CCS Service Facilitator I

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

ABOUT THE COMPREHENSIVE COMMUNITY SERVICES (CCS) OF JEFFERSON COUNTY

Jefferson County's Comprehensive Community Services (CCS) program within the Human Services department provides a flexible array of individualized community-based psycho-social rehabilitation services for consumers with mental health or substance use disorders across their lifespan, with specific focus on children and adolescents. The goal of the program is to assist the consumer in increasing resilience, reducing the impact that their trauma history, mental health, and/or substance use disorder plays in their life, and assisting in their journey of recovery.

WHAT YOU WILL DO

The CCS team seeks a passionate and consumer focused individual to take on the Comprehensive Community Services (CCS) Service Facilitator I role. These positions provide psycho-social rehabilitative services to consumers diagnosed with mental health and/or substance use disorders to reduce the negative impact of these disorders in their lives.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Completes mental health assessments, including suicide and homicide assessments, collecting information about a consumer's past and current mental health and substance abuse issues, medical problems, and family and social interactions.
- Develops recovery treatment plans for improving or eliminating the effects of mental health and/or substance abuse for the consumer.
- Participates in team developed Recovery Planning Services, designed to provide the highest level of independent functioning and quality of life possible and desired by the consumer.
- Facilitates and provides psychosocial rehabilitative services as specified in the Comprehensive Community Services Service Array.
- Maintains knowledge of the applicable statutes, administrative codes, agency policies and procedures, administering mental health treatment per DHS 36 and 34. Adheres to the code of ethical standards.
- Supervises court orders regarding mental health, guardianship, and protective placement.

Requirements:

- Bachelor's degree in social work or related field from a college or university and one year experience working with individuals diagnosed with a mental illness and/or substance use disorder.

Preferred Requirements:

- Master's degree in social work, Counseling or university and one year experience working with individuals diagnosed with a mental illness and/or substance use disorder.
- Ability to obtain one of the following professional licensures
  - Licensed Clinical Social Worker (LCSW)
  - Licensed Professional Counselor (LPC)

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Wage & Benefits

Wage starts at $31.45 - $34.15/ hour based experience and qualifications.

Benefit Highlights if Full Time

* Paid Vacation * Health Insurance * Health Insurance Opt Out Plan * Dental & Vision Insurance *
* Life Insurance * Wisconsin Retirement System * Health Savings Account * Deferred Compensation Program *
* Long Term Disability * Short Term Disability * Accident Insurance *

2026 Gold Certified Family Friendly Workplace

Employees at Jefferson County Value

*Competitive Pay*Excellent Benefits*Great Coworkers*Flexibility*Advancement & Opportunity*Family Feel*

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at jeffersoncountywi.gov.

Jefferson County is an Equal Opportunity Employer