



Treatment Court Case Manager

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

WHAT YOU WILL DO AS THE TREATMENT COURT CASE MANAGER

The Treatment Court Case Manager position will provide case management services and support for treatment court participants through evidence-based practices. This includes assessing individuals' needs, developing integrated case plans, promoting program engagement and accountability, and coordinating with justice and community partners. The role ensures accurate documentation and supports participant success through regular contact, resource referral, and skill development.

SOME ESSENTIAL RESPONSIBILITIES AS THE TREATMENT COURT CASE MANAGER

You will be successful in this role by completing the following tasks and responsibilities:

- Conducts comprehensive intake assessments using validated screening tools to identify participant needs and risk factors.
- Develops and implements individualized case plans guided by evidence-based practices, including risk-need-responsivity (RNR) principles.
- Maintains regular contact with participants to monitor treatment progress, recovery goals, court compliance, and overall well-being. The program model emphasizes frequent in-person contact in various settings, including the office, courtroom, jail, and occasionally in the community.
- Applies trauma-informed approaches in all participant interactions, recognizing the impact of trauma on behavior, motivation, and engagement. Uses motivational interviewing and other cognitive-behavioral strategies to encourage participant engagement and accountability.
- Collaborates with treatment providers, probation officers, defense attorneys, prosecutors, law enforcement, and court personnel to support participant success.
- Participates in pre-court staffing and treatment court sessions as an active member of the treatment team. Detailed record keeping is required to document team responses, incentives and further communication with the team and participant.

Requirements:

- Associate's degree in Criminal Justice, Substance Abuse Disorder, Behavior Modification or related areas of study.
- Effective time management practices, strong communication skills with various agencies, trauma-informed approaches to substance use and mental health disorders.
- Must pass a criminal background check.
- May be required to sign a confidentiality agreement or oath of office
- Must have a desire to offer positive experiences to justice involving individuals diagnosed with moderate substance-use disorder.

Preferred Requirements:

- Bachelor's degree from a four-year college and two years of related experience.
- Facilitation of behavior-change programming, Motivational Interviewing Skills.
- Mental Health Disorders Treatment, Community Resources, and Justice Involved Programing.



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Wage & Benefits

The starting hourly wage range is \$26.37 - \$29.39 per hour depending on qualifications.

Benefit Highlights

Paid Vacation * Health insurance
Health insurance Opt Out Plan * Dental & Vision insurance
Life insurance * Wisconsin Retirement System
Health Savings Account * Deferred Compensation Program
Group Life insurance * Short- & Long-Term Disability

Employees at Jefferson County Value

Competitive Pay
Excellent Benefits
Great Coworkers
Flexibility
Advancement & Opportunity
Family Culture

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at www.jeffersoncountywi.gov

Jefferson County is an Equal Opportunity Employer