



Financial Partnership Manager

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

WHAT WE ARE LOOKING FOR

We are seeking a Financial Partnership Manager to work within our Economic Development department who is an effective communicator with strong interpersonal skills. We are looking for someone who understands the challenges of development in a rural county and can both create and work with existing programs to encourage investment.

We recommend viewing our website for additional information on our work: www.ThriveED.org.

WHAT YOU WILL DO

The purpose of the Financial Partnership Manager position is to manage multiple loan programs and find solutions to bridge financing gaps for developers. This will require thinking outside of the box; leverage your financial expertise, understand available programs, and foster collaborative relationships with financial institutions, investors, and various Jefferson County financial departments and Committees to meet our mutual goals for growth and success.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Oversees the administration of multiple revolving loan funds and our HUD program. Duties include processing loan applications, monitoring, and reporting on status of loan portfolios, ensuring compliance with funding requirements, and coordinating with borrowers to facilitate repayments.
- Manages the loan application process from start to finish, including initial consultation with applicants, assessing loan viability, advocating for the project in loan committee, and ensuring timely disbursement and repayment.
- Identifies and engages potential investors for the revolving loan funds. Cultivates and manages relationships with current investors to ensure their interests are met and provide regular updates on fund performance.

Requirements:

- Bachelor's degree in economics, Finance, Accounting, Real Estate Economics, or Business Management or related field.
- 2 years related experience or training.
- Ability to communicate with everyone from county citizens to C-suite. Strong interpersonal skills, with the ability to collaborate effectively with colleagues in a team environment.

Preferred Requirements:

- Bachelor's degree in Economics, Finance, Accounting, Real Estate Economics, or Business Management or related field.
- 2 years related experience or training.
- Ability to communicate with everyone from county citizens to C-suite. Strong interpersonal skills, with the ability to collaborate effectively with colleagues in a team environment.

Other Requirements – Certificates/Licensures

- Valid Drivers' License.

Wage & Benefits

The starting hourly wage range is \$36.41- 38.53 per hour depending on qualifications.

Full range extends to \$46.87/hour.

Benefit Highlights

- * 2 weeks paid vacation* Health insurance* Health insurance Opt Out Plan * Dental & Vision insurance*
- * Life insurance* Wisconsin Retirement System* Health Savings Account * Deferred Compensation Program*
- *Group Life insurance *

Jefferson County offers an excellent, comprehensive benefits package. [Click Here for 2024 Jefferson County Benefits](#)

Employees at Jefferson County Value

- *Competitive Pay* Excellent Benefits* Great Coworkers* Flexibility* Advancement & Opportunity* Family Feel*

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at www.jeffersoncountywi.gov

Jefferson County is an Equal Opportunity Employer