



# COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**MICHAEL LUCKEY**  
County Administrator

**Jessica Holmes**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors  
**FROM:** Michael Luckey, County Administrator  
**DATE:** February 27, 2026 (Revised x3)  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 02, 2026



<b>Monday March 02, 2026</b>	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
<b>Tuesday March 03, 2026</b>	Finance Committee (Revised x2)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Jefferson County Human Services 1541 Annex Rd, Jefferson
	Planning & Zoning Board of Adjustment Training	4:00 p.m.	Greater Watertown Community Health Foundation 672 Johnson St, Watertown
<b>Wednesday March 04, 2026</b>	Courthouse Security & Facilities Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
<b>Thursday March 05, 2026</b>	No scheduled county meetings		
<b>Friday March 06, 2026</b>	WI River Rail Transit Commission (WRRTC) (Revised Added to Agenda)	10:00 a.m.	Hill Farms State Office Bldg 4822 Madison Yards Way, Madison
<b>Saturday March 07, 2026</b>	No scheduled county meetings		
<b>Sunday March 08, 2026</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost. Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Building and Grounds Committee AGENDA

Videoconference or  
Conference Rm. C2003  
Courthouse Bldg.  
311 S Center Avenue  
Jefferson, WI 53549

Monday, March 2, 2026  
8:30 a.m.

## Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications – auction items
7. Approval of February 2, 2026 Building and Grounds Committee Minutes
8. February 17th power and IT outage
9. Updates on other projects:
  - a. Courthouse projects: video surveillance enhancements, security film on glass openings
  - b. Fair Park: Interior lighting grant project
  - c. Human Services: Security/access controls at UWC suite entrance
10. IT Project Update
11. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
12. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Monday, April 6, 2026 at 8:30 a.m.
13. Adjourn

[Join the meeting now](#)

Meeting ID: 276 419 923 913 5

Passcode: Sf6xj3He

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse, Room C1021  
311 S. Center Ave.  
Jefferson, WI 53549

Date: Tuesday, March 3, 2026

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Zarling, Karl; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for February 3, 2026
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action review of year-end results and authorizing year-end requests to carry over budget appropriations from fiscal year 2025 to fiscal year 2026 and amending the 2026 budget
9. Discussion and possible action on authorizing contingency fund transfer to offset fiscal year 2025 departmental deficits
10. Discussion and possible action on proposal for pre-development environmental engineering and planning from Sigma Group
11. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
12. Discussion and possible action on sale of old highway facility property (if appropriate and necessary for the public interest, the Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(e) to discuss negotiation strategy for parameters of Purchase & Sale Agreement with Virtus. Following any closed session, the Committee will reconvene in open session.)
13. Update on contingency fund balance
14. Set future meeting schedule, next meeting date, and possible agenda items
15. Review of invoices
16. Adjourn Finance Committee

Next scheduled meetings:           Wednesday, April 15, 2026 (Regular meeting)  
  Tuesday, May 5, 2026 (Regular meeting)  
  Tuesday, June 9, 2026 (Regular meeting)  
  Tuesday, July 7, 2026 (Regular meeting)

[Join the meeting now](#)

Meeting ID: 270 161 347 776 3

Passcode: WK3zS9Gf

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room

**Or**

Join TEAMS Meeting  
**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/2100430764069?p=DGAHypyv2TmEPPxMib>

Meeting ID: 210 043 076 406 9

Passcode: t8Av68EU

Date: Tuesday, March 3<sup>rd</sup>, 2026

Time: 1:00 p.m.

**Committee Members:** John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Lou Klein, Mary Roberts, Michael Wineke, Todd Wiedenhoef, and Katie Dixon

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from February 3<sup>rd</sup>, 2026.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program Key Outcome Indicator updates – ReBecca Schmidt
11. Program Updates
  - a. ADRC – Erika Holmes
  - b. Dementia Care Specialist – Tonya Runyard
  - c. Nutrition – Kimberly Lafler
  - d. Transportation – Casey Anderson
14. Items for next meetings
15. Remarks
16. Adjournment

Next scheduled meetings:

April 7<sup>th</sup>, 2026

May 5<sup>th</sup>, 2026

June 2<sup>nd</sup>, 2026

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***Save the Date!***

***BOARD OF ADJUSTMENT  
TRAINING WITH CENTER  
FOR LAND USE EDUCATION***

***In special collaboration with Jefferson County Planning & Development Dept.  
and Dodge County Land Resources & Parks Dept.***

***LOCATION:*** Greater Watertown Community Health Foundation  
in the Community Room  
672 Johnson St, Watertown, WI 53094

***DATE:*** Tuesday, March 3<sup>rd</sup>

***TIME:*** 4:00 pm – 6:00 pm

***Special Note: Please park in the Johnson St parking lot or along the east side  
of the road, enter the main doors and go down one level to the Community  
Room.***

# COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Wednesday, March 4, 2026 at 8:30 a.m.

In Person Location: Jefferson County Courthouse  
311 S. Center Avenue, Room C1021, Jefferson, WI 53549

## **Committee Members by SCR 68.05**

*Bennett J. Brantmeier*  
Circuit Court Judge

*Steven Nass*  
County Board Chair

*Michael Luckey*  
County Administrator

*Jennifer Weber*  
Circuit Court  
Commissioner

*Travis Maze*  
Sheriff

*Margo Gray*  
Captain

*Eric Heine*  
Sergeant

*Monica Hall*  
District Attorney

*Cassie Nelson*  
Public Defender

*Cindy Hamre Incha*  
Clerk of Circuit Court

*John Chavez*  
Rep. of local Bar  
Association

*Lillian Kaplan*  
V/W Coordinator

*Tracy Hameau*  
Emergency Mgmt  
Director

*John Fox*  
Director of Facilities  
Mgmt.

*Danielle Thompson*  
Corporation Counsel

*Ryan Roecker*  
Comm & Mktg Coord.

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 3, 2025 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Ryan Roecker possible vote to add as a committee member.
7. Security Door in Courtroom – 30 second delay / posted? (John Fox)
  - Volume/malfunctions tied to Central ?
8. Emergency Exits update / Alarms on doors (Sgt. Heine)
  - Extra Cameras
  - PA System update / Central ?
9. Active Threat/Safety Drill – Future Efforts (Sheriff Maze)
  - Sheriff Dept. Written guidelines ?
10. Incidents (Sgt. Heine)
  - Film on glass
11. Security Threat & Incident Reporting (Mike Neiman)
12. Fire Drills (John Fox & Tracy Hameau)
  - Computerized notice to phone
  - Departmental Point Persons
13. Business continuity plan (Tracy Hameau)
14. County Emergency Procedure Flip Chart – Update (Tracy Hameau)
  - Security manual distributed to all Dept's & new hires?
  - Stop the bleed kits/red
15. Annual Safety Training (Tracy Hameau)
16. Tentative future meeting dates/confirm format going forward.
  - June 3, 2026 - 8:30 a.m. ZOOM
  - September 2, 2026 - 8:30 a.m. ZOOM
  - December 2, 2026 - 8:30 a.m. ZOOM
17. New Chair / July 1, 2026
18. Future agenda items
19. Adjourn.

**Join ZOOM Meeting now:** <https://wicourts.zoom.us/j/88426724065> Meeting ID: 884 2672 4065 A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Marty Krueger, Chair • Commission Office Phone 608.330.7099 • Fax 608.342.1220

• Website: <https://www.swwrpc.org/documents-publications/rail-transit-commissions/wrrtc>

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

**SUBJECT:** Friday, March 6, 2026 Meeting Agenda - AMENDED

**TO:** Wisconsin River Rail Transit Commissioners & Other Interested Persons

**FROM:** WRRTC Administrator

**Date Sent:** February 27, 2026

**Friday, March 6, 2026 @ 10 AM  
Hill Farms State Office Building  
4822 Madison Yards Way, Madison, WI  
Room 149 South**

## ***WRRTC's Schedule of Meetings:***

<b>2026</b>
January 9
February 6
March 6
April 10
May 8
June 5
July 10
August 7
September 11
October 9
November 6
December 4

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637 or by email at [rtc@swwrpc.org](mailto:rtc@swwrpc.org).

**NOTICE is sent to:** County Clerks in WRRTC's region for posting and to local news media as an FYI.

***Thank you for your interest and assistance.***

**WRRTC MEETING NOTICE & AGENDA**

# Wisconsin River Rail Transit Commission

Hill Farms State Office Building  
4822 Madison Yards Way, Madison, WI

Room 149 South

Meeting – Friday, March 6, 2026 @ 10 AM

## AGENDA - AMENDED

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – *Marty Krueger, Chair*
  2. Roll Call. **Establishment of Quorum** – *Admin.*
  3. Action Item. **Certification of Meeting’s Public Notice** – *Noticed by Admin.*
  4. Action Item. **Approval of Agenda** – *Prepared by Admin.*
  5. Action Item. **Approval of draft February 6, 2026 Meeting Minutes** – *Prepared by Admin.*
  6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
  7. Updates. **Announcements by Commissioners** – *No Discussion Permitted*

### REPORTS & COMMISSION BUSINESS

8. **WRRTC Financial Report** – *Treasurer*
  - Treasurer’s Report
    - January Monthly Financial Statements (Cash Flow, Balance Sheet, and Revenue & Expense Statement)
  - Payment of Invoices
    - Boardman Clark for services from November 2025-January 2026
9. **Wisconsin & Southern Railroad’s Report on Operations** – *WSOR*
  - Operations and Maintenance Update
10. **WisDOT Report** – *WisDOT*
11. **Discussion and action on Attachment 17 to the WRRTC and WSOR operating agreement**
12. **Presentation on the Rail Economic Impact Study**
13. **Discussion regarding Iowa County’s membership and operational questions**
14. **Presentation on the UWEX Economic Impact Report**
15. **Adjournment**

Posted 2/27/2026