



# Custodian- Part Time

*Explore. Thrive. Belong.*

*Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.*

## ABOUT CENTRAL SERVICES OF JEFFERSON COUNTY

Central Services is responsible for ensuring the functionality, safety, and efficiency of all physical assets, facilities and equipment of Jefferson County. The Custodians of Central Services are dedicated to maintaining clean, safe and organized facilities that support a healthy and productive environment.

**We are looking for *Part Time* Custodians to join our team!**

**This position is 19 hours per week.**

**Work hours are flexible anytime, from 3pm-11pm, Monday-Friday.**

## SOME ESSENTIAL RESPONSIBILITIES

To be successful in this position, you will be focusing on the below responsibilities:

- Cleans offices including dusting furniture; sweeping, mopping, vacuuming, and shampooing floors and carpets; emptying wastebaskets and trash containers.
- Cleans and sanitizes restrooms using established practices and procedure.
- Follows instructions regarding the use of chemicals and supplies.
- Ensures assigned buildings are secured when facilities are not in use.
- Assists with the setup of facilities for meetings. Moves furniture, equipment, and supplies.
- Removes snow from sidewalks.
- Cleans, vacuums, and sanitizes fleet cars. Removes snow from cars in winter.
- Strips, cleans, buffs, and applies sealer and finish to hard surface floors.
- Performs all other duties as assigned or as may develop

### Requirements:

- Three to Six months related experience and/or training; or equivalent combination of education and experience.

### Preferred Requirements:

- Twelve months related experience and/or training; or equivalent combination of education and experience.

### **Wage**

We pay \$18.26 - \$19.21/ hour based on candidate successful experience and qualification.

Potential to earn up to \$23.49 with successful annual reviews.

### **Employees at Jefferson County Value**

- \*Competitive Pay\*
- \*Great Coworkers\*
- \*Flexibility\*
- \*Advancement & Opportunity\*
- \*Family Feel\*

**HOW TO APPLY:** For a full job description and link to apply online, please visit the County's web site at:

[jeffersoncountywi.gov](http://jeffersoncountywi.gov).

*Jefferson County is an Equal Opportunity Employer*