Van Driver (Part-time)

Jefferson County's Aging & Disability Resource Center (ADRC) takes pride in their mission to help people achieve their goals by providing them with comprehensive information so they can make informed decisions, and advocate support to ensure that they remain in charge of their lives. As part of this mission, the ADRC has transportation services to ensure access to essentials, such as medical care and grocery shopping, in order to allow older persons and people who may have a disability to live independently in their communities and helps prevent isolation and the possible need for long-term care placement.

In order to keep this beneficial program running, the ADRC is looking for additional part-time van drivers to join the transportation team and take on the following tasks and responsibilities:

- Operate county vehicles to provide transportation to elderly and people with disabilities to medical and nutritional services
- Provide hands-on assistance to passengers with walking, boarding, and packages as needed
- Compile and prepare daily trip statistics
- Clean vehicles inside and out
- Conduct daily pre-trip vehicle inspections and reports need for repairs
- Transport and assist people who are confined to wheelchairs and be able to (after training) perform wheelchair securement in county wheelchair accessible vehicles.

Starting wage: $12.97/hour; 19 hours or less per week

Qualifications Needed:

- High school diploma or equivalent
- Six months experience
- Valid driver's license

Qualifications Preferred:

- One year experience

Applications will be accepted until this position is filled; however, initial screening of applicants will begin **July 2nd, 2021**.

Application and position details are available at www.jeffersoncountywi.gov or
Jefferson County Human Resources: 311 S. Center Ave. Room 111, Jefferson, WI 53549.

Jefferson County is an Equal Opportunity Employer