



Children's Long-Term Support Service Coordinator

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

ABOUT THE HUMAN SERVICES DEPARTMENT OF JEFFERSON COUNTY

Jefferson County Human Services is home to the Children's Long Term Support (CLTS) Waiver Program that provides Medicaid funding for children who have substantial limitations in their daily activities, and need support to remain in their home or community. Children eligible for the program have developmental disabilities, severe emotional disabilities, and/or physical disabilities.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Provides assessment, case planning, protection, and case management services in compliance with stringent Federal and State regulations.
- Provides individual service plan development and ongoing review of plan through direct assessment of consumers and family's health/physical functioning, AODA, mental health, and financial well-being and utilization of programs, resources and services that best support the child and family in pursuit of desired outcomes.
- Determines if a family and/or consumer are experiencing a crisis, assesses the safety and risk for the family, consumer and community and coordinates with other department programs or agencies to address the crisis and find a resolution.
- Refers clients to community resources and facilitates ongoing support services.
- Connects families to support throughout the community and promotes family members' self-determination and involvement in all facets of community life.

Requirements:

- Bachelor's degree in Social Work or related field plus one year of experience; or an equivalent combination of education and experience.

Preferred Requirements:

- Bachelor's degree in Social Work or closely related field plus three years' experience.

Certifications/Licensures

- CLTS Waiver Certification required within 30 days of hire.
- Valid Driver's License.



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Wage & Benefits

Wage starts at \$29.17 - \$32.53/per hour, depending on qualifications.

Benefit Highlights if Full Time

*Health insurance*Health insurance opt Out Plan*Dental & Vision insurance
*Life insurance*Wisconsin Retirement System*Health Savings Account*Deferred Compensation Program*

2026 Gold Certified Family Friendly Workplace



Employees at Jefferson County Value

*Competitive Pay*Excellent Benefits*Great Coworkers*Flexibility*Advancement & Opportunity*Family Feel*

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at jeffersoncountywi.gov.

Jefferson County is an Equal Opportunity Employer