



Building and Maintenance Worker II

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

WHAT YOU WILL DO

The purpose of this position is to perform building and grounds maintenance and repair tasks during assigned shift for Jefferson County. Primary responsibilities will be at the Courthouse building and within the Sheriff's Office. This position is also on a rotating weekly on-call schedule.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Operates and repairs agency HVAC systems. Maintains plumbing and electrical systems.
- Inspects mechanical systems daily; provides routine maintenance.
- Monitors and maintains all emergency fire and smoke detection systems.
- Installs and maintains electronic locksets of buildings.
- Performs building maintenance and repair tasks on equipment. Repairs walls, entrance doors and windows, ventilation fans and appliances. Assembles replacement equipment.
- Removes snow and salting of walkways/doors and performs minor lawn care tasks.
- Coordinates fleet vehicle service/repairs and vehicle scheduling requests.

Requirements:

- Eighteen months to two years related experience and/or training; or associate's degree; or equivalent combination of education and experience. High school diploma or equivalent required.

Preferred Requirements:

- Three years related experience and/or training; or associate's degree and one year experience; or an equivalent combination of education and experience.

Other Requirements – Certificates/Licensures

- Valid Drivers' License.

Wage & Benefits

The starting hourly wage range is \$24.60 - \$27.43 per hour depending on qualifications.

Benefit Highlights

* Health insurance* Health insurance Opt Out Plan * Dental & Vision insurance*
* Life insurance* Wisconsin Retirement System* Health Savings Account * Deferred Compensation Program*

Employees at Jefferson County Value

Competitive Pay Excellent Benefits* Great Coworkers* Flexibility* Advancement & Opportunity* Family Feel*

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at www.jeffersoncountymi.gov

Jefferson County is an Equal Opportunity Employer