



## Custodian

***Are you interested in a Custodian position that offers competitive benefits?***

***What about a job where you work mainly Monday-Friday?***

***Apply today for Jefferson County's open position!***

Jefferson County is currently hiring Custodians to perform custodial tasks to maintain safe and clean working environments throughout facilities of Jefferson County. Facilities include Human Services, Central (Courthouse), and the Sheriff's office. This position will be cross trained in select or all areas. Jefferson County is looking for full time and part time employees. We are looking for both 1<sup>st</sup> and 2<sup>nd</sup> shift.

***Typically weekends and holidays are not required!***

As an organized and efficient individual, you will be successful in this role by completing the below key tasks and responsibilities, with a high attention detail:

- Cleans offices including dusting furniture; sweeping, mopping, vacuuming, and shampooing floors and carpets; emptying wastebaskets and trash containers.
- Cleans and sanitizes restrooms using established practices and procedure.
- Follows instructions regarding the use of chemicals and supplies.
- Ensures assigned buildings are secured when facilities are not in use.
- Assists with the setup of facilities for meetings. Moves furniture, equipment, and supplies.
- Removes snow from sidewalks.
- Cleans, vacuums, and sanitizes fleet cars. Removes snow from cars in winter.
- Strips, cleans, buffs, and applies sealer and finish to hard surface floors.
- Cross train throughout the Jefferson County facilities.
- Performs all other duties as assigned or as may develop

Starting wage: \$16.96/hour

Benefits: Eligible for our excellent benefit package with details at the below link

[https://www.jeffersoncountywi.gov/departments/human\\_resources/pay\\_and\\_benefit\\_information.php](https://www.jeffersoncountywi.gov/departments/human_resources/pay_and_benefit_information.php)

### Qualifications Needed

- Must be 18 years old.
- Three to Six months related experience and/or training; or equivalent combination of education and experience.
- Posses a valid drivers license and successfully complete a background check.

### Qualifications Preferred:

- Twelve months related experience and/or training; or equivalent combination of education and experience.

Applications will be accepted as long as position is posted.

Application and position details are available at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov) or

Jefferson County Human Resources: 311 S. Center Ave. Room 111, Jefferson, WI 53549.

*Jefferson County is an Equal Opportunity Employer*