | No scheduled county meetings  |           |  |
| <b>Saturday</b><br><b>May 3, 2025</b>     | No scheduled county meetings  |           |  |
| <b>Sunday</b><br><b>May 4, 2025</b>       | No scheduled county meetings  |           |  |

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**SUBJECT:** Planning and Zoning Committee Decision Meeting  
**DATE:** Monday, April 28, 2025  
**TIME:** 8:30 a.m.  
**PLACE:** Room C2063, County Courthouse, Jefferson WI

[Join the Teams meeting now](#)

Meeting ID: 271 159 818 17

Passcode: uv3kE9Fn

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of meeting minutes from March 31, April 11, April 17
7. Communications
8. March Monthly Financial Report for Register of Deeds
9. April Monthly Financial Report for Planning & Development
10. Discussion on Solar Energy Facilities
  - a. Crawfish River Solar
  - b. Badger State River
  - c. Sinnissippi Solar
  - d. Whitewater Solar Project
  - e. Rock Lake Solar Project
11. Discussion and Possible Action on lot line adjustment at W9035 County Road B, PIN 018-0713-0842-000 in the Town of Lake Mills owned by Twohig Trust
12. Discussion and Possible Action on The Preserve at Oakland Subdivision Preliminary Plat
13. Discussion and Possible Action on an Amendment to the Zoning Ordinance Regarding Solar Energy Systems
14. Discussion and Possible Action on Riverbend RV Resort at W6940 Rubidell Road in the Town of Milford
15. Discussion and Possible Action on Amending the Floodplain Ordinance
16. Discussion on Accessory Dwelling Units (ADU)
17. Discussion and Possible Action on Petitions Presented in Public Hearing on April 17, 2025:

**R4595A-25 – Yupeng Xiong:** Rezone from A-1 to A-3 approximately 2.8-acres around the house and outbuildings at **N6319 Hilltop Lane** in the Town of Farmington, PIN 008-0715-1624-000 (34.950 ac), in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance.

**R4596A-25 – Stefan Gieryn:** Rezone from A-1 to A-3 to create a 1-acre residential lot at **N138 McMillen Road** in the Town of Koshkonong, PIN 016-0514-3433-001 (30.0 ac), in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance.

**R4597A-25 – BKTK Properties LLC:** Rezone from A-T to R-1 the 3.103-acre lot (CSM 6368, Lot 3) north of **N1046 Olson Road** in the Town of Sumner, PIN 028-0513-1943-057 (3.103 ac), in accordance with ss. 22-122 – 22-132 of the Jefferson County Zoning Ordinance.

**R4598A-25 – Paul Oliver:** Rezone from B to R-1 a 1.488-acre vacant lot at **W9298 US Highway 18** in the Town of Oakland, PIN 022-0613-0532-002 (1.488 ac), in accordance with ss. 22-122 – 22.132 of the Jefferson County Zoning Ordinance. Property is owned by Josh Huston and Stephanie Kind.

**CU2160-25 – Trevor Knaack:** Conditional Use to allow for a 2000 sq ft, 21 ft high extensive onsite storage structure for personal use in an R-2 zone at **N1587 Knaack Ct** in the Town of Koshkonong, PIN 016-0514-1514-028 (1.616 ac), in accordance with ss. 22-581 – 22-587 of the Jefferson County Zoning Ordinance.

**CU2161-25 – Bradley Danto:** Conditional Use to allow for keeping dogs as household pets on a non-commercial basis in excess of two per premises in an R-1 zone locate at **W9018 Lakeview Drive** in the Town of Oakland, PIN 022-0613-0813-086 (.393 ac).

**CU2162-25 – Dunneisen Sand and Gravel LLC:** Conditional Use renewal of existing sand and gravel pit business at **W8215 US Highway 18** in the Town of Oakland, PIN 022-0613-1012-000 (34.263 ac), 022-0613-1013-000 (85.178 ac) & 022-0613-1011-001(18.985 ac), in accordance with ss. 22-581 – 22-587 of the Jefferson County Zoning Ordinance.

18. Planning and Development Department Update
19. Possible Future Agenda Items
20. Discussion on Upcoming Meeting Dates:
  - May 9, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049
  - May 15, 7:00 p.m. – Public Hearing in Courthouse Room C2063
  - May 27, 8:30 a.m. – Decision Meeting in Courthouse Room C1021
  - June 13, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049
  - June 19, 7:00 p.m. – Public Hearing in Courthouse Room C2063
  - June 30, 8:30 a.m. – Decision Meeting in Courthouse Room C1021
21. Adjourn

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 at 311 S Center Ave between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.***

A digital recording of the meeting will be available in the Zoning Department upon request.



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, April 29, 2025  
7:30 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

[Join Teams Meeting](#)

Meeting ID: 223 512 214 390

Passcode: xF3jp98U

**Committee Members:** George Jaeckel - Chair, Curtis Backlund, Bruce Degner,  
David Drayna, Roger Lindl  
**Highway Commissioner (Interim):** Sean Heaslip

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from March 18, 2025 Highway Committee meeting
7. Communications
8. Old Business
  - a. None
9. New Business
  - a. Review and possible action on 2025 Crushing Bids
  - b. Discuss monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (May 27, 2025 at 7:30am)
13. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

# Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services is inviting you to a scheduled meeting.

Workforce Development Center  
Lake Mills Conference Room 103  
874 Collins Rd.  
Jefferson, WI 53549

Date: Tuesday April 29, 2025

Time: 1:00 p.m.

**Committee Members:** Frankie Fuller – Chair, Carol Battenberg - Secretary, Bonnie Bull, Lisa Krolow, Patricia Rabay, Mary Roberts, Sara Ariss, Mary Jo Shackelford.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 1/28/2025
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and possible action of the Nutrition Project Council By-Laws
9. Discussion and possible action of the Nutrition Project Orientation Manual
10. Nomination and possible election of new Vice Chair
11. Nutrition Program Staff and Volunteer Update
12. Discussion of Nutrition Program Updates
13. Discussion of Possible Future Agenda Items
14. Adjourn

Future Meeting dates (last Tuesday of the month):

July 29, 2025  
October 28, 2025  
January 27, 2026  
April 28, 2026

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# AGENDA

## Executive Committee Meeting

### Videoconference OR

Jefferson County Courthouse  
311 S. Center Avenue, Room C2003  
Jefferson, WI 53549

April 30, 2025

8:30 a.m.

### Executive Committee

Walt Christensen, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

[Join the TEAMS meeting now](#)

Meeting ID: 248 069 546 55

Passcode: wy9YS9yg

1. Call to Order
2. Roll Call
3. Certification of compliance with open meetings law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of April 15, 2025 County Board meeting minutes
7. Approval of March 26, 2025 Executive Committee minutes
8. Discussion and possible action on Intergovernmental Agreement with the City of Waterloo for the EMS Workgroup Consultant
9. Recap of Spring Legislative Breakfast
10. Update on Youth Government Day
11. Discussion on Resolutions for WCA Annual Business Meeting
12. Financial Reports
  - a. Administration
  - b. Clerk of Courts
  - c. Corporation Counsel
  - d. County Board
  - e. County Clerk
13. County Administrator's monthly report
14. Discussion and possible action on tentative future meeting schedule and agenda items  
The next scheduled meeting date is May 28, 2025 at 8:30 a.m.
15. Adjourn

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