



Integrated Behavioral Health Clinic Supervisor

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

ABOUT THE BEHAVIORAL HEALTH DEPARTMENT OF JEFFERSON COUNTY

The Behavioral Health Division of Jefferson County Human Services provides mental health and substance-use services from birth to adulthood for all residents of the County. The primary focus of this division is to provide evidence-based treatment that is recovery oriented, trauma informed, and person centered.

WHAT YOU WILL DO

Jefferson County Human Services seeks a full-time supervisor to work in close partnership with the Integrated Behavioral Health Clinic Manager in providing ongoing support and clinical supervision to mental health and substance use professionals within the outpatient integrated behavioral health clinic.

SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Enforces adherence to DHS 75 by regularly updating clinic policies and procedures and conducting staff training on these updates.
- Conducts regular reviews of consumer charts, treatment plans, clinical reviews, assessments, and closings to ensure high standards of care and compliance with agency procedures. Includes disseminating and analyzing annual consumer satisfaction surveys.
- Evaluates the acuity of referrals and make determinations on prioritization to manage patient flow effectively.
- Assesses staff performance in terms of accuracy in billable time and compliance with standards, while fostering their professional growth. Evaluates progress notes and approves for billing, ensures adherence to Medicaid, Medicare and various private insurance and HMO standards.
- Leads and implements continuous quality improvement projects, including NiaTx projects, to enhance service delivery.
- Carries small case load which provides direct practice in both individual and group settings to maintain clinical practice skills.
- Works with MIS to implement and evaluate the CHR system, ensuring it meets clinic needs and facilitates efficient operations.

Requirements:

- Master's degree and licensure in social work or counseling. 4+ years related experience and or training.
- Valid drivers license.

Preferred Requirements:

- Master's degree in social work or counseling.
- Four + years related experience and or training.

Wage & Benefits

We pay \$38.07 – \$40.44/ hour based on experience and qualification.

Potential to earn up to \$48.95 based on successful annual reviews.

Benefit Highlights

Paid Vacation, Health insurance

Health insurance Opt Out Plan

Dental & Vision insurance

Life insurance, Wisconsin Retirement System

Health Savings Account, Deferred Compensation Program

Group Life insurance, Short- & Long-Term Disability

Employees at Jefferson County Value

Competitive Pay, Excellent Benefits, Great Coworkers, Flexibility

Advancement & Opportunity, Family Culture.

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at www.jeffersoncountyiwi.gov

Jefferson County is an Equal Opportunity Employer