



Cook – Part Time

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

ABOUT THE JAIL FOODSERVICE PROGRAM AT JEFFERSON COUNTY

Jefferson County's Sheriff Office hosts the Jail Foodservice Program that staffs a team of employees that work hard to provide safe, attractive, wholesome meals to the inmates at Jefferson County Jail and bag lunches to the Huber participants; the program provides approximately 200,000 meals per year. The kitchen is also considered a licensed restaurant so they can provide catering services to large groups for County events, when needed. The kitchen holds high standards for a safe and clean environment and thus has successfully passed each monthly health inspection, yearly state and Department of Corrections (DOC) health inspections, and an inspection by a licensed dietitian each time.

WHAT YOU WILL DO AS A PART TIME COOK

The Jail Foodservice team is currently hiring a Cook to work 36-40 hours per week preparing and serving meals, as well as, directing the community service work of inmates in the kitchen of the Jefferson County Jail.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Monitoring sanitation practices to ensure that employees and inmates follow standards and regulations
- Ensuring safe handling of food, storing and labeling food appropriately, monitoring temperature of product, taking corrective action as needed, and informing supervisor of problems involved with kitchen operation
- Operating large kitchen equipment such as mixers, steamers, toasters, choppers, ovens, stoves, dishwashing machines, and other tools such as knives in a proper and safe manner
- Monitoring acceptability of food by taste, smell, and visual inspection
- Serving breakfast, lunch, and dinner; preparing bag lunches for Huber inmates, and preparing coffee and other refreshments for various meetings
- Taking inventory of supplies and equipment, stocking shelves with food supplies, and receiving and accounting for kitchen deliveries in supervisor's absence

Minimum Requirements:

- High school diploma or equivalent
- 1 to 2 years' experience
- Obtain Serv-Safe certification within 6 months of hire

Preferred Requirements:

- Experience in institutional food service

Wage & Benefits

Starting hourly wage \$18.26 - \$20.21/ hour based on experience and qualification.

Benefit Highlights

* Health Insurance* Health Insurance Opt Out Plan * Dental & Vision Insurance*
* Life Insurance* Wisconsin Retirement System* Health Savings Account * Deferred Compensation Program*

Employees at Jefferson County Value

Competitive Pay Excellent Benefits* Great Coworkers* Flexibility* Advancement & Opportunity* Family Feel*

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at www.jeffersoncountymi.gov

Jefferson County is an Equal Opportunity Employer