



# Zoning/Onsite Waste Systems Technician

*Explore. Thrive. Belong.*

*Jefferson County is the Heart of the Heartland. We offer the best of Wisconsin living with safe, family oriented, vibrant business and civic communities surrounded by picturesque farmland. Jefferson County is proud of our small-town living options and easy access to major urban centers.*

## ABOUT THE ZONING DEPARTMENT AT JEFFERSON COUNTY

Jefferson County Planning and Development Department regulates land uses within the county through the enforcement of comprehensive zoning, shoreland, subdivision, and floodplain ordinances, as well as Wisconsin Administrative Codes to achieve their goals. The department utilizes a permitting process whereby applicants identify anticipated uses and structural setbacks, to ensure compliance with applicable codes while maintaining the health, safety, and welfare of our citizenry and integrity of our environment. The Department is currently hiring a full-time Zoning/Onsite Waste Systems Technician.

## WHAT YOU WILL DO

The purpose of this position is to assist the Director in the administration and enforcement of Jefferson County Zoning, Floodplain, Land Division and Subdivision ordinances, as well as having working knowledge of the County's land use plan and planning principles. The position also specializes in the private sewage system ordinance, including permitting and inspections.

## SOME ESSENTIAL RESPONSIBILITIES

You will be successful in this role by completing the following tasks and responsibilities:

- Provides expertise in the administration of the Zoning, Floodplain, Land Division and Subdivision, and Private Sewage System ordinances, as well as the County's land use planning.
- Provides information, advice, and consultation with plumbers, developers and landowners regarding zoning issues and private sewage system design, installations, and options allowable under state code.
- Assists Director of Planning and Zoning with all department functions. Makes decisions on behalf of the Planning and Development Director in his/her absence.
- Researches, investigates, and performs site inspections and reports for the Planning and Zoning Committee and Board of Zoning Adjustment for potential applications and for proposed petitions. Prepares materials and reports for the Committee to decide, attends public hearings, and provides staff report.

## Requirements:

- Four years related experience and/or training; or a bachelor's degree from a college or university in Environmental Science, Land Use Planning, or other related field; or an equivalent combination of education and experience.
- High school diploma or equivalent required.
- Certified Soil Tester and POWTS Inspector, or ability to obtain license within 6 months of hire

## Preferred Requirements:

- Five years related experience and/or training; or a bachelor's degree from a college or university in Environmental Science, Land Use Planning, or other related field, plus two years of experience; or equivalent combination of education and experience.

### **Wage & Benefits**

We pay \$32.11 - \$41.25 hour based on candidate's successful experience and qualification.

Jefferson County offers an excellent, comprehensive benefits package. [Click Here for 2024 Jefferson County Benefits](#)

### **Benefit Highlights**

- \*2 weeks paid vacation\* Health insurance\* Health insurance Opt Out Plan \* Dental & Vision insurance\*
- \* Life insurance\* Wisconsin Retirement System\* Health Savings Account \* Differed Compensation Program\*
- \*Group Life insurance \*

### **Employees at Jefferson County Value**

- \*Competitive Pay\* Excellent Benefits\* Great Coworkers\* Flexibility\* Advancement & Opportunity\* Family Feel\*

**HOW TO APPLY:** For a full job description and link to apply online, please visit the County's web site at [jeffersoncountywi.gov](http://jeffersoncountywi.gov).

*Jefferson County is an Equal Opportunity Employer*