



# Building Maintenance Worker I

*Explore. Thrive. Belong.*

*Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.*

## ABOUT CENTRAL SERVICES OF JEFFERSON COUNTY

Central Services is responsible for ensuring the functionality, safety, and efficiency of all physical assets, facilities and equipment of Jefferson County. The purpose of this position is to perform building and grounds maintenance and repair tasks during assigned shift for Jefferson County. Primary responsibilities will be at the Courthouse building and within the Sheriff's Office/Jail Facility. This position is also on a rotating weekly on-call schedule.

## WHAT WE ARE LOOKING FOR IN THE MAINTENANCE WORKER I

Someone who enjoys working with their hands and takes pride in keeping things running smoothly. In this role, you will work with other maintenance team members on routine repairs, work requests and general facility PM's.

## SOME ESSENTIAL RESPONSIBILITIES OF THE MAINTENANCE WORKER I

To be successful in this position, you will be focusing on the below responsibilities:

- Performs repairs, completing work orders, and preventive maintenance in a safe and efficient manner.
- Troubleshoots and researches new or unfamiliar equipment.
- Works independently and collaboratively to ensure timely task completion.
- Performs or may assist in maintenance and repair tasks on a variety of items, such as hot water heaters, boilers, water softeners, water pumps, plumbing fixtures, kitchen equipment, laundry equipment, jail detention equipment, pods, electronic doors, and lighting equipment.
- Performs changing and repair of locks, doors, electronic sensors, motors, bearings, fuses, relays, devices and video equipment.

## Requirements:

- High school diploma or equivalent with one year related experience and/or training; or an equivalent combination of education and experience. Experience in electrical, plumbing, building and grounds maintenance.
- Valid driver's license.
- Electrical or electronic repair certification is desired.

## Preferred Requirements:

- Two years related experience and/or training; or a vocational technology degree from a college or university; or an equivalent combination of education and experience. Experience in HVAC (heating, ventilation, airconditioning), mechanical systems. HVAC Technician certification.

## Wage & Benefits

Wage starts at \$22.34 - \$24.90/per hour, depending on qualifications.

## Benefit Highlights if Full Time

\*Health insurance\*Health insurance opt Out Plan\*Dental & Vision insurance  
\*Life insurance\*Wisconsin Retirement System\*Health Savings Account\*Deferred Compensation Program\*

**2026 Gold Certified Family Friendly Workplace**

## Employees at Jefferson County Value

\*Competitive Pay\*Excellent Benefits\*Great Coworkers\*Flexibility\*Advancement & Opportunity\*Family Feel\*



**HOW TO APPLY:** For a full job description and link to apply online, please visit the County's web site at [jeffersoncountyiwi.gov](http://jeffersoncountyiwi.gov).

*Jefferson County is an Equal Opportunity Employer*