Van Driver II – Part Time

Explore. Thrive. Belong.

Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.

ABOUT JEFFERSON COUNTY'S AGING & DISABILITY RESOURCE CENTER (ADRC)

Jefferson County's Aging & Disability Resource Center (ADRC) takes pride in their mission to help people achieve their goals by providing them with comprehensive information so they can make informed decisions, and advocate support to ensure that they remain in charge of their lives.

WHAT YOU WILL DO

In order to allow older persons and people with disabilities to live independently in the community, you will provide transportation services such as medical care and grocery shopping. With this service, our hope is to prevent isolation and the possible need for long-term care placement.

SOME ESSENTIAL RESPONSIBILITIES

In order to keep this beneficial program running, the ADRC is looking for part-time (19 hours per week) van drivers to join the transportation team and take on the following tasks and responsibilities:

- Operates county vehicle to provide transportation to elderly and people with disabilities who are county residents to medical and nutritional services.
- Maneuver and secure a wheelchair for transport.
- Provides hands-on assistance to passengers with walking, boarding and packages as needed.
- Compiles and prepares daily trip statistics.
- Cleans vehicle inside and out.
- Completes daily pre-trip vehicle inspections and reports need for repairs.

Requirements:

- High School Diploma or equivalent
- Six months related and/or training; or equivalent combination of education and experience.

Preferred Requirements:

- Twelve months related experience and/or training; or equivalent combination of education and experience.

Wage & Benefits

Wage is $19.78 - $21.48 per hour depending on experience and qualifications.

2026 Gold Certified Family Friendly Workplace

Employees at Jefferson County Value

***** Competitive Pay * Great Coworkers * Flexibility * Advancement & Opportunity * Family Feel *

HOW TO APPLY: For a full job description and link to apply online, please visit the County's web site at jeffersoncountywi.gov.

Jefferson County is an Equal Opportunity Employer