



# Central Services Worker

Explore. Thrive. Belong.

*Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and*

*easy access to major urban centers.*

**WHAT YOU WILL DO** The purpose of this position is to provide general custodial duties for Jefferson County.

## **SOME ESSENTIAL RESPONSIBILITIES**

You will be successful in this role by completing the following tasks and responsibilities:

- Sorts & delivers mail and packages
- Empties waste containers; separates and sorts recyclable materials.
- Cleans counters, dusts and polishes furniture. Cleans handrails. Washes windows and mirrors.
- Scours restroom floors, walls, and fixtures.
- Removes ice and snow from walks, building entrances, steps, etc. Assists with lawn care.
- Moves and sets up furniture.
- Vacuum rugs.
- Assists maintenance workers with minor maintenance and repair tasks.

## **Requirements:**

- High school diploma or equivalent or any combination of education and experience that provides equivalent knowledge, skills and abilities. Previous custodial experience preferred.

## **Other Requirements – Certificates/Licensures**

- Must pass a criminal background check

## **Wage & Benefits**

The starting hourly wage range is \$21.06-23.30 per hour depending on qualifications.

## **Benefit Highlights if Full Time**

\*Health insurance\*Health insurance opt Out Plan\*Dental & Vision insurance  
\*Life insurance\*Wisconsin Retirement System\*Health Savings Account\*Deferred Compensation Program\*

**2026 Gold Certified Family Friendly Workplace**

**Employees at Jefferson County Value**



\*Competitive Pay\*Excellent Benefits\*Great Coworkers\*Flexibility\*Advancement &  
Opportunity\*Family Feel\*

**HOW TO APPLY:** For a full job description and link to apply online, please visit the County's web site at  
[jeffersoncountywi.gov](http://jeffersoncountywi.gov).

*Jefferson County is an Equal Opportunity Employer*