



JEFFERSON COUNTY

WISCONSIN

Explore. Thrive. Belong.

Public Health Program Manager

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Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

WHAT WE ARE LOOKING FOR

Jefferson County Health Department promotes the health, safety, and well-being of all people in Jefferson County. The Health Department values advocacy, collaboration, empowerment, health equity, integrity, respect, and evidence based while carrying out their variety of programs offered to achieve our vision of healthy lifestyles, communities, and lifestyles.

WHAT YOU WILL DO

As the Public Health Program Manager of Jefferson County you will plan, organize, supervise, implement, evaluate, promote and coordinate programs and services within the Health Department.

SOME ESSENTIAL RESPONSIBILITIES

- Oversees Jefferson County Health Department staff. Builds a strong team. Trains new and existing staff on effective practices. Mentors and provides feedback to staff. Completes staff annual reviews. Plans, implements, and/or recommends opportunities for continuing education and training for staff.
- Participates in hiring process for potential candidates.
- Maintains current knowledge of legislation and regulations affecting operation of programs at the Health Department. Develops or edits policies and procedures to comply with laws and nursing standards.
- Research trends impacting local health. Plans, develops, implements, and evaluates current and new programs based on Jefferson County's needs. Provides information to the public thru various media outlets.
- Communicates and manages information by maintaining updated information and knowledge on all program areas. Distributes information and knowledge to appropriate staff.

Requirements:

- Bachelor's Degree in Nursing with six years related experience and/or training; or a master's degree from a university or equivalent; or combination of education and experience.

Preferred Requirements:

- Master's degree with eight years related experience and/or training.

Salary & Benefits

Salary range is \$84,822 - \$108,992. Salary determined based on candidate's successful experience and qualifications. Jefferson County offers an excellent, comprehensive benefits package.

[Click Here for 2024 Jefferson County Benefits](#)

Benefits Highlights

2 weeks paid vacation Health insurance* Health insurance opt Out Plan * Dental & Vision insurance*
Life insurance Wisconsin Retirement System* Health Savings Account * Deferred Compensation Program* *Group Life insurance *

Employees at Jefferson County Value

Competitive Pay Excellent Benefits* Great Coworkers* Flexibility* Advancement & Opportunity*
Family Feel

HOW TO APPLY: For a full job description and link to apply online, please visit the County's website at www.jeffersoncountywi.gov

Interested applicants should submit a cover letter and resume in addition to the online Jefferson County application.

Questions can be directed to Jenn Adametz Robinson at 920-728-7629 or JRobinson@Jeffersonwi.gov.